



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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The Council of the Village of Millersburg met in regular session on December 13, 2010 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. In the absence of Clerk-Treasurer Karen Shaffer, Administrator Brooks gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also in attendance. Motion made by Baird to excuse Shaffer. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye.

VISITORS: Tom Wilke, HDM Manager told Council the Village Bed Tax Funds are the main source of revenue for HDM. This year however HDM was able to match that amount with revenue from fund raisers and the membership drive. He thanked Council for their continued support.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Hardesty. Upon roll call, motion carried with Baird, Hardesty, Beechy, Vaughn, Uhl, and Polen voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2010-55 bills' \$95916.21, payroll \$84451.45; total \$180367.66. Seconded by Vaughn. Upon roll call, motion carried with Uhl, Vaughn, Polen, Hardesty, Beechy, and Baird voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: Informed Council the grant application for a 2011 Law Enforcement vehicle through the Office of Criminal Justice Services (Justice Assistance Grant) was submitted. Award announcements will be made February 15, 2011.

Administrator Brooks: Informed Council he will be meeting with engineers next week to discuss Phase II of the SR 83 Sidewalks. They will be discussing locations and preparing the ODOT Application soon after.

Informed Council Septage Receiving for November totaled \$2200.00. In addition, Brooks noted the Village has taken on a new septage receiving client and next month the revenue will be substantially higher.

Informed Council HDM Kids Night is December 17th from 6:00 to 8:00 p.m.

Informed Council Kevin Vaughn and Matt Weaver passed their Class II Water Exam and per ordinance will receive a 10% increase.

Informed Council WWTP CAPACITY STUDY he received some preliminary results on the WWTP Capacity Study. Some additional research needs to be completed on the original design to validate these findings.

Informed Council the annual employee Christmas Luncheon is scheduled for Thursday, December 23rd at 11 AM.

Reminded Council and residents of the snow plowing schedules. The Police Dept alerts the Street Dept when roads need to be plowed and/or salted. The main roads are completed first, running north to south followed by east to west. The attention then is focused on the side streets followed by the alleys.

Clerk-Treasurer Shaffer: In the absence of the Clerk, Mayor Huebner noted the November 2010 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll were presented. There were no questions or comments.

LEGISLATION: Mayor Huebner read Ordinance 2010-106 “ An Ordinance Vacating Parts of Streets and Alleys in the Pleasant View Glass Plant Addition of the Village of Millersburg” for the second time by title only.

Mayor Huebner read Resolution 2010-53 “A Resolution Annexing 37.297 Acres to the Village of Millersburg” for the second time by title only.

Mayor Huebner read Resolution 2010-54 “A Resolution Setting Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg, and to define Vacations, Sick Leave and Holidays” for the second time by title only.

COMMITTEE REPORTS: Mike Uhl presented recommendations of the Economic Development Advisory Board for the 2011 Bed Tax Grants. A total of 5 applications were received totaling \$33,900 with \$22,500 being available. Uhl noted the Economic Impact Study for the Ho. CO. Expo Center voluntarily reduced their application from \$5,000 to \$2,500. HDM applied for \$15,000 and by ordinance, they are only allowed to be awarded up to one-half the amount available. They were reduced to \$10,000. The remaining three applications were all reduced by \$1,300 each. The awards recommended were: Ho Co Expo Center Study-\$2,500; HDM-\$10,000; Antiques in the Alley-\$2,200; Antique Festival-\$3,100; Ho. CO. Historical Society-\$4,700. Council had no objections. Motion made by Uhl to approve the recommendations and award the grants for 2011. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye. **EXECUTIVE SESSION:** Motion made by Baird to adjourn into executive session to discuss the acquisition of land. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird, voting aye.

Date approved _____

Karen Shaffer, Clerk- Treasurer

Jeff Huebner, Mayor