



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, **CMC**, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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Public Hearing

The Council of the Village of Millersburg met for a Public Hearing on August 27, 2018 at 6:45 p.m. Mayor Huebner called the hearing to order. Council members in attendance were: Brent Hofstetter, Robert Shoemaker, Kelly Hoffee and Ruby Baird.

The purpose of the hearing was for Council to accept comments on the proposed zoning change request for property at 423 Hebron Street. The request was made to change the zoning from R-3 Residential to Special Use. This would allow a 2-unit residence to be made into a 4-unit dwelling. P & Z recommended the change. Letters were sent to adjoining property owners.

Hoffee asked if the entire area would be re-zoned. Troyer noted that only this property would be rezoned. If in the future, any other use of the property is made, this would need to go back to P & Z. Robert Miller, engineering the rehabilitation of the property noted the property owners are going to be aggressive in updates. The East Central Ohio Building Authority will be conducting inspections. Hofstetter also noted the owners will have a professional management company administering the property.

There were no other comments heard and Council had no questions on the matter. An ordinance will be presented this evening for first reading to approve the zoning change.

With no further business, Mayor Huebner closed the hearing.

Date Approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor

The Council of the Village of Millersburg met in regular session on August 27, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Pam Akins & Georgianna Cool of the Antique Festival Committee asked Council for permission to close S. Monroe St. from Jackson to Adams for the festival on October 6 & 7. With the construction ongoing at the courthouse grounds, more space will be needed for vendors, etc. Motion made by Hoffee to approve the street closing. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Polen, Hofstetter and Vaughn voting aye.

Deborah Lowe a resident of N. Mad Anthony St. asked how much longer the street would be closed. Her concern is for traveling in the winter in which she is required to start out of her driveway uphill via either an alley or a street. Troyer noted he received the engineers estimate just today. This will be sent to OPWC to apply for emergency funding, however approval and a firm date is unknown at this time. The project is estimated at \$250,000 and will

be completed as soon as possible. He assured Lowe that if the street is not opened before winter, they will be salted and cleared.

Cindy Miller reported that a street light has been out at the corner of Cary and Maxwell for some time. Troyer noted he would get it reported to AEP.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Polen to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2018-40 bills' \$52,577.05; payroll \$43,642.40; total \$96,219.45. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Vaughn, Shoemaker, Polen and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer:

Informed Council P&Z will review a variance request for a new pylon sign at Comfort Inn at their Sept 5 meeting.

Informed Council he and Solicitor Hines are working through the purchase agreement/closing/OPWC filings at this time on the S. Washington St/S. Clay St. property.

Informed Council the delivery on the Jet Vac is still anticipated in November.

Informed Council Superior Paving should finalize the paving Monday/Tuesday of this week. Shoemaker noted that Cary and Forlow have not been paved yet. Troyer will contact Superior to get this completed.

Informed Council the Willie Shelton memorial signs were installed today. An unveiling date of Saturday morning, September 22nd for anyone who would like to attend is planned at the Christian Church. An exact time will be announced in the near future.

Informed Council the ODOT salt bid awards were released last week. Compass Mineral won the bid for Holmes County with a price of \$74.95/ton. Last year we paid \$41.11/ton. The Village has committed to 325 tons for this year.

Informed Council Brenda Fargo, the electric Aggregation Consultant contacted him. They will be sending out letters to all customers explaining that while a new supplier name will appear on their AEP bill, nothing else will change. The contract and rates will be honored as they currently are with First Energy. First Energy has filed bankruptcy and be bought out.

Informed Council the engineers have provided three options for the N. Mad Anthony St storm sewer project. Option 1. a \$5,000 temporary fix; Option 2. A steel pipe arch and slip line into the existing storm drain - \$253,000 – 20-year life expectancy; 3. Dig up the existing storm sewer and install a pre-cast box culvert and drain \$210,000 – 30/50-year life expectancy. Troyer asked which option they would like to submit to OPWC for emergency funding. Council agreed on Option 3 to submit for funding.

Clerk-Treasurer Shaffer: Informed Council of a liquor permit application for Bags Sports Pub. Council has the right to request a hearing on the issuance of the permit. Motion made by Hoffee not to request a hearing. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Vaughn, Hofstetter and Polen voting aye.

Informed Council to be in compliance with HB 312, a new credit card policy will need to be adopted by the November 1, 2018 effective date. The policy, once prepared will be presented at a future meeting for their approval.

Informed Council a notification was received from the Auditor of State's office. The State will be selecting an IPA (Independent Public Accounting) firm to complete the next three biennial audits. The cycle will run for the audit years of January 1, 2017 thru December 31, 2022.

LEGISLATION: Mayor Huebner read Resolution 2018-38 "A Supplemental Appropriation Resolution For The General Fund And Declaring An Emergency" for the second time by title only. Motion made by Hoffee to suspend the rules requiring the third reading of Resolution 2018-38. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye. Motion made by Hoffee to pass and adopt Resolution 2018-38. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

Mayor Huebner read Ordinance 2018-104 "An Ordinance To Authorize The Sale Of Municipal Tangible Personal Property" for the second time by title only.

Mayor Huebner read Resolution 2018-39 "A Supplemental Appropriation Resolution For the General Fund And Declaring An Emergency" for the second time by title only. Hoffee asked why this was being done when a new cruiser is in the budget for next year. Chief Vaughn explained that at a previous meeting (Hoffee was absent), he informed Council orders are being placed for new police cruisers (for delivery in 2019) that will still be the Ford Explorer SUV's. In waiting for next year to place an order, the police cruiser package will be a Hybrid. Vaughn noted he is not opposed to the Hybrid, he just felt he didn't want to purchase a hybrid in the first year of its release. A cruiser was budgeted for 2019, but Vaughn noted he asked Council to adopt a supplemental appropriation to be able to place an order for the SUV this year. A cruiser will not be ordered in 2019. Motion made by Hoffee to suspend the rules requiring the third reading of Resolution 2018-39. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Polen, Hofstetter and Vaughn voting aye. Motion made by Polen to pass and adopt Resolution 2018-39. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Mayor Huebner read Ordinance 2018-105 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the first time by title only.

Mayor Huebner read Resolution 2018-41 "Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor" for the first time by title only.

NEW BUSINESS: Shoemaker asked if it would be feasibly possible to install a traffic light at the intersection of Mad Anthony St and W. Jackson as it is difficult to see pulling out from Mad Anthony. Troyer noted the first step would be to have a traffic study completed which would probably run a couple thousand dollars and then the cost of the intersection. There was discussion on doing a complete traffic study with the amount of congestion happening. Troyer suggested waiting until all projects in the area are completed before making that decision. With all of the recent state detours, the courthouse lawn improvement project and the current paving project, he thought it best to see how traffic flows when everything is finished.

Hoffee asked if the bell bollard is going to be reinstalled at the corner by the courthouse project. Troyer indicated it would not be replaced.

Hoffee asked if the sidewalk replacements could start. She noted there is an area of sidewalk just south of the Clay St. park that is raised significantly. Troyer noted he would look at the sidewalk.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: Motion made by Shoemaker to approve Jim Strouse as the mechanic for the Village (due to the retirement of Art Miller) and to increase his hourly rate effective September 1, 2018 from \$15.60 to \$16.80 for the six-month probationary period and if completed successfully, his rate would be increased to the mechanic rate of \$18.00. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Baird, Polen, Hofstetter and Vaughn voting aye.

ADDITIONAL ITEM: Hoffee asked what the law is on how long an inoperable vehicle was permitted to sit in a public parking lot. She noted a Jeep had been sitting in the new parking lot (beside the old laundromat) for quite some time with a flat tire. Chief Vaughn noted that two traffic tickets must be issued before it can be towed. He said the tires were chalked, but he was unaware if tickets were issued or if the owner simply moved it. The vehicle is no longer in the lot.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor