



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on January 22, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Motion made by Hofstetter to excuse Councilman Junior Vaughn. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Hoffee and Shoemaker voting aye.

VISITORS: Andrea Kellogg addressed Council on several issues throughout the Village regarding snow removal, ATV use status, infrastructure improvements, street lighting and a plan for expenses in the future. 1.) Snow Removal; she asked why snow was not removed from curbs in the downtown area until today. She also felt the streets and parking lots were not adequately cleared. Administrator Troyer noted they were going to try to have it cleared last Thursday, however crews were busy and had 3 burials in one day. As far as streets and parking lots being cleared, she was informed that the Village was almost out of salt. With an increase in income tax funds, she asked why the Village is out of salt. Troyer noted the Village is in contract with salt and our limit is 200 tons, which has almost reached its max. Salt was ordered prior to that snow, however had not been delivered. 2.) ATV status; Solicitor Hines noted that the only way ATV's would be allowed is for Council to pass an ordinance allowing it. Alongside that matter, complaints of Amish using tractors in the Village and the legality of it, was part of the prior ATV discussion. The County Prosecutor submitted a letter to the Attorney General requesting an opinion on the law as it pertains to that. The opinion was returned and a meeting with local law enforcement, Judges, the Solicitor, and Prosecutor will be scheduled to review the matter. 3.) She asked what improvements have been done since increasing the income tax five (5) years ago. Mayor Huebner noted that over the past four (4) years a large amount of paving has been completed to village streets to get back on schedule with annual street paving. Another \$600,000 is scheduled to be completed this year. Prior to any of this and the income tax increase, paving was not done in five (5) years. Mayor Huebner also noted a sidewalk repair fund will be established so that residents will not have that expense. 4.) Street Lighting; Admin. Troyer has been actively working on a street light replacement project to increase the brightness on the lights throughout the Village.

Frank Arnold of the Millersburg Lion's Club asked Council for permission to close West Clinton St. from N. Clay to N. Washington on May 12 for overflow parking for a car show. The event is in conjunction with Antiques in the Alley. Motion made by Hoffee to approve the street closing. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Shoemaker and Baird voting aye. Arnold also noted that there is no electric service for Christmas lights along W. Jackson St (from Washington St. west). He asked if that is something the Village would look into. Mayor Huebner noted that this could more than likely be included with the lighting project the Administrator is working on.

Rodney Arnold thanked Councilman Brent Hofstetter for assisting the Street Department in removing snow along main street.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter and Shoemaker voting aye. Motion made by Shoemaker to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Baird, Polen and Hofstetter voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2018-03 bills' \$51268.33; payroll \$48290.25; total \$99558. 58.. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Baird, Shoemaker and Polen voting aye.

REPORTS OF OFFICERS

Chief Vaughn: Informed Council Officer Steph Genet completed the required one-year probationary period. Council was requested to remove her from probationary status effective 1/21/18. Motion made by Hofstetter to approve the Chief's request. Seconded by Shoemaker. Upon roll call, motion carried with Hofstetter, Shoemaker, Baird, Hoffee and Polen voting aye.

Administrator Troyer: Informed Council the DRB will meet 2/7/18 to review a COA for proposed signage at 137 West Jackson Street for Min's Barber Shop. P&Z will meet on the 2/7/18 as well for site plan review of the proposed Holiday Inn Express.

Informed Council the executed agreement has been sent to the State for the OPWC Clean Ohio Fund Application and he is currently working on other front end documents at this time.

Informed Council the TAP (South sidewalks) project in progressing. The engineer is working on providing the project estimate for inclusion with our letter of interest to ODOT.

Informed Council Heritage Ohio will be in town January 26th for the annual HDM evaluation/certification.

Informed Council we have received emblem samples from Thompson Memorials for review for the Columbarium Ordinance. He noted he has asked for Police, Fire, EMS emblems as well. Final revisions should be done to the ordinance for the February 12th Council meeting.

Informed Council he met recently with a representative of the NLC Service Line Warranty Program and would like Council to determine if this is something we would like to offer to residents of the Village. The program is for water/sewer lines on private property and would cost the residents approximately \$5.25 per month. This fee would pay up to \$8500 in repairs (per incident) for repairs to private lines. Council agreed that this would be a great benefit to village residents and ask that the representative be present at the next Council meeting for discussion.

Informed Council Shaffer, Johnston & Lichtenwalter & Associates are currently preparing information for the 2018 street resurfacing.

LEGISLATION: Mayor Huebner read Resolution 2018-04 "A Resolution Annexing 5.780 Acres To The Village Of Millersburg" for the first time by title only.

NEW BUSINESS: Councilwoman Hoffee noted she had a strong sulfur odor twice over the weekend, once while running cold water and once while running hot water. Administrator Troyer said he was not aware of anything that would cause the issue and has not received any other complaints.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor