

The Council of the Village of Millersburg met in regular session via ZOOM on August 24, 2020 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, Kelly Hoffee and Brad Conn. Solicitor Hines was also in attendance.

**MINUTES:** Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Conn. Upon roll call, motion carried with Polen, Conn, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye. Motion made by Shoemaker to accept the minutes of the previous meeting. Seconded by Vaughn. Upon roll call, motion carried with Shoemaker, Vaughn, Hoffee, Conn, Hofstetter and Polen voting aye.

**BILLS:** Motion made by Hofstetter to pay bill resolution 2020-23 bills \$78269.92; payroll \$51642.19; total \$129911.81. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn, Shoemaker and Conn voting aye.

**REPORTS OF OFFICERS:**

**Administrator Troyer:** Informed Council the DRB will meet on September 2nd to review the applications from Hotel Millersburg for additional signage. DRB will also review COA applications for awning installations at the Eagles, Chamber, and Pro Vision Group. The P&Z Commission will review a variance for the Hotel's proposed additional 97.5 square feet of signage.

Informed Council SJ&L subcontractors are performing preliminary work on the TAP Sidewalk Project. The Village is working in house with Mid-Ohio on scheduling our portion of work.

Informed Council one interested property owner has responded to date on the Vacant Property Marketing. He will wait and see if we receive additional interest before meeting with the owner. Shoemaker noted he has a few verbal commitments as well. Dan Miller of Kaufman Realty would also like to be involved.

Informed Council, members of the Tree City Board, are requesting permission to resume normal operation and funding based on how the finances are looking. Shaffer indicated that previously Council froze \$7,000 of the Tree City funding until at least the end of July and revenue is stable at this time. Council agreed unanimously to reinstate the \$7,000 for Tree City.

Informed Council to date we have received one application for the Street Dept. vacancy. Troyer noted he would leave the application period open through the remainder of this week to see if any more come in before proceeding.

Informed Council he met with James Parks on his Eagle Scout Project. He is at the fundraising portion of his project (pavilion near skate park/dog park). He has asked if we would consider a contribution to the project. Troyer noted that we appropriated money for sealcoating and striping the basketball court at Deer Run as well as putting fence around the basketball courts. Both of those projects came in well under the appropriated amount so there would be dollars available if Council wishes to help him out. Since this is larger project than normal, Council was in favor of contributing but asked for project costs first. Council will review at the next meeting.

Asked Council if they would like to complete some blacktop sealing and crack sealing this year since the annual paving was suspended. The parking lot across from the post office, S. Washington and S. Monroe were possible locations. Troyer noted that he would stay under \$50,000 to avoid the bidding process. Council had no objections.

Informed Council the new crosswalk signs are up. Push buttons have been ordered. The timer is set for 20 seconds. The crosswalk at 241 and at E. Jackson St. will be set for a longer period of time.

**CLERK-TREASURER SHAFFER:** Informed Council a Public Hearing needs scheduled for the Arlie & Evelyn Rodhe annexation. Shaffer suggested September 28 at 6:50 p.m. Council had no objections.

**OLD BUSINESS:** Conn asked Chief Shaner for an update on patrol applications. Shaner noted he has not received any additional applications. He sent the notice to Hocking Hills Academy last week as they are just finishing this class. Many academies are not up and running yet.

Conn suggested that an article be placed in the paper for feedback of the Old Airport Park as to what the community would like to see done. Council had ideas of resurfacing the tennis courts or a possible pickle ball court. Troyer noted that the youth baseball has only used the ballfield a few times for practice only. There are no games held there anymore. The decision

for Council is whether or not to repair structures at the park. Mayor Huebner said he would get with Kevin Lynch of the Daily Record to do an article.

Hofstetter asked about the request for a handicap parking space on E. Adams St. Troyer said he met with the apartment complex owner and he will be installing a space in the rear parking lot.

Troyer noted Baker surveying is working on the alley vacation surveys. Control points will be done all over town. This will be long term benefit to property owners as well. Some alley vacations will be completed this year with more done in the coming years.

**NEW BUSINESS:** Vaughn asked for approval for the Alzheimer's Association to use the S. Clay/S. Washington green space (Gateway) for a promise garden. The area would be used for signs recognizing sponsors and teams for the annual walk. The walk will be held on October 3<sup>rd</sup> and the display would be from 9:00am to 3:00pm. Motion made by Hofstetter to approve the use of the greenspace. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn, Shoemaker and Conn voting aye.

**EXECUTIVE SESSION:** Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, Shoemaker and Vaughn voting aye.

**RECONVENED TO REGULAR SESSION**

**EXECUTIVE SESSION ACTION:** Motion made by Hoffee to hire Karen Cool-Miller as Fiscal Officer Assistant at a starting rate of \$38,000. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Conn voting aye.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Conn voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor