



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on October 10, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present. Motion made by Beechy to excuse Junior Vaughn and Greg Hardesty. Seconded by Uhl. Upon roll call, motion carried with Beechy, Polen, Uhl, and Baird voting aye.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Beechy, and Uhl voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, and Uhl voting aye.

BILLS: Councilman Beechy asked what the invoice for Well #5 from Rohr Excavating involved. Kevin Vaughn, Utilities Superintendent explained there was a water main break that needed repaired. Motion made by Uhl to pay bill resolution 2011-40, bills' \$21885.18; payroll \$47777.29; total \$69662.47. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, and Polen voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: Presented a letter of retirement from Scott Akins. Captain Akins will retire on December 2, 2011 after 26 years of service. Motion made by Polen to accept the retirement. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Beechy, and Baird voting aye.

Administrator Brooks: Informed Council a project scope meeting on the SR83 Phase II sidewalk project is scheduled for October 11 at 10:00 AM.

Informed Council 6 proposal for Requests for Qualifications were received for the SR 39 Water Tank. They will be reviewed for a recommendation to be presented at the next Council meeting.

Informed Council Septage Receiving for September totaled \$7,373.00.

Reminded Council the HDM Wine Tasting event is October 15th at 7:00 PM. Tickets are still available for \$30/each or \$50/couple.

Informed Council leaf pickup will begin October 24. The schedule will be posted on our web site and published locally.

Informed Council the annual Halloween Parade sponsored by the American Legion is scheduled for October 27 at 7:00 PM.

Clerk-Treasurer Shaffer: Presented the September 2011 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Asked Council for approval to pay two invoices for legal ads to advertise the public hearings for the Tier II funding. The invoices were billed to HCEDC and were turned over to the Village. Shaffer recommended paying these from the discretionary bed tax. Motion made by Beechy to approve the invoices and payment to be made from the discretionary bed tax. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, and Uhl voting aye.

Mayor Huebner: Thanked Village employees and the Police Department for their time and effort in helping with the Antique Festival.

Asked Council to sign up for an area of town in which to deliver the fliers for the income tax ballot issue.

LEGISLATION: Mayor Huebner read Resolution 2011-39 "A Resolution To Authorize The Mayor To Sign The Tap Installation Cost And Tap Fee Agreement With The Holmes County Fair Board" for the second time by title only.

Informed Council Emergency Resolution 2011-41 on the agenda would not be presented. The required 2/3 vote of Council was not possible since two members were absent.

EXECUTIVE SESSION: Motion made by Beechy to adjourn into executive session to discuss the employment and compensation of public employees. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, and Baird voting aye. All Village employees were asked to remain for executive session.

REGULAR SESSION: Council agreed to hold a special meeting on Thursday, October 13 at 6:00 to present the Emergency Resolution 2011-41 and to further their discussion on personnel matters.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Beechy, and Baird voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor