



# VILLAGE OF MILLERSBURG

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**Jeff Huebner**, Mayor

**Kevin Brooks**, Village Administrator

**Karen Shaffer, CMC**, Village Clerk-Treasurer, Tax Administrator

**S. Thomas Vaughn**, Police Chief

**Nate Troyer**, Zoning Inspector

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on April 10, 2010 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present. Motion made by Beechy to excuse Councilman Junior Vaughn. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Hardesty, and Baird voting aye.

**VISITORS:** Tom Wilke, HDM Director, thanked Council for the \$5,000 in discretionary bed tax funds to assist with the fireworks. Wilke noted that the Holmes County Tourism Bureau has donated the remaining \$10,000 so the fireworks are now paid for in their entirety. Wilke also asked for permission to submit the threshold application for the Tier II CDBG Grant as it relates to the Certified Local Government program. This preliminary 9 part application due by May 21<sup>st</sup> does not commit the Village to anything. A final application would need to be submitted in October if this one is accepted. It was noted however that if the Village was approved on the final level, it would be required to provide a 10% match of any grant awarded. The match could be attained by using the salaries of the Clerk and/or Administrator. Brooks commented that the threshold application can be done as a trial to prepare for the final application; however it is doubtful that the Village would move forward with that process. Council had no objections to submitting the threshold application.

Caren Starr thanked Council for the Bed Tax Funds awarded for "Antiques in the Alley". The event is scheduled for May 8 and August 7 and they are hoping to double the amount of vendors. Any non-profit organizations are also welcome to rent a space. A Chicken BBQ will be held by local Boy Scout troops. Brooks noted that permission was given to place signs through out the Village for the event. Signs will be up from the Sunday before the event to the Sunday after the event.

Robert Smedley spoke to Council about the upcoming renewal levy for the Mental Health and Recovery Board. They experienced a 3% cut in funds last year and are anticipating twice that is future funding. He explained the services they offer and asked for their support in voting for the levy.

**MINUTES:** Motion made by Hardesty to suspend the reading of the minutes of the previous meeting. Seconded by Baird. Upon roll call, motion carried with Hardesty, Baird, Beechy, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Hardesty. Upon roll call, motion carried with Baird, Hardesty, Beechy, Uhl, and Polen voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2010-09 bills' \$99,953.33, payroll \$39,139.58; total \$139,092.91. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, and Polen voting aye.

## **REPORTS OF OFFICERS:**

**Administrator Brooks:** Informed Council excavating and grading are complete on the basket ball court at Deer Run Park. Bid advertising is through April 14 with the bid opening scheduled for April 23 at noon. Brooks noted that there is a rumor spreading that the project is funded by the Library. He stressed that the project has absolutely nothing to do with the Holmes County Library and all construction is on Village property and funded through Village funds and grant monies.

Informed Council the application was enhanced and submitted for the East Jones Street Reconstruction project. The Village match was adjusted by increasing our portion from \$70,000 to \$85,000. All of our match will come from Permissive Tax. No Village Budget Funds will be used. This adjustment netted us 3 points and hopefully will enable the project to be funded.

Informed Council a pre bid meeting was held April 9 with 4 prospective bidders for the Village wide trash contract. The bid opening is April 16 at 9:00 a.m.

Informed Council Septage Receiving for March totaled \$4888.00.

Reminded Council Clean up Day is scheduled for Saturday, April 17, from 8:00 a.m. – Noon. Village residents that are Browns customers may participate at no cost. Village residents who are not Browns customers may participate for \$10 per load.

Reminded residents of the ordinance regarding mowing requirements. The Village will be sending letters out to non compliant property owners.

Informed Council Chris Sieverdes has withdrawn his request for the By Ways Grant Proposal.

Informed Council the Village contracted with Bill Platten for modifications at the swimming pool. Modifications are to design, order, and install a pool grate to comply with Virginia Graham Baker Act. Platten will also submit plans to State for approval. These costs are \$4400 for the grate, and \$1300 for plan review. Brooks also noted that one diving board will be removed as the two are not the required 10' apart.

Informed Council Bakerwell located at 60 W Jackson (Millersburg Furniture) is requesting a credit on the utility bill. They will no longer be renting apartments and are asking the debt service be reduced from 5 units to 1. In a second credit request, Lindsey Mays at 138 S Washington had a water leak that did not go down the sewer. She is requesting a sewer credit of \$96.60. Motion made by Beechy to approve the credit requests. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Hardesty, and Baird voting aye.

Informed Council there has been vandalism at Deer Run Park, Clay St Park, and the Trail. Residents are asked to report any suspicious activity immediately to the police department. The restrooms at the Trail and Clay St Park will remain locked.

**Zoning Inspector Troyer:** Informed Council that the pump and motor are installed at the new well and sampling will take place over the next month.

**Clerk-Treasurer Shaffer:** Presented the March 2010 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

**LEGISLATION:** Mayor Huebner read Ordinance 2010-101 “An Ordinance Revising The Previous Ordinance Establishing A Design District And A Design Review Board” for the second time by title only.

Mayor Huebner read Resolution 2010-10 “Resolution Employing The Supervisor For The James Crissey Memorial Swimming Pool And Park Area And For Establishing Rates And Repealing Resolution 2009-15” for the first time by title only.

Mayor Huebner read Emergency Resolution 2010-11 “A Supplemental Appropriation Resolution For The Water Repair And Improvement Fund And Declaring An Emergency” for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2010-11. Seconded by Beechy. Upon roll call, motion carried with Polen, Beechy, Baird, Hardesty, and Uhl voting aye. Motion made by Hardesty to pass and adopt Resolution 2010-11. Seconded by Baird. Upon roll call, motion carried with Hardesty, Baird, Polen, Uhl, and Beechy voting aye.

**EXECUTIVE SESSION:** Motion made by Beechy to adjourn into executive session to discuss the acquisition of land. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Uhl, and Polen voting aye.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Hardesty, Beechy, and Baird voting aye.

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Date approved

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Karen Shaffer, Clerk- Treasurer

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Jeff Huebner, Mayor