



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on October 24, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting held October 10 and of the Special Session held October 13. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2011-42, bills' \$39335.08; payroll \$42335.43; total \$81670.51. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: Informed Council of a new public alert system available to the community. By signing up with Nixle, information can be sent to individual's cell phone or email. The Village will be able to send out notices for road closures, boil alerts, etc. The service is free to the Village and to anyone who signs up. Standard text message fees may apply to users not having a text package with their cell phone.

Recommended to Council that Kim Herman be appointed as Captain of the Police Department effective December 3, 2011. He will replace Captain Scott Akins, who is retiring on December 2, 2011. Motion made by Polen to accept the appointment of Kim Herman. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Administrator Brooks: Informed Council the project scope meeting for the SR 83 Sidewalks – Phase II is complete. The Village is now waiting for a revised cost estimate.

Informed Council the Village is delaying the funding procurement for the SR 39 Water Tank project.

Reminded Council the Halloween Parade sponsored by the American Legion is scheduled for Thursday, October 27th at 7PM. In addition, the HDM "BOO IN THE BURG" event is October 29th. Activities will be held throughout the day with ghost walks running from 7:00 to 10:00 PM.

The annual "Fall Festival" of the Millersburg Elementary School is Monday, October 31st at 2:00 PM.

Informed Council Donald Hart, St. John's Church Youth Pastor, is requesting permission to meet at Oak Hill Cemetery on October 30th from 6-9PM. The intention is to teach youth about the early church history and where some of the myths about Halloween came from. A motion was made by Polen to approve the request. Seconded by Hardesty. Upon roll call, motion carried with Polen, Hardesty, Baird, Beechy, Vaughn, and Uhl voting aye.

Informed Council that the Village confirmed with J&J bagged leaves will be picked up by them. The bagged leaves should be placed out on Friday's with the regular trash.

Informed Council a pest control provider has asked about accepting bids for the 2012 pest control service. Brooks noted that Council has ample time to decide if they wanted to rebid the service.

Mayor Huebner: Thanked Village employees, elected officials, and the committee for their efforts in promoting the income tax ballot issue. Fliers were distributed throughout the Village by individuals and the Mayor was very appreciative of the efforts. Mayor Huebner also reminded residents that if they have any questions on the proposed tax increase on the November 8 ballot, to call any of the elected officials.

LEGISLATION: Mayor Huebner read Resolution 2011-39 "To Authorize The Mayor To Sign The Tap Installation Cost And Tap Fee Agreement With The Holmes County Fair Board" for third time by title only. Motion made by Beechy to pass and adopt Resolution 2011-39. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, Uhl, Vaughn, and Hardesty voting aye.

Mayor Huebner read Resolution 2011-43 "A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund" for the first time by title only.

Mayor Huebner read Resolution 2011-44 "A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund" for the first time by title only.

EXECUTIVE SESSION: Motion made by Beechy to adjourn into executive session to discuss the employment of public employees. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye. Kevin Brooks, Tom Vaughn, and Karen Shaffer were asked to excuse themselves from executive session.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor