



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief

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The Council of the Village of Millersburg met in regular session on December 12, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Hardesty, Vaughn, Uhl, and Polen voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2011-53, bills' \$30657.55; payroll \$42710.31; total \$73367.86. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: Told Council he would answer any questions they may have on the police department activity report he provided to them. Council had no questions.

Administrator Troyer: Informed Council the SR 83 Sidewalk Phase II project may not be able to proceed. Troyer indicated that while the Transportation Enhancement Funds were approved and are available, the remaining funding portions have fallen through. ARC funds were not approved; therefore CDBG funds are not available either. The Village would be able to reapply for ARC and CDBG from April 1 to June 30 of 2012. Troyer suggested turning back in the T.E. funds until all funding sources are in place. Motion made by Beechy to return the T.E. funds. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye.

Updated Council on the New Pointe Church/Fairgrounds Utility Extensions. To date, MJ Excavating has installed approximately 3,600 feet of the 8" water main along with the necessary mainline valves and fire hydrants. No work has been performed on the sanitary sewer extension to date. The Village is providing inspection services for this project with the developer providing 100% of the infrastructure costs.

Updated Council on the Autumn Run Development off of CR 58. The excavating contractor (GE Baker) has mobilized equipment onsite. They are anticipating a start date in the near future for the water and sanitary sewer extensions along C.R. 58. The utility extensions will include approximately 2,400 feet of waterline installation (1,800 feet of 10" water main and 600 feet of 6" water main) and 2,100 feet of sanitary sewer installation (8" gravity sewer main). The 38 unit townhouse development will include the construction of 5 residential buildings as well as a community building. Again, the Village will be providing inspection services for the project with the developer providing 100% of the infrastructure costs.

Informed Council Septage Receiving for November was 158,800 gallons received for a total of \$9,629.00

Informed Council water meter reading took place the week of December 5th.

Informed Council Dixon Engineering performed routine maintenance inspection on the 150,000 gallon Parkview water storage tank in October and we have received the final report. The tank was found to be in good structural and functional condition overall with a few minor recommendations being made by the inspectors.

Estimates are being prepared for proposed improvements at the S.R. 241 High Tank for next year. This will involve coating/patching as this tank is due for some maintenance.

Informed Council the Street Department has been readying equipment and material for the upcoming winter weather. At this time, all equipment is ready to be utilized and a portion of the salt has been pre-mixed with grits. The Village currently has approximately 200 ton of salt in storage.

Informed Council Historic Downtown Millersburg hosted Main Street 101 on Tuesday, December 6th at the Hotel Millersburg. Approximately 20 people attended the all day presentation by Heritage Ohio with the majority of attendees being HDM staff, members, representatives, and/or board members. Troyer noted he and Mayor Huebner represented the Village. Other attendee's present included personnel from The City of Cambridge and The City of Pickerington. On behalf of the Village Troyer thanked Tom Wilke and Tara McCulloch for all their work in hosting this event in Millersburg. HDM's annual Heritage Ohio evaluation will take place on January 27th 2012.

Troyer noted that Council will need to appoint someone to represent the Village on the OPWC District 14 Integrating Committee since the resignation of Kevin Brooks. Motion made by Uhl to appoint Troyer to fill the position. Seconded by Polen. Upon roll call, motion carried

with Uhl, Polen, Vaughn, Hardesty, Beechy, and Baird voting aye. Troyer noted he would attend a meeting in New Philadelphia on Wednesday.

Recommended to Council that the F250 truck used by the Sewer Dept. be sold on GovDeals. The truck is in poor condition and the truck currently being driven by Troyer can be given to the Sewer Dept. as a replacement. Troyer would then drive the Administrator's Jeep. Motion made by Beechy to approve the sale of the F250 on GovDeals. Second by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Vaughn, Uhl, and Polen voting aye.

Informed Council the Village has been looking at putting the mowers on a rotation rather than replacing them every year. Larry Shaffer of Moore's Lawn & Garden recommended replacing the Zero-Turn in the spring of 2012. In 2013, replace two of the other mowers and the following year replace the remaining two. The Village would then be able to rotate the mowers out as needed, but would not need to replace them every year. Savings to the Village would be approx. \$3,000 to \$3,400 per year. All mowers have a 3-year warranty with the exception of the Zero-Turn which has a 1-year warranty. Council had no objections.

Clerk-Treasurer Shaffer: Presented the November 2011 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council the Economic Development Advisory Board will meet December 19 at 1:30 to review 2012 Bed Tax Grants. A recommendation will be made at the December 27 meeting.

Informed Council the current Water Rate Ordinance provides that a \$5.00 fee increase is scheduled for January 1, 2012. As part of the \$5.00 fee, \$2.00 of that is to go towards Storm Water. Shaffer suggested Council approve the \$2.00 be separated and the revenue receipted into the General Fund since that fund pays for Storm Sewer maintenance and repairs. Motion made by Beechy to approve the General Fund receipt of the \$2.00 for Storm Sewers. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, Uhl, Vaughn, and Hardesty voting aye.

Informed Council HDM requested the remaining \$638.10 of discretionary bed tax funds for the Holiday advertising. This will close the account out for the year. Motion made by Uhl to approve the request. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye.

Solicitor Hines: Informed Council of a potential source of revenue for the water department. LBG Land Services, a company that provides water for oil and gas drilling has approached the Village to purchase bulk water. There is potential to generate as much as \$10,000 per day in revenue. LBG contracts with other municipalities for the same. Solicitor Hines noted that there is a danger in drawing that much water as it could possibly affect the Village water supply because of the contamination plume. A hydrologist is currently reviewing the options and will provide information as well as how much the Village could safely sell.

Informed Council Wal-Mart is asking for a Trex Transfer of a Liquor License from the Cleveland area. The license would permit beer sales on Sunday. The store manager from Wal-Mart (Fran) told Council they have received two commendations for having no violations of their liquor license. In addition, their cashiers go through training every month. Hines noted the Mayor would need to sign a letter to the Liquor Control Board indicating if the Village does or doesn't object to the transfer. Motion made by Uhl to allow the Mayor to sign the letter in support of the trex license. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

Mayor Huebner: Rescheduled the December 26 regular meeting of Council to December 27 at 7:00 p.m. due to Christmas. Council had no objections.

Noted that the annual employee luncheon will be December 23 at 11:30 and will be held at the Police Auxiliary building.

Mayor Huebner welcomed Kelly Mohr, the new reporter for the Daily Record.

LEGISLATION: Mayor Huebner read Resolution 2011-47 "A Resolution Making A Section 125 Premium Conversion Plan Benefit Available To Its Employees And Paying A Portion Of Those Premiums As Set Forth In The Attached Plan" for the third time by title only. Motion made by Polen to pass and adopt Resolution 2011-47. Seconded by Hardesty. Upon roll call, motion carried with Polen, Hardesty, Uhl, Vaughn, Beechy, and Baird voting aye.

Mayor Huebner read Resolution 2011-49 "A Resolution Setting Wages And Salaries For Elected Officials, Salaried And Hourly Employees Of The Village Of Millersburg, And To Define Vacations, Sick Leave And Holidays" for the second time by title only.

Mayor Huebner read Resolution 2011-50 "A Resolution Amending The Personnel Policy Regarding Payout Of Accrued Vacation Time At Time Of Involuntary Termination" for the second time by title only.

Mayor Huebner read Ordinance 2011-111 "Ordinance To Establish Reimbursement To Developer For Water And Sewer Lines" for the second time by title only. Mayor Huebner noted that this ordinance provides for means for a developer to recoup a portion of their costs for installation. The Village will still receive the standard tap fees.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor