



# VILLAGE OF MILLERSBURG

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**Jeff Huebner, Mayor**

**Kevin Brooks, Village Administrator**  
**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**  
**S. Thomas Vaughn, Police Chief**  
**Nate Troyer, Zoning Inspector**

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The Council of the Village of Millersburg met in regular session on August 8, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present.

**VISITORS:** Brian Wilson of 292 Adams St. asked for permission to install a privacy fence in the right-of-way. He has small children and would like to install a fence on the side yard along Alexander St. The area involved is approximately 6' x 15'. Zoning Inspector Troyer inspected the area and there were no concerns or visual obstacles for motorists. Solicitor Hines told Council a ROW agreement could be done and the document recorded. Wilson would be responsible for the recording fee, of which he had no objections. Council approved Solicitor Hines drafting an agreement.

Tom Wilke and Tara McCulloch of Historic Downtown Millersburg updated Council on HDM's activities and promotions. Antiques in the Alley was fairly steady until the rain started later in the day. The new brochures are available and are placed at local businesses and the Chamber Office. The brochures were funded through the Economic Development Grant awarded by Council. Wilke asked Council for \$1500 in discretionary bed tax funds to be used for advertising the Holmes 100 Cycle Fest. Brochures and rack cards will be available. Motion made by Uhl to approve the \$1500 in discretionary bed tax funds. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye.

**MINUTES:** Motion made by Hardesty to suspend the reading of the minutes of the previous meeting held July 25, 2011. Seconded by Baird. Upon roll call, motion carried with Hardesty, Baird, Beechy, Vaughn, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Vaughn to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Baird, Hardesty, Uhl, and Polen voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2011-29, bills' \$39,903.66; payroll \$41,537.86; total \$81,441.52. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

## **REPORTS OF OFFICERS:**

**Administrator Brooks:** Informed Council hydrant flushing is scheduled for the week of August 28<sup>th</sup>. The specific routes will be published in the newspaper and on the Village website.

Informed Council the Septage Receiving total for July is \$5,806.00.

Informed Council the pool repairs are moving slowly. The pipes will be checked with a camera to determine if any faulty lines exist. Concrete work will be completed when it is sure all drainage issues are resolved.

Informed Council Caren Starr is very grateful to Council for the discretionary bed tax awards for "Antiques in the Alley". The event is growing each year and local merchants are reporting increased sales during the event.

**Clerk-Treasurer Shaffer:** Presented the July 2011 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

**Mayor Huebner:** Asked someone from Council to volunteer to chair a committee on promoting the income tax increase ballot issue. Jim Beechy volunteered with Mike Uhl stating he would help where needed.

**LEGISLATION:** Mayor Huebner read Resolution 2011-30 "A Resolution Annexing Approximately 205.228 Acres to the Village of Millersburg" for the first time by title only.

Mayor Huebner read Emergency Ordinance 2011 -107 "An Ordinance Establishing A Temporary Moratorium On The Acceptance And Processing Of Applications For Zoning, Occupancy, And/Or Building Permit Approvals For Sweepstakes/Internet Cafes And The Issuance Of Such Approvals; And Declaring An Emergency" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Ordinance 2011-107. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Vaughn, Uhl, and Polen voting aye. Motion made by Uhl to pass and adopt Ordinance 2011-107. Seconded by Baird. Upon roll call, motion carried with Uhl, Baird, Polen, Vaughn, Hardesty, and Beechy voting aye.

Mayor Huebner read Resolution 2011 - 31"Resolution To Change The \$7.00 (Seven Dollar) Generation Fee To A \$9.00 (Nine Dollar) Generation Fee With \$4.00 (Four Dollars) Of The \$9.00 (Nine Dollars) To Be Used By The Solid Waste Management District For Closure/Post Closure Of The Holmes County Landfill" for the first time by title only.

Mayor Huebner read Emergency Resolution 2011-32 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Street Maintenance & Repair Fund And Declaring An Emergency" for the first time by title only. Motion made by Vaughn to suspend the rules requiring the second and third reading of Resolution 2011-32. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Hardesty, Baird, Uhl, and Polen voting aye. Motion made by Baird to pass and adopt Resolution 2011-32. Seconded by Hardesty. Upon roll call, motion carried with Baird, Hardesty, Polen, Uhl, Vaughn, and Beechy voting aye.

**EXECUTIVE SESSION:** Motion made by Beechy to adjourn into executive session to discuss the compensation of public employees. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Hardesty, Vaughn, Uhl, and Polen voting aye.

**EXECUTIVE SESSION:** None.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

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Date approved

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor