



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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The Council of the Village of Millersburg met in regular session on December 10, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Hines was also present.

VISITORS: Holmes County Health Department representatives Kerry MacQueen and Mike Derr made a presentation to council about exercise equipment for adults to be installed near Deer Run Park. MacQueen told Council the Health District applied for and received a \$7,500 grant from HealthPath Foundation. In working with older adults in the falls prevention program and teaming up with the falls coalition, discussion was had on utilizing the grant money for senior fitness playground equipment. The project is called 'Getting active, staying strong' and deals with increasing strength, flexibility, coordination and balance of individuals. Last summer MacQueen, Derr and Becky Starner (also of the health department) met at Deer Run Park and walked around the loop by the basketball courts and the dog park to figure out the best location for the equipment, which will be purchased this month and hopefully installed in the spring. The lower southwest corner would be the best location, because it has easy access, and it is a prime location. MacQueen told Council the Village has a wonderful area where this would be an added benefit. It's a great opportunity to get people moving and improve quality of life. Derr told Council when the Health District did a health assessment last year, one of the strategies was to try and create recreational activities in the community for those who can't afford a membership to a fitness center. In starting this program with this \$7500 grant, there is a larger grant the Health District hopes to apply for from the state health department. The equipment they are looking to place at Deer Run is called a stairwalk station, which would be mounted into the ground. This would be the first piece of equipment, with the hopes of adding a balance beam as the second piece, as funds become available. Councilman Shoemaker asked if the Village would be responsible for upkeep and maintenance. Administrator Troyer noted the Village would maintain the equipment and he was not concerned as it is made very sturdy and is of steel construction. Mayor Huebner added that in time, with the available space, small pieces could be added to make a small complex of exercise equipment. Motion made by Hoffee to approve the installation of the equipment at Deer Run Park. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Hoffee to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Shoemaker, Vaughn and Baird voting aye.

BILLS: Shaffer noted an addendum was prepared to account for the CSB Visa statement. Motion made by Hoffee made to pay bill resolution 2018-48 bills \$420084.20; payroll \$46113.99; total \$466198.19. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Shoemaker, Polen, Vaughn and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the DRB met on December 5 and approved the COA for updated signage at the downtown CSB locations.

Informed Council we are waiting on material to arrive for Glen Drive lighting project. Troyer noted a pole was struck in an accident so we will be replacing that pole as well as another that was previously damaged.

Informed Council the SRTS Program (East sidewalks) kickoff meeting is scheduled for January 14th.

Informed Council we took delivery of the VacAll truck on December 7.

Informed Council plans are being developed for the new garage roof at the Street Department. We've received 2 storage units and have begun moving things into them. We should receive a mobile office in the next week or two so we are prepared to be out of the building.

Informed Council of the discussion he had with Kimble representatives regarding recycling industry changes. The majority of recyclables go to China. China has cut off their recycling. Recycling companies all over are sitting on stock piles that they are unable to sell. Kimble is adding .60¢ per unit for recycling, but is waiving the fee for now. When rebidding of services takes place (late January) the recycling fees will increase. Bid specifications may be put out for trash service only option and an additional option for trash and recycling combined.

Informed Council Septage Receiving for November was 108,530 gallons received for \$6,027.40

Clerk-Treasurer Shaffer: Presented the November 2018 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council the Aultcare Dental Insurance renewal was received. The renewal is a -0-% increase and rates are guaranteed for a two-year period beginning January 1, 2019. Motion made by Polen to accept the two-year rates from Aultcare. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Hoffee, Shoemaker and Vaughn voting aye.

Presented the 2019 Draft Appropriations for discussion. Hoffee suggested reducing the paving for 2019 by \$100,000 (from \$750,000 to \$650,000) and increasing the Capital Sidewalk Fund by \$100,000 (from \$125,000 to \$225,000). Council had no objections and Shaffer will make the adjustments. Shaffer also noted the Street Dept. garage roof replacement estimate has not been received to date. If the estimate comes in before the final appropriations are completed, Shaffer will add those numbers. If it is not received, a supplemental will need to be adopted in 2019. In addition, Shaffer noted if the closing for the OPWC Clean Ohio Fund ("Y" – S. Washington St purchase) does not happen before the final appropriations are complete, those funds will need re-appropriated for 2019 as well.

Mayor: Mayor Huebner asked Council to set a date for the next meeting as the regularly scheduled meeting is December 24. To accommodate everyone, Council's decision was to meet on Friday, December 21 at 7:00 p.m.

LEGISLATION: Mayor Huebner read Resolution 2018-49 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Street Maintenance & Repair Fund; The Cemetery Operating Fund; And The Police Pension Fund" for the first time by title only.

Mayor Huebner read Resolution 2018-50 "A Resolution Setting Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg, and to Define Vacations, Sick Leave and Holidays" for the first time by title only.

NEW BUSINESS: Hoffee noted a street light is out on S. Monroe St., just south of No Name St.

Shoemaker noted Northeast Ohio Natural Gas has proposed a rate increase and asked if there is any aggregation plans available. Troyer noted aggregation is not available as they are co-op. Mayor Huebner noted that the proposed rate increase has yet to be approved by the PUCO.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: None.

ADJOURNMENT: Motion made by Shoemaker to adjourn the meeting. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Hofstetter, Vaughn, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor