

The Council of the Village of Millersburg met in regular session via ZOOM on October 12, 2020 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call, and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, Kelly Hoffee, and Brad Conn. Solicitor Hines was also in attendance.

**MINUTES:** Motion made by Shoemaker to suspend the reading of the minutes of the Park Committee held 9/23/20; the Public Hearing held 9/28/20; and the Regular Session of Council held 9/28/20. Seconded by Conn. Upon roll call, motion carried with Shoemaker, Conn, Polen, Hofstetter, Vaughn, and Hoffee voting aye. Hoffee corrected the regular session minutes to reflect the meeting was held on September 28<sup>th</sup>, not September 14<sup>th</sup>. Motion made by Hoffee to accept the minutes as corrected. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Conn, Hofstetter, Vaughn, and Shoemaker voting aye.

**BILLS:** Motion made by Conn to pay bill resolution 2020-28 bills \$87,251.89; payroll \$63,274.14; total \$150,526.03. Seconded by Hofstetter. Upon roll call, motion carried with Conn, Hofstetter, Hoffee, Polen, Vaughn, and Shoemaker voting aye.

### **REPORTS OF OFFICERS**

**Administrator Troyer:** Informed Council the DRB met October 7<sup>th</sup> and approved a COA application for 19 square feet of signage for Harmonious Healing, located 11 South Washington Street.

Informed Council Stage 1 plans were received for the TAP project (south sidewalks) and are under review. In addition, the Village has met with Mid-Ohio Concrete on the in-house sidewalk project. They anticipate the project to begin within the next couple of weeks.

Informed Council the "Holmes County Standing Against Falls Coalition" is requesting permission to proceed with the purchase/installation of another piece of senior mobility equipment at Deer Run Park. If approved, he will work with the Director of the Coalition to find a suitable location somewhere along the outside edge of the walking path. Motion made by Hoffee to approve the installation of the mobility equipment. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker, and Conn voting aye.

Informed Council he met with Vasco to discuss options for resurfacing the tennis courts Old Airport Park. After some investigating to determine the composition of the existing court and conducting a "core drill", it was discovered there is 4" of aggregate underneath. This will save some costs for a new surface. Vasco is currently working on pricing options for a new surface and he will report those once received. Troyer noted at that time, Council can also discuss what all they would like included on the court (tennis, pickleball, basketball, etc.) and any equipment etc. that would be needed.

Informed Council he received a request from Pastor Daniel McElroy who is the founder and pastor of The Rock Ministry. They are requesting permission to use Clay Street Park for an outdoor worship event on October 31<sup>st</sup> from 2:00-5:30. Motion made by Shoemaker to approve the request. Seconded by Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Conn, Hoffee, Vaughn, and Polen voting aye.

Informed Council he is continuing to research the process for acquiring the property at 187 N. Crawford Street (SR 241). He spoke briefly to Attorney Andrew Brower (Miller, Mast & Mason) about assisting us with the acquisition and they are willing to do so. Previously, they assisted the Village with the purchase of the property at the south "Y". As a reminder, Troyer noted the cost of the property for the Village is \$19,000 and the seller will determine the remaining balance for him to use as a "write-off". In a related matter, Shoemaker asked about the possibility of using N. School St. as the truck route instead of SR 241. Hofstetter and Vaughn commented that would be even more difficult for trucks turning onto E. Jackson St. Hoffee noted that with the close proximity to the school and children, she didn't feel that was a good idea for safety concerns.

Informed Council leak pick-up is scheduled to begin the week of October 26.

**Clerk-Treasurer Shaffer:** Presented the September 2020 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments. A roll call was completed to confirm all members received the report. All commented aye.

Informed Council the final medical and dental renewals were received from Aultcare for 2021. The medical renewal came back with a 1% increase in premiums and the dental renewal was a 2% decrease in premiums. Motion made by Hoffee to accept the medical and dental renewal rates from Aultcare. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Vaughn, Hofstetter, and Conn voting aye.

Informed Council the annual transfer from the Water Fund to the Water R & I Fund (\$7,500 per Ord 84-7) and the annual transfer from the Sewer Fund to Sew R & I Fund (\$10,000 per Ord 80-4) are complete.

**LEGISLATION:** Mayor Huebner read Resolution 2020-27 “A Resolution Annexing 1.351 acres to the Village of Millersburg” for the second time by title only.

Mayor Huebner read Ordinance 2020-102 “An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg” for the second time by title only.

**OLD BUSINESS:** Shoemaker asked if something could be done (along with mosquito spraying) about the “stink bugs” and “Asian beetles”. Conn noted he had his property sprayed for those issues. Mayor Huebner suggested individuals contact a pest control service.

Shoemaker noted he spoke with a family from outside the area that is having difficulty finding housing in Millersburg. Hofstetter asked for a status update on the project Shoemaker initiated with the Administrator, vacant property owners, and developers. Troyer noted that he has paperwork, however has not had the time recently to proceed.

**NEW BUSINESS:** Hofstetter noted the Lions Club will continue with the downtown Christmas lighting and is also requesting permission to install Christmas lights at the south “Y” Gateway area. A receptacle may need to be installed. Council had no objections. A motion was made by Conn to approve the project. Seconded by Polen. Upon roll call, motion carried with Conn, Polen, Hoffee, Shoemaker, Vaughn and Hofstetter voting aye.

**EXECUTIVE SESSION:** Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, Shoemaker and Vaughn voting aye.

**RECONVENED TO REGULAR SESSION**

**EXECUTIVE SESSION ACTION:** None.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Conn voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor