



# VILLAGE OF MILLERSBURG

6 North Washington Street  
Millersburg, Ohio 44654  
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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator  
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator  
S. Thomas Vaughn, Police Chief  
Nate Troyer, Zoning Inspector

Village Offices (330) 674-1886  
Income Tax (330) 674-6891  
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on August 24, 2009 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Solicitor Hines was also present.

**MINUTES:** Motion made by Beechy to suspend the reading of the minutes of the previous meeting held August 10 and the Special Session held August 17. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Hardesty, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Hardesty to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Hardesty, Polen, Uhl, Vaughn, Beechy, and Baird voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2009-35 bills' \$37661.03, payroll \$45690.18; total \$83351.21. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

## REPORTS OF OFFICERS

**Chief Vaughn:** Informed Council Justin Estill completed the required probationary period as a patrolman. He recommended that Council remove him from probationary status and increase his wages as provided for in the pay ordinance. Motion made by Beechy to remove Justin Estill from probationary status and increase his wages effective August 22. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Baird, Hardesty, Vaughn, and Polen voting aye.

**Administrator Brooks:** Informed Council bids were reviewed by Quicksall and Solicitor Hines for the SR 83 Sidewalk project. ODOT has given their approval as well. The low bidder was Scassa Asphalt in the amount of \$259,931.20. An ordinance to accept the bid and enter into a contract will be presented to Council later in the meeting.

Reminded Council the bid opening for the well field project is Wednesday, August 26, at 10:00 a.m. at the Village Offices. Council will meet Monday, August 31 to award a contract.

Informed Council Nate Troyer was awarded a \$225.00 Grant from Holmes County Education Foundation to be a part of this year's Leadership Holmes County class. This is the 3rd consecutive year the Village has had a participant in the program.

Informed Council a new HDM manager will be named this week.

Informed Council the mosquito spraying allocation for the summer has been exhausted, however, we are extending spraying at least through September.

Reminded residents that school is starting this week and to be aware of kids going to and from school.

**LEGISLATION:** Mayor Huebner read Resolution 2009-34 "A Resolution Adopting An Identity Theft Policy" for the second time by title only.

Mayor Huebner read Ordinance 2009-108 "An Ordinance Authorizing The Mayor Of The Village Of Millersburg To Enter Into Contract With Scassa Asphalt, Inc. For The Construction Of The Hol-Washington Street Sidewalk Project And Declaring An Emergency" for the first time by title only. Motion made by Vaughn to suspend the rules requiring the second and third reading of Ordinance 2009-108. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Polen, Uhl, Hardesty, and Baird voting aye. Motion made by Beechy to pass and adopt Ordinance 2009-108. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, Vaughn, Hardesty, and Baird voting aye.

**EXECUTIVE SESSION:** Motion made by Uhl to adjourn into executive session to discuss the acquisition of land. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, Vaughn, and Polen voting aye.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

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Date approved

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Karen Shaffer, Clerk- Treasurer

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Jeff Huebner, Mayor