

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 3/13/2023

START TIME: 7:00 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME:		NAME	
Polen	Present	Shoemaker	Present
Hoffee	Not Present	Vaughn	Present
Conn	Present	Hofstetter	Present

MOTION TO EXCUSE:	Hoffee	Karen Shaffer	
MOTION BY:	Shoemaker	MOTION SECONDED BY:	Conn
VOTING ROLL CALL:			
Shoemaker	Yes	Conn	Yes
Polen	Yes	Hofstetter	Yes
Vaughn	Yes		
VOTING RESULTS:	YES: 5 NO: 0		

IN ATTENDANCE

NAME:		NAME:	
Jeff Huebner	Mayor	Nate Troyer	Administrator
Bob Hines	Solicitor	Matt Shaner	Police Chief
Melissa Patrick, WKLM	Visitor	Bobbie Curry	Assist Fiscal Officer

APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING:	Regular		
SUSPEND READING OF MINUTES HELD ON:	2/27/2023		
MOTION BY:	Polen		
MOTION SECONDED BY:	Hofstetter		
VOTING ROLL CALL:			
Polen	Yes	Hofstetter	Yes
Shoemaker	Yes	Conn	Yes
Vaughn	Yes		
VOTING RESULTS:	YES: 5 NO: 0		
MOTION TO APPROVE BY:	Conn		
MOTION SECONDED BY:	Vaughn		
VOTING ROLL CALL:			
Conn	Yes	Vaughn	Yes
Polen	Yes	Shoemaker	Yes
Hofstetter	Yes		
VOTING RESULTS:	YES: 5 NO: 0		

APPROVAL OF BILLS

BILL RESOLUTION 2023-6	Bills \$101,362.21	Payroll \$54,101.46	Total \$155,463.66
MOTION BY:	Hofstetter		
MOTION SECONDED BY:	Conn		
VOTING ROLL CALL:			
Hofstetter	Yes	Conn	Yes

Polen	Yes	Shoemaker	Yes
Vaughn	Yes		
VOTING RESULTS:		YES: 5	NO: 0

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT:	POLICE DEPARTMENT
REPRESENTATIVE'S NAME:	CHIEF MATT SHANER
<p>Personnel issue for executive session. Shoemaker has gotten some comments about the police department issuing more speeding tickets. Some citizens have commented that it is just a way of generating money. Shoemaker has explained that we did not issue a many speeding tickets over the past couple of years due to COVID-19 and due to a shortage of police staff.</p>	

DEPARTMENT:	ADMINISTRATION
REPRESENTATIVE'S NAME:	ADMINISTRATOR NATE TROYER
<p><u>DRB & P&Z Commission</u> DRB met on March 1st and approved a COA for signage at 95 W. Jackson, where Hollie Horn is locating her nail salon/boutique.</p> <p><u>ODOT Sidewalk TAP Project</u> Bid opening was March 9th, Smith Paving & Excavating is the apparent low bidder. Once ODOT reviews and approves everything the contract should be awarded on the 20th. The estimate was \$163,695.47 and the bid was \$147,526.00.</p> <p><u>ARPA</u> We received notification of CDBG clearance. I will be meeting with the County & CDBG admin on Tuesday to schedule bid dates for this storm sewer project.</p> <p><u>Demolition Project</u> No update-awaiting asbestos testing</p> <p><u>Appalachian Community Grant</u> We have received the list of technical assistance consultants and will be meeting with the Holmes County ACG group Monday to determine the next steps.</p> <p><u>2023 Resurfacing Projects</u> I met with SJL last week and they will be working on plans for the 2023 resurfacing projects. This year we will be focusing on curb replacement on S. Monroe Street, resurfacing the cemetery roads, rehabbing the E. Jones/Wooster Road intersection, and re-striping Glen Drive centerline.</p> <p><u>Clean Up Day</u> Dumpsters have been scheduled for April 22nd from 8-12 for the annual clean up day.</p> <p><u>OMEGA RTIP Meetings</u> Omega will be hosting a regional transportation improvement plan meeting for Holmes County on March 30th from 5-7 at the Library. This is to allow public input on the 2024-2027 RTIP.</p> <p>Shoemaker asked the Troyer about getting the short message on the next water/sewer bills about the Kno-Ho-Co Weatherization program. Troyer affirmed that the message will appear on the next bill.</p>	

DEPARTMENT:	FISCAL
REPRESENTATIVE'S NAME:	ASST FISCAL OFFICER, BOBBIE CURRY
<p>February Financial Statements/Reports were sent out by email previously. Acknowledgement signed by all this evening.</p>	

LEGISLATION

NUMBER:	Resolution 2023-07
TITLE:	A Resolution Declaring The Necessity To Levy A Tax In Excess Of The Ten-Mill Limitation ORC 5705.19, ORC 5705.191, ORC 5705.25, ORC 5705.26
CLASSIFICATION:	Resolution
STATUS:	1st Reading
DISCUSSION:	None

LEGISLATION

NUMBER:	Ordinance 2023-101
TITLE:	An Ordinance Creating The Position Of Village Fiscal Officer In Accordance With The Provisions Of Section 733.262 Of The Ohio Revised Code
CLASSIFICATION:	Ordinance
STATUS:	1st Reading
DISCUSSION: None	

LEGISLATION

NUMBER:	Resolution 2023-08
TITLE:	A Resolution Approving Participation In The New National Opioid Settlements With Teva, Allergan, CVS, Walgreens, And Walmart
CLASSIFICATION:	Resolution
STATUS:	1st Reading
DISCUSSION: None	

LEGISLATION

NUMBER:	Resolution 2023-09
TITLE:	A Resolution To Amend The Millersburg Personnel Policy Regarding Probationary Periods
CLASSIFICATION:	Resolution
STATUS:	1st Reading
DISCUSSION: None	

COMMITTEE REPORT

TOPIC:	Tree City Board Vacancies
PRESENTED BY:	Hofstetter
DISCUSSION: Hofstetter reports that Rodney Arnold has reached out to him with interest in being on the Tree City Board. There are additional vacancies as well, so more individuals are welcome to inquire.	

EXECUTIVE SESSION

PURPOSE: To consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official			
MOTION BY:		Polen	
MOTION SECONDED BY:		Hoffee	
VOTING ROLL CALL:			
Polen	Yes	Hofstetter	Yes
Shoemaker	Yes	Conn	Yes
Vaughn	Yes		
VOTING RESULTS:		YES: 5 NO: 0	

EXECUTIVE SESSION ACTION (If Any)

ACTION: Hire Dustin Badertscher (Certified) and Kristopher Jones (Non-Certified at dispatch rate of pay until certified) as patrol officers.			
MOTION BY:		Vaughn	
MOTION SECOND BY:		Conn	
VOTING ROLL CALL:			
Vaughn	Yes	Conn	Yes
Polen	Yes	Shoemaker	Yes
Hofstetter	Yes		
VOTING RESULTS:		YES: 5 NO: 0	

NEXT SCHEDULED MEETING

TYPE OF MEETING:	Special – Workshop – Implementation of Comprehensive Plan
DATE:	<u>3/14/2023</u>
TIME:	6:00 PM
LOCATION: Council Chambers	6 N Washington St.; Millersburg, OH 44654

NEXT SCHEDULED MEETING

TYPE OF MEETING:	Regular
DATE:	<u>3/27/2023</u>
TIME:	7:00 PM
LOCATION: Council Chambers	6 N Washington St.; Millersburg, OH 44654

ADJOURNMENT

MOTION BY:	Polen		
MOTION SECONDED BY:	Hofstetter		
VOTING ROLL CALL:			
Polen	Yes	Hofstetter	Yes
Shoemaker	Yes	Conn	Yes
Vaughn	Yes		
VOTING RESULTS:	YES: 5 NO: 0		

MINUTES PREPARED BY

SIGNATURE: Bobbie Curry	TITLE	DATE
	Asst Fiscal Officer	3/17/2023

ATTESTED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	3/27/2023

CERTIFICATION

SIGNATURE: Jeff Huebner	TITLE	DATE
	Mayor	3/27/2023