



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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The Council of the Village of Millersburg met in regular session on April 11, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Tom Wilke informed Council HDM is working on festivities for the "Thunder Over Holmes County" event for July 2. New this year will be a military band from Wright-Patterson Air Force Base in Dayton. HDM is also looking into acquiring a sponsor to provide a portable ice skating rink. The company will set up the rink and provide skates as well.

Wilke also asked Council to consider providing discretionary bed tax funds for a new Millersburg brochure. Cassel Bear out of Canton is working on a design for a 12 panel brochure, complete with a new logo. Costs for the project are over \$14,000. Cassel Bear is donating \$11,050 of the fees in return of being listed as a corporate sponsor. Wilke asked Council for \$3700 to complete the project. After brief discussion of discretionary funds available, a motion was made by Beechy to provide \$2,000 to HDM for the brochures. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Vaughn, Hardesty, and Baird voting aye.

Don Quicksall of Quicksall & Associates informed Council they were working on the Transportation Enhancement Funds application to apply for funding on the SR 83 Sidewalk Project Phase 2. The application is due May 2.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Baird, Hardesty, Beechy, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye.

BILLS: Motion made by Uhl pay bill resolution 2011-13, bills' \$71986.37; payroll \$47287.04; total \$126484.90. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Brooks: Informed Council Septage Receiving for March is \$4,612.50.

Informed Council the Village is still working on an acceptable solution with AEP for the street light pole replacements.

Informed Council hydrant flushing is scheduled for the week of May 15th.

Informed Council the United Methodist Church is requesting permission to hold Easter services at the Oak Hill Cemetery on Sunday, April 24th at 7:30 AM. In addition the Cross should be back in place by April 19th. Motion made by Hardesty to permit Easter services at the cemetery. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Baird, Vaughn, Uhl, and Polen voting aye.

Informed Council the next HDM event is Antiques in the Alley, scheduled for May 7-8. The Wine Tasting event is scheduled for May 21st 7:00 PM and will be held on the 3rd floor of the Baker building. The event is sponsored by Rodhe's IGA.

Informed Council the feasibility study results of the Exposition Center Study will be discussed on April 15th at 11:00 AM at Hotel Millersburg.

Informed Council of three utility credit requests. 1.) Timothy Cheyney of 4637 Columbus Road, Wooster is requesting a \$45.00 debt service credit for 65 West Jackson Street. Mr. Cheyney purchased the building and no water has been used as of the billing date. They did not realize the debt service charges and the Village may have neglected to explain the multiple units on this building resulting in \$90.00 in debt service charges. The request also includes changing the account from two units to one unit for future billing. 2.) Bird Enterprises, 156 West Jackson Street, Millersburg is also requesting a credit on the sewer portion of their bill. There was a water leak at the old tattoo parlor. The building was vacant at the time of the leak. The utilities department verified the water did not go down the sewer system. A total of 114,000 gallons of water went through the meter. A credit is requested in the amount of \$234.35 for the sewer portion of the bill and \$45.00 for the debt service portion of the bill. 3.) LM Enterprises, 863 Massillon Road, Millersburg is requesting a credit on the sewer portion. A contractor hit a water line in the trailer park and an estimated 80,000 gallons was lost. A credit is requested in the amount of \$172.00 for the portion of the sewer bill that did not go down the sewer system. The utilities department verified the leak. Motion made by Uhl to approve all credit requests. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

Informed Council the Cystic Fibrosis Great Strides Walk will be held at Old Airport Park on May 15, 2011.

Informed Council the Village is working on Requests for Proposals for a water tower project that may be needed in the near future.

Clerk-Treasurer Shaffer: Presented the March 2011 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Mayor Huebner: Read a proclamation for the American Legion Auxiliary designation May 7, 2011 as "Poppy Day" in the Village.

COMMITTEE REPORTS: Junior Vaughn, Chairman of the Parks & Rec Committee gave recommendations for the 2011 pool operations. They consisted of the following: Opening date; June 4 thru June 10 will be free community swim week sponsored by First Knox National Bank followed by regular pool operating hours and admission fees. The pool will be open during the week of the fair from 1:00 – 5:00 only. Closing date for the pool season will be August 21, 2011. The number of lifeguards employed for the season will remain at 17. The pay scale for 2011 would be up to an \$8.00 per hour rate for lifeguards and each individual rate will be determined by the Pool Supervisor. The admission fees will remain the same as last year. A designated day of the week will be added as "Discount Day" of \$1.00 off each admission. Council had no objections to the recommendations and the annual ordinance will be prepared.

EXECUTIVE SESSION: Motion made by Beechy to adjourn into executive session to discuss the acquisition of property. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Hardesty, Vaughn, Uhl, and Polen voting aye.

ADJORNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor