

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 5/8/2023

START TIME: 7:00 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

### RECORD OF PROCEEDINGS

#### COUNCILMEMBERS ROLL CALL

NAME:		NAME	
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Present
Conn	Present	Hofstetter	Present

<b>MOTION TO EXCUSE:</b>	Shaner		
<b>MOTION BY:</b>	Polen	<b>MOTION SECONDED BY:</b>	Hoffee
<b>VOTING ROLL CALL:</b>			
Polen	Yes	Shoemaker	Yes
Hoffee	Yes	Conn	Yes
Hofstetter	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

#### IN ATTENDANCE

NAME:		NAME:	
Jeff Huebner	Mayor	Nate Troyer	Administrator
Bob Hines	Solicitor	Jeffrey Lay	Police Captain
Karen Shaffer	Clerk-Treasurer	Bobbie Curry	Assist Fiscal Officer
Melissa Patrick	Visitor	Wes McElravy	Visitor
Jackie Steiner	Visitor	Ethan Steiner	Visitor
Joel Hostetler	Visitor		

#### VISITORS

Holmes County Disc Golf Club President, Ethan Steiner; Treasurer, Wes McElravy; Board Member, Joel Hostetler; and member, Jackie Steiner visited the meeting to thank Millersburg Village for supporting the Disc Golf Course at Deer Run Park. The course is thriving and has become popular. They thanked the village for having already mowed the course this spring and said it looks great. They came across a map on the internet that shows the Top 50 Disc Golf Courses in the State of Ohio. The 9-hole Deer Run Park Disc Golf Course is #20 of the 50 named courses. There are over 350 disc golf courses in Ohio. Mayor Huebner thanked the group for their work and for bringing the information to council.

#### APPROVAL OF PREVIOUS MINUTES

<b>TYPE OF MEETING:</b>	Regular		
<b>SUSPEND READING OF MINUTES HELD ON:</b>	4/24/2023		
<b>MOTION BY:</b>	Polen		
<b>MOTION SECONDED BY:</b>	Hofstetter		
<b>VOTING ROLL CALL:</b>			
Polen	Yes	Conn	Yes
Hofstetter	Yes	Hoffee	Yes
Shoemaker	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		
<b>MOTION TO APPROVE BY:</b>	Shoemaker		
<b>MOTION SECONDED BY:</b>	Vaughn		

<b>VOTING ROLL CALL:</b>			
Shoemaker	Yes	Hofstetter	Yes
Hoffee	Yes	Conn	Yes
Polen	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>		YES: 6	NO: 0

**APPROVAL OF BILLS**

<b>BILL RESOLUTION 2023-15</b>	Bills \$220,845.55	Payroll \$63,672.01	Total \$284,547.56
<b>MOTION BY:</b>		Hoffee	
<b>MOTION SECONDED BY:</b>		Conn	
<b>VOTING ROLL CALL:</b>			
Hoffee	Yes	Hofstetter	Yes
Conn	Yes	Shoemaker	Yes
Polen	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>		YES: 6	NO: 0

<b>DEPARTMENT:</b>	<b>ADMINISTRATION</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>ADMINISTRATOR NATE TROYER</b>

**DRB & P&Z Commission**

P&Z approved the change of use request from Sparhard Martial Arts and Simply Pure Health at 1207 Wooster Road at their 5/3 meeting.

**Design Review Ordinance and Guideline Revisions**

Review underway

**ODOT Sidewalk TAP Project**

No update but should be starting very soon.

**ARPA**

County has contract documents for review/signatures. Once we receive these back we will execute the contract with the contractor and schedule a preconstruction meeting.

**Demolition Project**

Two bids were received for the project, once the low bidder is awarded, we will be having a preconstruction meeting with the contractor in the next 2 weeks.

**Appalachian Community Grant**

Steering committee met this afternoon. Project managers, Michelle Wood and Holly Johnson, were put in place through the technical assistance grant and we will be meeting with them and OHM to begin scoping the projects and design phase.

**2023 Resurfacing Projects**

No update

**Dump Truck**

We will be picking up the new truck this week.

**Storm Sewer**

Baker Surveying has surveyed an easement for us on an existing storm sewer that is located behind several residences on Northern Drive. We will be working with the property owners to sign the easement and then we will be pricing repairs and replacement of sections of the sewer.

**Vintage in the Village**

Historic Downtown Millersburg is hosting Vintage in the Village this coming Saturday, May 15, 2023. They have requested the closure of South Monroe Street from Jackson to Adams as well as Court Street.

<b>ACTION: Grant Permission for the closure of S. Monroe Street from East Jackson St to Adams Street as well as Court Street on Saturday May 15<sup>th</sup>, 2023.</b>	
<b>MOTION BY:</b>	Hofstetter
<b>MOTION SECOND BY:</b>	Polen
<b>VOTING ROLL CALL:</b>	

Shoemaker	Yes	Hofstetter	Yes
Vaughn	Yes	Conn	Yes
Polen	Yes	Hoffee	Yes
<b>VOTING RESULTS:</b>		YES: 6	NO: 0

**Kimble Refuse Contract**

Following up on the topic from the last meeting of our current Kimble trash removal contract ending on June 30<sup>th</sup>, Solicitor Hines spoke to Kimble’s attorney who clarified that a contract extension is not an option at this point. Therefore, Hines said, we will either need to bid the contract out or we may find another contract awarded to Kimble and ‘Piggyback’ off that contract. We have done this before with the Village of Sugarcreek. Sugarcreek currently has a new contract with Kimble off which Millersburg can piggyback. The contract is very similar to our current one. It is a 5-year contract with the possibility of up to five 1-year extensions. All services offered in our current contract are offered in the new one. The contract price for 2024 is \$14.99 per month per residence plus a monthly billing charge of \$3.49 per month per account for a total of \$18.48 per month. Service will still be billed quarterly, which will total \$55.44 per quarter.

These rates, although increasing a bit, are still much lower than rates outside of the Village. Several years ago, we bid this contract out. The bids received then were higher than the current proposed contract. For these reasons, Troyer recommends that we piggyback off Sugarcreek’s contract.

Shoemaker, while happy with Kimble’s service, would like for the people to see the other available rates. There was discussion about other refuse companies and rates of other municipalities.

The importance of aggregation for village citizens was pointed out by Troyer. If the village would not have a refuse contract in place, rates would be much higher. Therefore, entering into a new contract before our current one expires is very important. Bidding the contract out at this point would likely take more time than we have.

<b>ACTION: Enter into a contract with Kimble which piggybacks off of the Village of Sugarcreek’s currently contract.</b>			
<b>MOTION BY:</b>		Vaughn	
<b>MOTION SECOND BY:</b>		Polen	
<b>VOTING ROLL CALL:</b>			
Vaughn	Yes	Conn	Yes
Polen	Yes	Hoffee	Yes
Shoemaker	Yes	Hofstetter	Yes
<b>VOTING RESULTS:</b>		YES: 6	NO: 0

**Round 29 Grant**

Conn asked Troyer for an update on the Round 29 Grant application. The Round 29 Grant funds will be used for improvements to Old Airport Park. Troyer has requested estimates for the proposed improvements and is waiting for responses. Letters of support from businesses, organizations, and community members. These letters will accompany the Grant application. Application will be ready to be submitted by the June 1<sup>st</sup> deadline.

Troyer and council members discussed and agreed that outdoor recreation is very popular. Pickleball, disc golf, baseball, softball, etc. would all like to see expansion of the current facilities for each. It is an area that we will always be looking to expand upon.

<b>DEPARTMENT:</b>	<b>FISCAL</b>
<b>REPRESENTATIVE’S NAME:</b>	<b>ASSISTANT FISCAL OFFICER, BOBBIE CURRY</b>
April Financial Statement was distributed on May 3 <sup>rd</sup> . Acknowledgement signed by council this evening.	

**LEGISLATION**

<b>NUMBER:</b>	<b>2023-14</b>
<b>TITLE:</b> A Resolution Determining To Proceed With The Submission To The Electors Of The Question Of Levying A Tax In Excess Of The Ten-Mill Limitation Orc 5705.19, Orc 5705.191, Orc 5705.25, Orc 5705.26	
<b>CLASSIFICATION:</b>	Resolution

<b>STATUS:</b>	2nd Reading
<b>DISCUSSION:</b> Mayor Huebner clarified that this is a renewal levy. No new taxes are being levied. No increase in taxes. The millage is still based on when this levy was originally passed back in 1979. Hoffee added that the median home value in 1979 was \$62,900. The tax is based on the value of your home in 1979, not the current value.	

**OLD BUSINESS**

<b>TOPIC:</b>	<b>Composting Center and Summer Meeting Schedule</b>
<b>PRESENTED BY:</b>	<b>Shoemaker</b>
<b>DISCUSSION:</b> Shoemaker distributed an email that was sent to him. It contains an excerpt found of the City of Orrville’s website detailing how their Composting Center is run. Shoemaker said that since initially discussing the idea at previous meetings, he has received feedback supporting the idea. The location of the composting center is still the biggest question. Finding a location not in a flood plain is key.	
Shoemaker stated that he would like to see council hold only one meeting in the month of September as well as the already agreed upon summer schedule of 1 meeting per month in June, July and August. However, other council members didn’t support this idea.	

**NEXT SCHEDULED MEETING**

<b>TYPE OF MEETING:</b>	Regular
<b>DATE:</b>	<u>5/22/2023</u>
<b>TIME:</b>	7:00 PM
<b>LOCATION:</b> Council Chambers	6 N Washington St.; Millersburg, OH 44654

**ADJOURNMENT**

<b>MOTION BY:</b>	Polen		
<b>MOTION SECONDED BY:</b>	Hofstetter		
<b>VOTING ROLL CALL:</b>			
Polen	Yes	Conn	Yes
Hofstetter	Yes	Hoffee	Yes
Shoemaker	Yes	Vaughn	Yes
<b>VOTING RESULTS:</b>	YES: 6 NO: 0		

**MINUTES PREPARED BY**

<b>SIGNATURE:</b> Bobbie Curry	<b>TITLE</b>	<b>DATE</b>
	Assistant Fiscal Officer	5/12/2023

**ATTESTED BY**

<b>SIGNATURE:</b> Karen Shaffer	<b>TITLE</b>	<b>DATE</b>
	Clerk-Treasurer	5/22/2023

**CERTIFICATION**

<b>SIGNATURE:</b> Jeff Huebner	<b>TITLE</b>	<b>DATE</b>
	Mayor	5/22/2023