

The Council of the Village of Millersburg met in regular session via ZOOM on November 9, 2020 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call, and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, and Brad Conn. Solicitor Robert Hines was also in attendance. Motion made by Vaughn to excuse Councilwoman Kelly Hoffee and Administrator Nathan Troyer from the meeting. Seconded by Shoemaker. Upon roll call the motion was carried with Vaughn, Shoemaker, Polen, Conn, and Hofstetter voting aye.

MINUTES: Motion made by Polen to suspend the reading of the minutes of Council held 10/26/20. Seconded by Conn. Upon roll call, motion carried with Polen, Conn, Shoemaker, Vaughn, and Hofstetter voting aye. Motion made by Shoemaker to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Polen, Vaughn, and Conn voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2020-30 bills \$17,580.34; payroll \$50,140.89; total \$67,721.23. Seconded by Conn. Upon roll call, motion carried with Hofstetter, Conn, Vaughn, Shoemaker, and Polen voting aye.

REPORTS OF OFFICERS

Chief Shaner: Conn asked about any current applications for the police department. Chief Shaner replied that he has not recently received new applications.

Clerk-Treasurer Shaffer: Presented the October 2020 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments. A roll call was completed to confirm all members received the report. Polen, Conn, Shoemaker, Vaughn, and Hofstetter replying aye.

Informed Council Allen Yoder of 159 Spring Drive is requesting a credit for the sewer portion of his utility bill. There was an outside faucet that broke and was leaking. This was verified with Pepper's Plumbing. A credit is requested for 46,000 gallons of water which was used over two quarter billings, totaling \$105.80 for the sewer portion of the water bill. Motion made by Polen to approve the credit request. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Conn voting aye.

Informed Council the Estate of Mary Ann Tinlin has requested the Village buy back 4 lots that the estate no longer desires to own. The cost to the Village is \$800 (the endowment fees are non-refundable). Motion made by Shoemaker to purchase the 4 lots from the Tinlin Estate for \$800. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Conn, Vaughn, and Hofstetter voting aye.

Informed Council the 2021 Bed Tax Applications were submitted. Council was asked if they wished to accept the applications as submitted. Motion made by Hofstetter to accept the applications as presented. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Conn, Shoemaker, and Polen voting aye.

Informed Council she received a quote from RITA (Regional Income Tax Authority) to administrate the Village Income Tax. Based on the current income tax data, the cost the Village would pay RITA is between \$47,048 and \$52,000 per year. Hofstetter inquired about how much we pay the current in-house Tax Administrator. Shaffer responded that currently we pay \$16,400. Mayor Huebner made a statement that he would like to keep it in house. Shoemaker commented that he has known people in the past that have had issues with RITA.

Asked Council for questions or comments on the draft of the 2021 Appropriations. Noted changes from the budget include an additional \$125,000 to rehab the tennis courts and Old Airport Park and re-appropriate \$8,400 for roof replacements of the structures at the that park as well. Council had no questions or changes to the draft appropriations. The formal appropriation ordinance will be presented at the next meeting. This will allow for three separate readings before the end of the year. Hofstetter commented the Ohio Municipal Net Profit tax collection administration fees kept by State of Ohio (.5%) has been deemed unconstitutional and asked Shaffer what amount that would be. Shaffer noted the fees charged to the Village run between \$10-\$25 per month.

Mayor Huebner: Informed Council the DRB meet last week and approved a facade improvement for the Eagles on West Jackson Street.

Informed Council a public hearing needs to be scheduled on the proposed zoning change of Kurt McDowell and Morgan Durst to change the zoning of two parcels from B-2 Highway Commercial to I-Industrial to allow for mining and aggregate removal. The property is located adjacent to South Washington Street and C.R. 58. After the required advertising is done, the hearing could be scheduled for December 28, 2020 at 6:50. Council unanimously agreed on the hearing date.

Informed Council Mid-Ohio Concrete is continuing work on sidewalks.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Conn, and Shoemaker voting aye.

EXECUTIVE SESSION ACTION: Motion made by Hofstetter to approve employees current unused personal time to be carried over; and waive the vacation time maximum balance through the 1st quarter of 2021 for both leaves (must be in compliance by March 31, 2021). Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Shoemaker, Conn, and Vaughn voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Shoemaker, and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor