



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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The Council of the Village of Millersburg met in regular session on October 11, 2010 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present.

VISITORS: Tom Wilke, HDM Manager, reported to Council on the activities sponsored by HDM. Antiques in the Alley, which was held twice this summer was very successful. Wilke encouraged Council to continue providing bed tax funds for that event. The Cyclefest 100 had fewer participants than last year. Wilke is working with other areas to possibly expand the event and coordinate with other rides. "Boo in the Burg" is scheduled for October 30 and will include two Ghost Walks, including the basement of the old jail. Businesses will be open late, carriage rides will be available, and food vendors will be set up. The Victorian House will also be providing a Halloween activity.

Wilke informed Council HDM has exhausted all the bed tax funds they were awarded from Millersburg. They would like to redesign the Millersburg brochure. Estimated cost is \$4600. Wilke asked Council to consider granting any amount they could provide from the discretionary bed tax funds. There was discussion on the resolution that allows HDM to only receive up to one-half of the allotted funds. The amount remaining to them is \$2850. Motion made by Beechy to provide \$2850 in discretionary bed tax funds to HDM. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Baird, Hardesty, Vaughn, and Polen voting aye.

While on the subject of bed tax money, Mayor Huebner informed Council Georgianna Cool, Chairwoman of the Antique Festival is requesting \$1250 in discretionary bed tax funds. Additional advertising, corn hole tournament costs, and the addition of a Calliope to the parade are additional expenses the funds are needed for. Motion made by Hardesty to approve \$1250 to the Antique Festival. Seconded by Baird. Upon roll call, motion carried with Hardesty, Baird, Polen, Uhl, Vaughn, and Beechy voting aye.

Mayor Huebner also asked Council to consider providing discretionary bed tax money to Holmes County Economic Development Council. They are soliciting funds for a two year commitment. Motion made by Beechy to commit \$1000 this year and \$1000 in 2011 from the discretionary bed tax. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Baird, Hardesty, Vaughn, and Polen voting aye.

Solicitor Hines informed Council the Tier 2 standards that were previously adopted for the Certified Local Government Program are not where the Secretary of Interior Standards would like to see them. Some criteria will need to be added. Hines suggested repealing the Village standards and adopting the Secretary of Interior Standards. Council instructed Hines to prepare the necessary documents.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Baird, Hardesty, Beechy, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2010-43 bills' \$39250.10, payroll \$46120.55; total \$85370.65. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Brooks: Reported the East Jones Street reconstruction project is underway. The contractor is waiting on NEO gas to relocate their service line, which is scheduled for Monday, October 18. The contractor is trying to keep access available at all times.

Informed Council septage receiving totals for September were \$11,417.50 the highest revenue since May 2007.

Reported that the Antique Festival was a huge success.

Informed Council the Halloween parade sponsored by the American Legion is scheduled for Thursday, October 28th at 7:00 p.m.

Informed Council Rick Kettlewell of 270 N. Monroe St. has asked the Village to install a handicap parking space in front of his house for easier access for his wife. Chief Vaughn was consulted and there were no issues with the request. Motion made by Beechy to install the handicap parking space. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Vaughn, Hardesty, and Baird voting aye.

Informed Council leaf pickup will begin on Monday, October 18 and run through Friday, November 12. A schedule was sent to the newspapers.

Clerk-Treasurer Shaffer: Presented the September 2010 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Mayor Huebner: Informed Council Pomerene Hospital Auxiliary is hosting a Christmas Tree Festival on November 18, 19, 20 and 26. Groups or individuals are being sought to provide decorated trees that will be sold at an auction. Proceeds will benefit the hospital auxiliary. Mayor Huebner asked Council members to consider donating money and provide a tree.

Mayor Huebner recommended that Tom Wilke and Tara McCulloch be appointed by Council to fill the alternate positions on the Design Review Board. Motion made by Beechy to appoint Wilke and McCulloch to the board. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye.

Mayor Huebner appointed Lori Ramsey and Doug Polen to the Economic Development Advisory Board, replacing the seats of Caren Starr and Richard Briggs. Motion made by Baird to accept the appointments. Seconded by Hardesty. Upon roll call, motion carried with Baird, Hardesty, Beechy, Vaughn, Uhl, and Polen voting aye.

Mayor Huebner informed Council they were all invited to an Open House on October 23 from 8:00 a.m. – 11:00 a.m. to tour the new State Highway Garage.

LEGISLATION: Mayor Huebner read Ordinance 2010-105 “An Ordinance Amending Codified Ordinance 135.02 Of The Village Of Millersburg, Ohio To Increase The Furtherance Of Justice Fund Allowance” for the second time by title only.

Mayor Huebner read Resolution 2010-40 “A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund” for the second time by title only.

Mayor Huebner read Resolution 2010-41 “A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund” for the second time by title only.

EXECUTIVE SESSION: Motion made by Baird to adjourn into executive session to confer with public body’s attorney on matters of pending litigation and the acquisition of real estate. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Uhl, Vaughn, and Hardesty voting aye. (Nate Troyer was asked to remain for executive session)

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird, voting aye.

Date approved _____

Karen Shaffer, Clerk- Treasurer

Jeff Huebner, Mayor