

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 4/10/2023

START TIME: 7:00 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

### RECORD OF PROCEEDINGS

#### COUNCILMEMBERS ROLL CALL

NAME:		NAME	
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Present
Conn	Present	Hofstetter	Present

<b>MOTION TO EXCUSE:</b>	Nathan Troyer		
<b>MOTION BY:</b>	Polen	<b>MOTION SECONDED BY:</b>	Vaughn
<b>VOTING ROLL CALL:</b>			
Polen	Yes	Shoemaker	Yes
Vaughn	Yes	Conn	Yes
Hofstetter	Yes	Hoffee	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

#### IN ATTENDANCE

NAME:		NAME:	
Jeff Huebner	Mayor	Matt Shaner	Police Chief
Bob Hines	Solicitor	Bobbie Curry	Assist Fiscal Officer
Karen Shaffer	Clerk-Treasurer	Melissa Patrick, WKLM	Visitor

#### APPROVAL OF PREVIOUS MINUTES

<b>TYPE OF MEETING:</b>	Regular		
<b>SUSPEND READING OF MINUTES HELD ON:</b>	3/27/2023		
<b>MOTION BY:</b>	Conn		
<b>MOTION SECONDED BY:</b>	Shoemaker		
<b>VOTING ROLL CALL:</b>			
Conn	Yes	Hofstetter	Yes
Shoemaker	Yes	Hoffee	Yes
Polen	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		
<b>MOTION TO APPROVE BY:</b>	Hoffee		
<b>MOTION SECONDED BY:</b>	Hofstetter		
<b>VOTING ROLL CALL:</b>			
Hoffee	Yes	Shoemaker	Yes
Hofstetter	Yes	Conn	Yes
Polen	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

#### APPROVAL OF BILLS

<b>BILL RESOLUTION 2023-11</b>	Bills \$100,179.38	Payroll \$60,720.95	Total \$160,900.33
<b>MOTION BY:</b>	Hofstetter		
<b>MOTION SECONDED BY:</b>	Conn		
<b>VOTING ROLL CALL:</b>			
Hofstetter	Yes	Shoemaker	Yes

Conn	Yes	Hoffee	Yes
Polen	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>		YES: 6	NO: 0

**DEPARTMENT HEAD/OFFICIAL REPORT**

<b>DEPARTMENT:</b>	<b>POLICE DEPARTMENT</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>CHIEF MATT SHANER</b>
Chief Shaner accepted the resignation of Dispatcher Gina Scherer.	

<b>DEPARTMENT:</b>	<b>FISCAL</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>CLERK-TREASURER KAREN SHAFFER</b>
Assistance Fiscal Officer Curry advised that March Financial Statements have been distributed and acknowledgement signed by all. The 2021-2022 audit is now in process.	

<b>DEPARTMENT:</b>	<b>MAYOR</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>JEFF HEUBNER</b>
The Village of Millersburg has received 2023 Scenic Ohio Award. This award gives special recognition to communities, organizations and individuals who work to improve and protect Ohio's visual qualities, distinctive culture, and historical character. This year, Ohio's historic and scenic small cities and villages were honored.	

**LEGISLATION**

<b>NUMBER:</b>	2023-07		
<b>TITLE:</b>	A Resolution Declaring The Necessity To Levy A Tax In Excess Of The Ten-Mill Limitation ORC 5705.19, ORC 5705.191, ORC 5705.25, ORC 5705.26		
<b>CLASSIFICATION:</b>	Resolution		
<b>STATUS:</b>	3rd Reading		
<b>MOTION TO:</b>	Pass & Adopt		
<b>MOTION BY:</b>	Hoffee		
<b>MOTION SECONDED BY:</b>	Shoemaker		
<b>VOTING ROLL CALL:</b>			
Hoffee	Yes	Hofstetter	Yes
Shoemaker	Yes	Conn	Yes
Polen	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

<b>NUMBER:</b>	2023-101		
<b>TITLE:</b>	An Ordinance Creating The Position Of Village Fiscal Officer In Accordance With The Provisions Of Section 733.262 Of The Ohio Revised Code		
<b>CLASSIFICATION:</b>	Ordinance		
<b>STATUS:</b>	3rd Reading		
<b>MOTION TO:</b>	Pass & Adopt		
<b>MOTION BY:</b>	Polen		
<b>MOTION SECONDED BY:</b>	Conn		
<b>VOTING ROLL CALL:</b>			
Polen	Yes	Shoemaker	Yes
Conn	Yes	Hoffee	Yes
Hofstetter	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

<b>NUMBER:</b>	2023-08		
<b>TITLE:</b>	A Resolution Approving Participation In The New National Opioid Settlements With Teva, Allergan, CVS, Walgreens, And Walmart		

<b>CLASSIFICATION:</b>	Resolution		
<b>STATUS:</b>	3rd Reading		
<b>MOTION TO:</b>	Pass & Adopt		
<b>MOTION BY:</b>	Hofstetter		
<b>MOTION SECONDED BY:</b>	Hoffee		
<b>VOTING ROLL CALL:</b>			
Hofstetter	Yes	Shoemaker	Yes
Hoffee	Yes	Conn	Yes
Polen	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

<b>NUMBER:</b>	2023-09		
<b>TITLE:</b>	A Resolution To Amend The Millersburg Personnel Policy Regarding Probationary Periods		
<b>CLASSIFICATION:</b>	Resolution		
<b>STATUS:</b>	3rd Reading		
<b>MOTION TO:</b>	Pass & Adopt		
<b>MOTION BY:</b>	Polen		
<b>MOTION SECONDED BY:</b>	Shoemaker		
<b>VOTING ROLL CALL:</b>			
Polen	Yes	Conn	Yes
Shoemaker	Yes	Hoffee	Yes
Hofstetter	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

<b>NUMBER:</b>	2023-12		
<b>TITLE:</b>	A Resolution Authorizing Participation In The ODOT Road Salt Contracts Awarded in 2023		
<b>CLASSIFICATION:</b>	Resolution		
<b>STATUS:</b>	1st Reading		
<b>DISCUSSION:</b>	The price of salt per ton has not been determined at this time.		

**OLD BUSINESS**

<b>TOPIC:</b>	Set a date for Comprehensive Plan Action meeting/workshop
<b>DISCUSSION:</b>	Meeting set for Wednesday, April 19 <sup>th</sup> , 2023, at 6:30pm.

<b>TOPIC:</b>	Tree City Board
<b>DISCUSSION:</b>	The vacancies on the Tree City Board have now been filled. There is a meeting next week.

<b>TOPIC:</b>	Composting Center
<b>DISCUSSION:</b>	Shoemaker asked if there has been any further consideration about the composting center previously discussed. Mayor Huebner said that the two issues moving forward are the location of the site and manning the center to prevent trash/garbage from being dumped. Two locations, according to Shoemaker, have been discussed; SR 241/Massillon Road and a location near the county's recycling bins near the Dog Pound. Shoemaker reiterated that he would be willing to help at the center.

**NEXT SCHEDULED MEETING**

<b>TYPE OF MEETING:</b>	Special
<b>DATE:</b>	<u>4/19/2023</u>
<b>TIME:</b>	6:30 PM
<b>LOCATION:</b>	Council Chambers 6 N Washington St.; Millersburg, OH 44654
<b>TYPE OF MEETING:</b>	Regular
<b>DATE:</b>	<u>4/24/2023</u>
<b>TIME:</b>	7:00 PM
<b>LOCATION:</b>	Council Chambers 6 N Washington St.; Millersburg, OH 44654

**ADJOURNMENT**

<b>MOTION BY:</b>	Polen		
<b>MOTION SECONDED BY:</b>	Hofstetter		
<b>VOTING ROLL CALL:</b>			
Polen	Yes	Conn	Yes
Hofstetter	Yes	Hoffee	Yes
Shoemaker	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

**MINUTES PREPARED BY**

<b>SIGNATURE:</b> Bobbie Curry	<b>TITLE</b>	<b>DATE</b>
	Assistant Fiscal Officer	4/12/2023

**ATTESTED BY**

<b>SIGNATURE:</b> Karen Shaffer	<b>TITLE</b>	<b>DATE</b>
	Clerk-Treasurer	Click or tap to enter a date.

**CERTIFICATION**

<b>SIGNATURE:</b> Jeff Huebner	<b>TITLE</b>	<b>DATE</b>
	Mayor	Click or tap to enter a date.