



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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The Council of the Village of Millersburg met in regular session on June 28, 2010 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present.

VISITORS: Tom Wilke, HDM Director introduced Tera McCulloch as HDM's Event and Promotions Coordinator. She replaces Danielle Olney, who resigned to further her education. Wilke reported a total of 30 hanging baskets are now displayed throughout the downtown area. This was possible due to the Village awarding HDM \$2,000 in bed tax discretionary funds. The maintenance of the baskets is being done by two local teenagers. Wilke also reported a few new businesses will be opening on the western most block of Jackson St. There have been 5 new businesses in that area within the last year. Millersburg Antiques will be holding an open house on June 30 from 7:00 – 9:00 p.m. Council is invited. Wilke informed Council the paperwork was submitted for the Tier 2 funding. It is however unlikely that any grant money will be received during 2011. The process is very competitive and matching funds are required.

Tera McCulloch updated Council of the events planned for the Old Fashioned Family 4th to be held Saturday July 3. There will be more activities for local children as well as additional food vendors. An auction is planned for this year, along with the raffle for a television. Four bands will be playing throughout the day as well.

MINUTES: Motion made by Hardesty to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Baird, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Uhl, Vaughn, and Hardesty voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2010-24 bills' \$36260.99; payroll 50905.28; total \$87166.27. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, Vaughn, and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Brooks: Frank Kidney, doing an internship with HDM and the Village gave the administrator's report. He thanked Council and HDM for allowing him to work with them over the last few months.

Informed Council the Village is in the process of trying to closeout and have a final invoice issued for the SR 83 Sidewalk Project.

Informed Council final invoicing and inspection is in the process for the Northern Well Field project.

Informed Council Barbicas Construction will finish the Deer Run Park Basketball Courts project by Wednesday. The project was delayed due to missing brackets for the backboards. We anticipate closing out the project in the next few weeks. A dedication ceremony is scheduled for Tuesday June 29 at 11:00 a.m.

Informed Council the SR 62 Stimulus Paving project was delayed due to weather. Melway is working with the Village to establish a new timeline. It is expected the 3rd week of July the project will start at the south end of the Village and moved towards the downtown area. Melway is providing hot mix to the Village at no cost to fill holes in the roadway in front of the courthouse, as a temporary fix. Brooks expressed the Village's gratitude to Melway for being a great asset to the community.

Informed Council the East Jones Street Reconstruction project agreement will be mailed this week. Our goal is to have the bidding process in July with construction to begin in August.

Informed Council J & J mailed the second round of sign up letters for trash service. We met with J & J to ensure our dumpsters were all replaced and all trash containers in the downtown were identified. Our first service date for the entire Village is this Friday, July 2nd. To date, 487 residents have signed up. Recycling customers total 257. Recycling containers will be delivered to customers on Tuesday, June 29

Informed Council with the warm temperatures, attendance at Crissey Pool has been outstanding.

Informed Council the Village has been spraying for mosquitoes on a bi-weekly basis. Numerous calls were received regarding the influx of mosquitoes. A motion was made by Hardesty to spray on a weekly basis until further notice. Seconded by Uhl. Upon roll call, motion carried with Hardesty, Uhl, Baird, Beechy, Vaughn, and Polen voting aye.

Informed Council the Village is working with Arnie Oliver and the County to get properties mowed that were under the recent demolition program. Per the Grant Agreement, it is the demolition contractor's responsibility to mow the first time. The contractor was in and mowed the properties and from here on out, the property owner is responsible.

Informed Council the Village met with SACS Consulting to hear a proposal on Human Resources consulting services. Policies, Procedures and other HR issues would cost the Village \$5.00 per employee or \$140 per month. Brooks noted that with budget constraints, the costs associated were not feasible at this time. Council had no comment.

Mayor Huebner: Announced that the Village is in need of donations for fencing around the basket ball courts at Deer Run Park. The estimate on the fence is \$14,897. Anyone interested in donating funds would have the opportunity of having the courts named after them.

LEGISLATION: Mayor Huebner read Emergency Resolution 2010-25 "A Supplemental Appropriation Resolution For The DeHass Estate Fund And Declaring An Emergency" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Resolution 2010-25. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Hardesty, Vaughn, Uhl, and Polen voting aye. Motion made by Uhl to pass and adopt Resolution 2010-25. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Polen, Vaughn, Beechy, and Baird voting aye.

Mayor Huebner read Emergency Resolution 2010-26 "A Resolution Authorizing The Advance Of Sums From The General Fund To The DeHass Estate Fund And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2010-26. Seconded by Vaughn. Upon roll call, motion carried with Polen, Vaughn, Baird, Beechy, Hardesty, and Uhl voting aye. Motion made by Baird to pass and adopt Resolution 2010-26. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye.

EXECUTIVE SESSION: Motion made by Beechy to adjourn into executive session to confer with the public body's attorney to discuss pending litigation. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Vaughn, Uhl, and Polen voting aye.

EXECUTIVE SESSION ACTION: None.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Date approved

Karen Shaffer, Clerk- Treasurer

Jeff Huebner, Mayor