



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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The Council of the Village of Millersburg met in regular session on November 8, 2010 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Motion made by Baird to excuse Village Solicitor Robert Hines. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye.

MINUTES: Motion made by Hardesty to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Baird, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Vaughn, Hardesty, and Baird voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2010-49 bills' \$52,784.74, payroll \$39,050.87; total \$91,835.61. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, Vaughn, and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Brooks: Informed Council the East Jones Street Reconstruction project is complete. Final inspection and final invoicing are in the process.

Informed Council the Village is looking into future projects to apply for funding in 2011, and construction in 2012. The two projects are SR 62 Sidewalks – Phase II, and Tennis Courts at Deer Run Park. Brooks asked if there is any interest in holding a Capital Improvements Committee Meeting to discuss these in detail and identify other projects for the Village. Council opted to not meet and instructed the Administrator to keep them updated.

Informed Council Septage Receiving for October was \$6089.00.

Informed Council HDM is sponsoring "Corporate Family Feud", Tuesday, November 16th, 6:00 PM at the American Legion Hall. Six teams will be participating. Openings for teams are still available.

Informed Council, after review by Kevin Vaughn, Solicitor Hines, and himself, they are recommending to hire CTI for the WWTP Capacity Study. The contract would be for time and materials and not to exceed \$15,000.00. Motion made by Beechy to approve the contract with CTI. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye.

Noted that leaf pick up concludes for loose leaves this Friday, November 12th. The Village will continue to pickup bagged leaves through Friday, November 19th.

Informed Council the recycling bins are back at the pool location for a limited time. Brooks asked Council for permission to work with the Commissioners for a month or so on relocating the bins to a permanent site. Council had no objections.

Informed Council he and Nate Troyer will be contacting owners along S. Washington St. regarding snow removal on the new sidewalks as well as reminding all others in the Village. It is the property owner's responsibility to keep sidewalks clear of snow and ice.

Clerk-Treasurer Shaffer: Presented the October 2010 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council the Villages Property/Liability/Casualty Insurance Renewal is March 1, 2011 and asked if they would like to accept proposals this year. Council instructed the Clerk to solicit proposals for the insurance.

Mayor Huebner: Mayor Huebner recommended Council set public hearings for the following: Alley Vacation on November 22 at 6:45 p.m. and an Annexation hearing on November 22 at 6:55 p.m. Council had no objections. Mayor Huebner also noted the Records Commission will be meeting on November 22 at 6:15 p.m.

Mayor Huebner acknowledged and thanked the American Legion for the recent work they have done on the building. Improvements were made and a large flag installed on the west side of the building.

LEGISLATION: Mayor Huebner read Emergency Resolution 2010-50 “A Resolution Authorizing The Transfer Of Sums From The General Fund To The Street Repair And Maintenance Fund And Declaring An Emergency” for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2010-50. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Uhl, Vaughn, Hardesty, and Beechy voting aye. Motion made by Beechy to pass and adopt Resolution 2010-50. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Vaughn, Uhl, and Polen voting aye.

Mayor Huebner read Emergency Resolution 2010-51 “A Supplemental Appropriation Resolution For The State Highway Fund And Declaring An Emergency” for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Resolution 2010-51. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Baird, Uhl, Vaughn, and Hardesty voting aye. Motion made by Uhl to pass and adopt Resolution 2010-51. Seconded by Baird. Upon roll call, motion carried with Uhl, Baird, Beechy, Hardesty, Vaughn, and Polen voting aye.

EXECUTIVE SESSION: Motion made by Baird to adjourn into executive session to discuss the compensation of public employees. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Beechy, Uhl, Vaughn, and Hardesty voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird, voting aye.

Date approved _____

Karen Shaffer, Clerk- Treasurer

Jeff Huebner, Mayor