



# VILLAGE OF MILLERSBURG

6 North Washington Street  
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**Jeff Huebner, Mayor**

**Kevin Brooks, Village Administrator**

**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**

**S. Thomas Vaughn, Police Chief**

**Nate Troyer, Zoning Inspector**

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on June 13, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Jim Beechy, and Ruby Baird. Solicitor Robert Hines was also in attendance. A motion was made by Beechy to excuse Councilman Hardesty. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Vaughn, Uhl, and Polen voting aye.

**MINUTES:** Motion made by Polen to suspend the reading of the minutes of the previous meeting and the minutes of the special meeting held on June 1, 2011. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Beechy, and Baird voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Vaughn, Uhl, and Polen voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2011-23, bills' \$221,844.26; payroll \$85628.19; total \$307472.45. Seconded by Vaughn. Upon roll call, motion carried with Uhl, Vaughn, Polen, Beechy, and Baird voting aye.

## **REPORTS OF OFFICERS:**

**Administrator Brooks:** Informed Council the Local Native Americans are requesting permission to hold an Honor Ceremony on the newly documented mound at the cemetery. The request is for Saturday, June 25, 9:00 AM. Motion made by Beechy to approve the request. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Vaughn, and Baird voting aye.

Informed Council Mid Ohio Concrete submitted a quote of \$16,700 to complete repairs at the pool caused by recent flooding. Repairs would include the 3 sides around the deep end from east to north. Motion made by Vaughn to approve the repairs by Mid Ohio Concrete at \$16,700. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Baird, Uhl, and Polen voting aye.

Reminded Council Thunder Over Holmes County, sponsored by HDM is scheduled July 2<sup>nd</sup> with activities throughout the day.

Informed Council Kevin Vaughn received his Class III Wastewater License and will receive a 10% increase per ordinance.

**Clerk-Treasurer Shaffer:** Presented the May 2011 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council she will attend a Certified Public Records Training class on June 30. If Council so chooses, they could designate her as their representative so that all members of Council and the Mayor do not need to attend during each term of office. A motion was made by Uhl to appoint Shaffer as the Elected Officials representative. Seconded by Baird. Upon roll call, motion carried with Uhl, Baird, Beechy, Vaughn, and Polen voting aye.

**Mayor Huebner:** Recommended Council appointed Brent Hofstetter to the Planning and Zoning Board. A motion was made by Uhl to approve the appointment of Brent Hofstetter to the P & Z Board. Seconded by Baird. Upon roll call, motion carried with Uhl, Baird, Polen, Vaughn, and Beechy voting aye.

Mayor Huebner stated that the Village is moving forward with repairs to Crissey Memorial Pool. The repairs will take some time to complete and he apologized for the inconvenience. The pool will be open for the 2012 season.

**EXECUTIVE SESSION:** Motion made by Beechy to adjourn into executive session to discuss the purchase and/or sale of public property and to discuss the employment of a public

employee. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Vaughn, Uhl, and Polen voting aye.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

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Date approved

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor