



# VILLAGE OF MILLERSBURG

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**Jeff Huebner, Mayor**

**Kevin Brooks, Village Administrator**

**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**

**S. Thomas Vaughn, Police Chief**

**Nate Troyer, Zoning Inspector**

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The Council of the Village of Millersburg met in regular session on September 26, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present. Motion made by Baird to excuse Mike Uhl. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Vaughn, and Hardesty voting aye.

**VISITORS:** Kelly Hoffee addressed Council regarding the ½% income tax increase on the ballot. Hoffee had some statistics for the village and addressed her concerns around those. Of the working population in Millersburg there are 1572 residents or 62 percent of the population. Hoffee noted that with economy as bad as it is and people losing their jobs, the middle class people are hurting and that is the 62 percent of this town. Hoffee stated that the Village has already lost residents and 11 percent of housing available is vacant and an increase in taxes does not allure people to relocate here. Another concern was the Village not reciprocating taxes. Some residents working out of town are paying tax to two communities. Vic Brown also spoke and pleaded with Council to be responsible and continue to reduce spending rather than ask for more from residents. Brown noted Council needs to “prune” however difficult those decisions are. Mayor Huebner and Jim Beechy replied by outlining some of the various cuts that have been made such as employee benefits/overtime hours, street paving, and vehicle and equipment purchases. They also informed Hoffee of other options Council looked at, including a property tax levy. Mayor Huebner noted that any additional cuts will have a tremendous impact on the services offered by the village such as police protection, snow removal, mosquito spraying, etc. Changes could also lead to the reduction or elimination of those services as well as the employees who make those services possible. Mayor Huebner stressed that if the tax increase passes, the village is not going on a spending spree by any means and the tax would prevent Council from coming back for additional revenue for years to come.

**MINUTES:** Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Polen, Hardesty, Vaughn, Beechy, and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, and Polen voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2011-36, bills’ \$50506.85; payroll \$44272.21; total \$94779.06. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Hardesty, Vaughn, and Polen voting aye.

## **REPORTS OF OFFICERS:**

**Chief Vaughn:** Asked Council to approve removing Michelle Brown from the one year probationary status. Motion made by Polen to approve Brown as a permanent employee. Seconded by Beechy. Upon roll call, motion carried with Polen, Beechy, Baird, Hardesty, and Vaughn voting aye.

Informed Council that Medway is placing a prescription drug drop-off bin in the lobby of the Village Office. They will collect the prescriptions and be responsible for the disposal. Syringes will not be accepted.

**Administrator Brooks:** Informed Council additional funding for the SR 83 Phase II Sidewalk project is still being pursued. The funds awarded from ODOT will be available in 2012.

Reminded Council the Antique Festival is scheduled for October 8-9. Village crews will be painting curbs and cleaning up the village in preparation.

Informed Council the HDM Wine Tasting event is October 15<sup>th</sup> at 7:00 PM. Tickets are available for \$30/each or \$50/couple.

**Clerk-Treasurer:** Reminded Council of the renewal for Health Care Insurance. The Aultcare renewal rate is a 6% increase, while the dental plan with Standard is an 11.09% increase. Shaffer told Council Aultcare now has a dental plan that is slightly less than Standard and offers the same coverage. Shaffer recommended the Village enroll with the dental plan with Aultcare. For the Aultcare health insurance, Shaffer noted that an employee contribution was an option to cover the 6% increase. This would amount to approximately \$30 per pay for family; \$20 per pay for employee/spouse; \$18.00 employee/children; and \$10 per pay for single. Additional savings could be reached by eliminating the annual HRA. Combining the three changes discussed would save the Village an additional \$16,800 for 2012. A motion was made by Beechy to approve the above changes. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Vaughn, and Baird voting aye. Shaffer noted that depending on the passage/defeat of Issue 2 in November, those changes may need to be altered according to law.

**Solicitor Hines:** Informed Council that as required by the EPA an independent stress test report will need to be submitted to them by December 16 as called for in the findings and orders.

**LEGISLATION:** Mayor Huebner read Ordinance 2011 - 108 "An Ordinance Amending Ordinance 2006-24 And All Future Pay Ordinances And Limiting The Wage Increase For Water And Wastewater Licensed Operators" for the third time by title only. Motion made by Polen to pass and adopt Ordinance 2011-108. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Vaughn, Hardesty, and Beechy voting aye.

Mayor Huebner read Resolution 2011-39 "A Resolution To Authorize The Mayor To Sign The Tap Installation Cost And Tap Fee Agreement With The Holmes County Fair Board" for the first time by title only.

Before the remaining two pieces of legislation were introduced, Tom Wilke and Shawn Starlin explained to Council what would be involved with the Tier II Downtown Building and Streetscape Revitalization grant. Millersburg is one of eight communities invited to complete the grant application and compete for one six awards up to \$400,000. Starlin has been pursuing commitments from downtown building owners as the grant requires a one to one match. He is collecting signatures from the owners and has obtained agreements of \$375,000 so far that involves 19 buildings. The deadline to submit the application is October 4, 2011. Wilke stated that he believes asking for less than the \$400,000 might increase the chances of Millersburg receiving the award. Council had some financial questions, mainly the issue of committing a 10% match from the Village as required, and what happens if a building owner should back out of their commitment, who would be responsible for making up the cost difference. Wilke and Starlin noted that the commitments the owners are signing are binding, however if an owner backed out, another project could take its place. As far as the 10% match from the Village, half of that can be credited to in-kind services including wages spent toward the project. The other half could be drawn from the discretionary bed tax dollars. The Village then would not be contributing any money from the General Fund. Starling and Wilke noted that Village may reject the entire grant at a later date if they so desire.

Mayor Huebner read Emergency Resolution 2011-37 "A Resolution Authorizing The Village Administrator To File An Application With The State Of Ohio, To Participate In The FY11 Small Cities Community Development Block Grant Downtown Revitalization Program And To Enter Into An Agreement With The State, And Declaring An Emergency" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Resolution 2011-37. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Vaughn, and Polen voting aye. Motion made by Beechy to pass and adopt Resolution 2011-37. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

Mayor Huebner read Emergency Resolution 2011-38 "A Resolution Adopting A Residential Anti-Displacement And Relocation Assistance Plan, And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2011-38. Seconded by Hardesty. Upon roll call, motion carried with Polen, Hardesty, Baird, Vaughn, and Beechy voting aye. Motion made by Beechy to pass and adopt Resolution

2011-38. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, Vaughn, and Hardesty voting aye.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Vaughn, Hardesty, and Beechy voting aye.

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Date approved

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor