

The Council of the Village of Millersburg met in regular session on February 25, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting held on February 11, 2019 and the Special Meeting held on February 18, 2019. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Vaughn, Shoemaker and Baird voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Shoemaker. Upon roll call, motion carried with Hofstetter, Shoemaker, Baird, Hoffee, Vaughn and Polen voting aye.

BILLS: Hoffee asked if there were any insurance payments from the party involved on the damaged pole replacement on Glen Dr. Troyer noted there was a payment of \$8273, but the remaining balance of the Millersburg Electric invoice was for work that was the responsibility of the Village. Motion made by Hoffee made to pay bill resolution 2019-07 bills \$78,445.97; payroll \$50,071.21; total \$128,517.18. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council DRB will meet on March 6 to review a Certificate of Appropriateness application for signage at H15 Teen Center.

Informed Council the Tree City Board met on site 2/22 to review site conditions, proposed layout, etc. for the S. Washington/S. Clay ("Y") project partially funded by the OPWC Clean Ohio Fund. Dirt moving commenced today and after additional paperwork is filed, the project will continue.

Informed Council the bid opening for the North Mad Anthony Storm Sewer project is scheduled for March 1 at 10:00 a.m. It is anticipated that the notice to proceed will be given on or about April 1. The contractor will then have 60 days to complete the project.

Informed Council the 2 light poles that were damaged on Glen Drive were replaced and are now operational. Millersburg Electric will be working on replacing the remaining light fixtures as weather allows.

Informed Council approximately half the trusses are installed at this point at the Street Department Garage roofing project. The remainder of the old roof will be removed, and the rest of the trusses installed. Once that is done, they can begin insulation and steel installation.

Informed Council the account is set up for the Village-wide Notification System. He is in the process of learning the system. Once this is completed, we will begin advertising its availability for users.

Informed Council that assuming the legislation is approved tonight, we will get the Vactor listed for sale on govdeals.com.

Informed Council SJL has the 2019 Street Resurfacing & Sidewalk Program work areas and is working on the project documents. After discussing with the engineer, we will be doing both projects as one bid for potential cost savings.

Informed Council interviews are scheduled for 2/26 for the Street Department position. On February 18, he received notice that Brian Collett is resigning his position with the Utility Department effective March 1st. Brian has been with the Village since May of 2017 and is resigning due to moving out of the area. Troyer wished Brian all the best in the future. Motion made by Hofstetter to accept the resignation of Brian Collett. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Hoffee, Shoemaker and Vaughn voting aye.

Informed Council at the last HDM Merchant Meeting, several of the merchants on the south side of Jackson between Clay and Washington asked if we would consider removing the 15-minute time limit from the 2 spaces in front of Farmhouse Frocks. The merchants in the immediate area were in favor of the removal. The loading/unloading parking space will remain in front of Hotel Millersburg. Motion made by Hoffee to remove the two 15-minute parking spaces. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Informed Council he had bid specifications for the Trash and Recycling Contract for their review. The specs involved base bids and alternate bid specifications as follows:

Base bid: 65 gallon cart/one bulk item per month/every other week recycling.

Alternate 1: 65 gallon cart/one bulk item per month/weekly recycling

Alternate 2: 65 gallon cart and one bulk item per week/weekly recycling

Alternate 3: 65 gallon cart/one bulk item and up to three extra 30 gallon bags or cans weekly/every other week recycling

Alternate 4: 65 gallon cart/one bulk item and up to three 30 gallon bags or cans per week/no recycling.

Bags may be purchased at the Village Office for low end users. Council was unanimous in that they wanted to keep the recycling program. The unanimous decision was for to bid the service out with the Base and include Alternates 1, 2 and 3.

LEGISLATION: Mayor Huebner read Resolution 2019-04 "A Resolution To Authorize The Sale Of Municipal Tangible Personal Property Through Internet" for the third time by title only. Motion made by Shoemaker to pass adopt Resolution 2019-04. Seconded by Hoffee. Upon roll call motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: Mayor Huebner presented his appointment of Matt Shaner as Chief of Police upon the retirement of Chief Vaughn on April 19, 2019. A roll call was given to accept the appointment of Matt Shaner as Chief of Police after the retirement of Chief Vaughn. Polen, Hoffee and Baird voted nay. Hofstetter, Vaughn and Shoemaker voted aye.

Council woman Hoffee explained her nay vote to be more transparent to Village residents. "The people of the village like to know why we are voting in their name the way that we are. I've taken this vote very seriously. The outcome affects the safety and lives of people who live here, work here and visit here. And I believe our constituents have a right to know why we are voting the way we are. I am very concerned about the safety of every person who enters and the residents who live in this Village.

"We were given the results of testing that was done on both candidates. After their interviews, the questions were given. I'm taking those test results with a grain of salt. Every single one of us knows, some people are good test takers, some people are not. A veteran of the military would score differently than someone who has a criminal justice degree. I think this test is an example of that, and the difference between the two in scoring is so minimal that it should not warrant using as your only means of making a decision."

"I would cast my vote for the person who has the most experience, the person who has goals, the person who is a team player, and would not ignore or muffle the voices of their fellow officers. One of the candidates was consistent throughout this entire process. I will not vote for someone who looks one way on paper and is a different person in an interview".

"I will not vote for someone who I believe lacks the experience and fortitude to be an effective leader. I think the best leaders are those willing to do any facet of a job, and we only have one candidate who fits all of those criteria. Casting my 'no' vote, I cast it with a clear conscience that I am standing behind someone who, no matter what disaster might occur in this village, I thought that he would be your best chief. As your voice in Millersburg, my 'no' vote was the best for you."

Mayor Huebner commented that the Village went through an assessment process with a company that specializes in testing for Chiefs of Police. The two assessors had a combined 60 years of experience and retired from other Police Departments. These assessors conducted the assessment on the two candidates.

Chief Vaughn reviewed the process and timeline leading up to the appointment. He noted in September of 2018 he informed Council of his pending retirement in April of 2019. He discussed with Council options for the hiring of a new Chief. The OACP Assessment Center was presented to Council and the process they use, at which time Council agreed to utilize their services. In November 2018, a proposal was submitted to the Village. The assessment was \$3100 with the option of adding exercises for an additional \$400, of which Council agreed to utilize. On November 26, the bios of the two assessors were received, one is a retired Chief from Grove City and the other is a retired Chief from Dublin. On December 12, the internal posting was done to invite staff to apply for the position. There were five potential candidates, however only two applied which were Matt Shaner and Jeff Lay. On December 13, Chief Vaughn and Mayor Huebner met with the lead assessor to develop a plan based on information provided as it pertained to Millersburg and the Police Department. On January 7, 2019 the assessment contract was signed. The assessment for both candidates was held on February 9, 2019. The assessors did not know the names of the candidates, they were only known as A & B. After the assessment. Chief Vaughn met with the assessors and was informed both candidates were qualified, however candidate B (Shaner) scored higher than candidate A (Lay).

On February 11, Chief Vaughn received the final report. Candidates were notified that Council would conduct an interview with them on February 18. After their interview with Council, the results of the assessment were provided to Council. Testing results were based exercises of Role playing/Counseling; 2 Oral presentations; and 1 written/problem solving exercise. Dimensions scores included decisiveness; delegation and control; interpersonal sight; judgement; oral communication; planning and organizing; problem analysis; and written communications. These scores were combined for a final testing score.

Mayor Huebner voted aye for Matt Shaner breaking the tie vote of Council. Matt Shaner will become the Chief of Police after the retirement of Chief Vaughn.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Vaughn, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor