



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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The Council of the Village of Millersburg met in regular session on September 12, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, and Jim Beechy, Village Solicitor Robert Hines was also present. Motion made by Uhl to excuse Ruby Baird. Seconded by Polen. Upon roll call, motion carried with Uhl, Polen, Vaughn, Hardesty, and Beechy voting aye.

VISITORS: Owen Troyer, owner of Troyer's Welding is looking into the possibility of acquiring the ROW for an unused section at the west end of West Adams St. He would like to install a concrete slab and install a hoist for his business. Nate Troyer told Council there is a sewer line there so no structure could be built, however what Owen is proposing would not be an issue and the Village would still maintain an easement on the 3200 sq. ft. area. Solicitor Hines noted there were two options for Troyer. The first would be to have that section vacated and then the property would go to him and the adjoining property owner, Gretchen Nethero. Then they could enter into an agreement with Nethero to purchase her portion. The second option would be to enter into an easement agreement with the Village. Troyer indicated he would review his options and let Council know his decision.

MINUTES: Motion made by Hardesty to suspend the reading of the minutes of the previous meeting held August 22, 2011. Seconded by Vaughn. Upon roll call, motion carried with Hardesty, Vaughn, Polen, Uhl, and Beechy voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, and Vaughn voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2011-34, bills' \$54993.53; payroll \$40668.84; total \$95662.37. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Hardesty, Vaughn, and Polen voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: Informed Council the Tactical Defense Institute recently held a two-day Active Shooter Training course for law enforcement. Emergency responders, school teachers and administrators. The training was held at West Holmes Junior High and Millersburg Elementary. Several area businesses and service groups sponsored the training with monetary and food support.

Administrator Brooks: Informed Council the Transportation Enhancement funds of \$352,000 was approved for the SR 83 Sidewalk Phase II project. This is the first of the three funding sources needed for the project.

Informed Council Septage Receiving for August was \$7,019.00.

Informed Council due to budget constraints we have ended mosquito spraying for 2011. Spraying generally runs thru October, however, the budgeted amount for 2011 has been exhausted.

Informed Council a local business person has agreed to reimburse the Village \$20,969.34 to cover all repairs at the Crissey Pool. The individual wishes to remain anonymous at this time, however, will participate in the re opening next year.

Informed Council the leaf pick up is scheduled to begin in October. Due to budget constraints he is requesting Council to approve the following change; we will accept only bagged leaves for 2011 and pick ups will be limited to 2 days each week. Reducing this service level will save in excess of 20k. Council had concerns over the issue and opted to wait until after the public hearing on the tax proposal to make a decision.

Informed Council we have received our road salt contract and the cost per ton has increased by 17% from \$57 - \$67. We are working on a snow removal plan that will allow us to stay within allocated funds. Brooks noted this will impact how we service alleys and secondary streets, Our maintenance of SR 39/62/83/241, well traveled hills, and around the school will see no change at this time, however, those areas could be effected pending length of winter and budget constraints.

Zoning Inspector Troyer: Informed Council of a request to remove a "No Parking" space on S. Monroe St. Mrs. Hartley bought the property at 31 S. Monroe and would like additional parking in front of the house. Troyer indicated the no parking sign could be moved closer to the alley without obstructing the view for motorists. It would also create an additional parking space in the downtown. Mrs. Hartley understands that the parking would not be exclusively for her. Motion made by Uhl to approve moving the "no parking" sign at the discretion of Troyer. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Hardesty, Vaughn, and Polen voting aye.

Clerk-Treasurer Shaffer: Presented the August 2011 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council the Health Insurance Renewal rate was received from Aultcare. The original renewal was a 9% increase. The renewal was asked to be reviewed again by underwriting, and the final rate is now at a 6% increase. Shaffer noted she was still waiting for information on the dental renewal and more details will be provided when the information is received. Shaffer noted that there are options for the reducing the costs to the Village which will be discussed.

Informed Council the Holmes County Historical Society has requested discretionary bed tax funds. They are asking for a total of \$500 for their participation in the "Holiday Cookie Tour" and for attendance at the AAA Expo held in January. Shaffer indicated there is currently \$1365 left in the fund. Motion made by Uhl to approve the request. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, and Hardesty voting aye.

Mayor: Reminded Council of the Public Hearing on the proposed Income Tax Increase to be held at the library on September 14 at 7:00 p.m.

LEGISLATION: Mayor Huebner read Ordinance 2011 - 108 "An Ordinance Amending Ordinance 2006-24 And All Future Pay Ordinances And Limiting The Wage Increase For Water And Wastewater Licensed Operators" for the second time by title only.

Mayor Huebner read Emergency Ordinance 2011-109 "Emergency Ordinance Approving the Editing and Inclusion of Certain Ordinances and Resolutions as Parts of the Various Component Codes of the Codified Ordinances; to Provide for the Adoption and Publication of New Matter in the Updated and Revised Codified Ordinances; and to Repeal Ordinances and Resolutions in Conflict Therewith" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Ordinance 2011-109. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye. Motion made by Polen to pass and adopt Ordinance 2011-109. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, and Beechy voting aye.

Mayor Huebner read Resolution 2010-35 "A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor" for the first time by title only. Motion made by Hardesty to suspend the rules requiring the second and third reading of Resolution 2011-35. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Vaughn, Uhl, and Polen voting aye. Motion made by Uhl to pass and adopt Resolution 2011-35. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, and Hardesty voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, and Beechy voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor