



# VILLAGE OF MILLERSBURG

6 North Washington Street  
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**Jeff Huebner, Mayor**

**Kevin Brooks, Village Administrator**  
**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**  
**S. Thomas Vaughn, Police Chief**  
**Nate Troyer, Zoning Inspector**

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The Council of the Village of Millersburg met in regular session on August 23, 2010 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present. Motion made by Beechy to excuse Councilman Greg Hardesty. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, Uhl, and Vaughn voting aye.

**VISITORS:** Ken Smailes of WKLM introduced himself. He was in attendance to report on the meeting for WKLM.

**MINUTES:** Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Uhl. Upon roll call, motion carried with Baird, Uhl, Polen, Vaughn, and Beechy voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2010-33 bills' \$49131.78, payroll \$50065.31; total \$99197.09. Seconded by Vaughn. Upon roll call, motion carried with Uhl, Vaughn, Baird, Beechy, and Polen voting aye.

## **REPORTS OF OFFICERS:**

**Administrator Brooks:** Informed Council the East Jones Street Reconstruction Project is scheduled to advertise for bidding September 1 and 8 with the bid opening September 17. Brooks asked Council to schedule a special meeting for early morning Monday, September 20 to award a bid. The project could then start by the first week of October and be completed by end of November. Council agreed on September 20 at 7:00 am for a special meeting to award a contract.

Informed Council J & J Refuse sent out Compliance Letters. They are asking all residents that receive them to fill them out and return if they are opting out of J & J service. This is per the Village contract with J & J.

Informed Council the "HOLMES 100 CYCLE FEST" event is scheduled for Saturday, September 11<sup>th</sup> at the Trail.

Informed Council all parking spaces and T's have been marked and crews will be painting the curbs prior to the Antique festival.

Informed Council a board was established for the Fairgrounds Relocation project. Planning meetings have been held with Engineering Associates. The project is expected to move forward in the spring of 2011.

Informed Council the "Back To School Party" event was very successful and we hope to continue to partner with Millersburg Mennonite Church and Martins Creek Church in the future.

Informed Council hydrant flushing will run from September 26 through October 1.

Informed Council the cross at the cemetery entrance is un-repairable. An anonymous donation of a flag pole has been offered, however the Village would like feedback from the community as to what they would like.

**Clerk-Treasurer Shaffer:** Reminded Council the Health Insurance would be renewing on November 1. The insurance plan was re-designed last year with several carriers reviewed. Council opted to wait and review the renewal rates before looking at other plans.

**LEGISLATION:** Mayor Huebner read Emergency Ordinance 2010-102 “Emergency Ordinance Approving the Editing and Inclusion of Certain Ordinances and Resolutions as Parts of the Various Component Codes of the Codified Ordinances; to Provide for the Adoption and Publication of New Matter in the Updated and Revised Codified Ordinances; and to Repeal Ordinances and Resolutions in Conflict Therewith” for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Ordinance 2010-102. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, Vaughn, and Baird voting aye. Motion made by Uhl to pass and adopt Ordinance 2010-102. Seconded by Baird. Upon roll call, motion carried with Uhl, Baird, Beechy, Vaughn, and Polen voting aye.

Mayor Huebner read Ordinance 2010-103 “An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg” for the first time by title only.

Mayor Huebner read Ordinance 2010-104 “An Ordinance To Approve Zoning Plan For Property To Be Annexed Into The Village” for the first time by title only.

Mayor Huebner read Emergency Resolution 2010-34 “A Resolution Authorizing The Creation Of A Capital Project Fund To Account For The East Jones Street Phase 2 Improvement Project And Declaring An Emergency” for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2010-34. Seconded by Beechy. Upon roll call, motion carried with Polen, Beechy, Baird, Uhl, and Vaughn voting aye. Motion made by Uhl to pass and adopt Resolution 2010-34. Seconded by Polen. Upon roll call, motion carried with Uhl, Polen, Vaughn, Beechy, and Baird voting aye.

Mayor Huebner read Emergency Resolution 2010-35 “A Supplemental Appropriation Resolution For The Capital Project Fund For The East Jones Street Phase 2 Improvement Project And Declaring An Emergency” for the first time by title only. Motion made by Baird to suspend the rules requiring the second and third reading of Resolution 2010-35. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Uhl, and Vaughn voting aye. Motion made by Polen to pass and adopt Resolution 2010-35. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Baird, Beechy, and Vaughn voting aye.

**MAYOR HUEBNER:** Mayor Huebner noted the Village is seeking requests for qualifications from engineering firms to determine what the capacity is at the wastewater treatment plant. With the potential of new development in the near future, the Village is being proactive to fully understand the what the facility can handle and what the high end usage the Village could allow before the plant would need another expansion. It is anticipated we will have a firm selected by mid September and a study completed by the end of 2010.

**EXECUTIVE SESSION:** Motion made by Beechy to adjourn into executive session to discuss the acquisition of real estate and to confer with public body’s attorney on matters of confidentiality. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, Vaughn, and Baird voting aye.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Baird, Beechy, Hardesty, and Vaughn voting aye.

Date approved

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Karen Shaffer, Clerk- Treasurer

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Jeff Huebner, Mayor