



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on February 14, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. In the absence of Clerk-Treasurer Karen Shaffer, Nate Troyer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Hardesty to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Hardesty, Vaughn, Polen, Uhl, Beechy, and Baird voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2011-05 bills' \$81532.36 payroll \$41058.55; total \$122590.91. Seconded by Vaughn. Upon roll call, motion carried with Uhl, Vaughn, Polen, Hardesty, Beechy, and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Brooks: Informed Council a letter of interest was submitted to ODOT for the SR 83 Sidewalks– Phase II project. The project cost is estimated at \$518,500.00. The ODOT Grant request is for \$414,800.00 or 80% of the project. If approved, the Village will seeking the remaining funds from CDBG and ARC.

Informed Council CTI submitted an additional contract to perform the Stress Test at the WWTP. The proposal is for \$20,000 to determine the capacity of the plant. Discussion will be had later in the meeting.

Informed Council Septage Receiving total for December was \$43,008.00 and January totaled \$2,898.00.

Informed Council survey information will be gathered on Tuesday, February 15 at 10:00 a.m. in Council Chambers by the marketing firm for the Convention Center Feasibility Study. Council members are invited to attend.

Informed Council HDM received certification from Mainstreet Ohio. The Millersburg program was also classified as one of the best they have. Brooks noted the organization is doing very well due to the hard work of Tom Wilke and Tara McCulloch.

Reminded Council of the upcoming HDM event. Girls Night Out is scheduled for Saturday, February 19th 4:00 PM – 9:00PM.

Informed Council the Village received four (4) responses to twelve (12) letters that were sent to the residents in the Walnut St. area regarding the removal of on street parking. Three were against removing parking and one is for removal as long as no signage was placed on their property. He also received a verbal response by a resident that is opposed to removing the parking. Mayor Huebner opened the floor for comments from residents. Chuck Chase of 227 Walnut St. cited congestion, maintenance of his front yard, snow plow difficulties, and the street not being accessible as a two-way street as his objection to on-street parking. Pat Wilson, representing her mother who owns property at 258 Walnut St, noted that parking in the street is the only way her mother has of gaining access to her house. She is elderly and uses medical equipment that keeps her from using the rear entrance and she is not in favor of removing parking. Bonnie Huelga of 241 Walnut St. noted if she parks in her front driveway, she has difficulty backing out into street because of the on-street parking. There are also no curbs along the street and residents parking in front of her house continue to park on sections of her yard. She is in favor of removing the parking. Linda

Bosley of 226 Walnut St. is in favor of removing the parking citing her reason as having difficulty backing from her driveway as well. She also noted the Street Dept. trucks can barely maneuver the road when plowing snow. Options discussed by Council were removing all parking; reducing parking spots; moving parking to the other side of the street. Chuck Chase noted an option would be to remove to the sidewalks on both sides and allow parking. Mayor Huebner and Council did not want to remove sidewalks. Solicitor Hines informed the residents that if they wanted the street widened, Council could assess all property owners of the entire cost of widening, curbing, and relocating utilities. There was discussion of removing the parking from N. Grant St. Alley to N. Mad Anthony St. A comment was also made that if parking were to be removed, any residents having visitors would have no place to park. After much discussion, a motion was made by Uhl to table the matter until the February 28 Council meeting. Seconded by Vaughn. Upon roll call, motion carried with Uhl, Vaughn, Polen, Hardesty, Beechy, and Baird voting aye. Council agreed to meet at Walnut St. to review the parking. A Special meeting of Council was scheduled for February 23 at 5:00 p.m. at Walnut St.

LEGISLATION: Mayor Huebner read Resolution No. 2011-04 "A Resolution To Approve Amish Wedding Foods Application And Agreement For CRA Tax Incentives And Authorize The Mayor To Sign The Agreement On Behalf Of The Village" for the second time by title only.

Mayor Huebner read Emergency Resolution 2011-06 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Street Repair And Maintenance Fund And To The Cemetery Operating Fund And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2011-06. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Beechy, Hardesty, Vaughn, and Uhl voting aye. Motion made by Uhl to pass and adopt Resolution 2011-06. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

Mayor Huebner read Ordinance 2011-101 "An Ordinance Correcting A Typographical Error, Thus Amending Section 1166.04 Of The Millersburg Ordinances" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Ordinance 2011-101. Seconded by Hardesty. Upon roll call, motion carried with Polen, Hardesty, Baird, Beechy, Vaughn, and Uhl voting aye. Motion made by Baird to pass and adopt Ordinance 2011-101. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Uhl, Vaughn, Hardesty, and Beechy voting aye.

Mayor Huebner read Emergency Resolution 2011-07 "A Supplemental Appropriation Resolution For The General Fund And Declaring An Emergency" for the first time by title only. Motion made by Hardesty to suspend the rules requiring the second and third reading of Resolution 2011-07. Seconded by Vaughn. Upon roll call, motion carried with Hardesty, Vaughn, Polen, Uhl, Beechy, and Baird voting aye. Motion made by Uhl to pass and adopt Resolution 2011-07. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, Vaughn, and Polen voting aye.

Mayor Huebner read Resolution 2011-08 "A Resolution To Approve An Annexation Agreement That Will Ultimately Result In The Annexation Of 1.135 Acres Owned By Arlie And Evelyn Rodhe Into The Village Of Millersburg" for the first time by title only. Motion made by Baird to suspend the rules requiring the second and third reading of Resolution 2011-08. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye. Motion made by Vaughn to pass and adopt Resolution 2011-08. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Polen, Uhl, Hardesty, and Baird voting aye.

COMMITTEE REPORTS: Mike Uhl, Village Representative on the Economic Development Advisory Board, informed Council a request was made for discretionary bed tax funds. The Holmes County Expo Board is in need of an additional \$2500 for the Expo Center Feasibility Study Motion made by Beechy to approve the \$2500. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, Vaughn, Hardesty, and Baird voting aye.

EXECUTIVE SESSION: Motion made by Baird to adjourn into Executive Session to discuss pending litigation and property acquisition. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye. Kevin Vaughn and Kerry Taylor were asked to remain.

EXECUTIVE SESSION ACTION: Motion made by Uhl to enter into a contract with CTI for the WWTP Stress Testing/Capacity Study and Reports to be filed with the EPA in the amount of

\$20,000. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Date Approved

Karen Shaffer, Clerk-Treas

Jeff Huebner, Mayor