



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, CMC, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on January 9, 2012 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, and Ruby Baird. A motion was made by Vaughn to excuse Jim Beechy. Seconded by Hardesty. Upon roll call, motion carried with Vaughn, Hardesty, Baird, Uhl, and Polen voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Baird, Hardesty, Polen, Uhl, and Vaughn voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Baird, Vaughn, Polen, Uhl, and Hardesty voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2012-01, bills' \$50775.61; payroll \$38111.88; total \$88887.49. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Vaughn, and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Updated Council on the New Pointe Church/Fairgrounds Utility Extensions. To date MJ Excavating has installed the majority of the 8" water main. They still need to complete the tie in at the water plant as well as the bore under Sapps Run and C.R. 349. They have also installed approximately 45% of the 6" sanitary force main. The main pump station and a grinder station will still need to be installed as well. Once all lines are installed they will be tested before being put into service. The Village is providing inspection services for this project with the developer providing 100% of the infrastructure costs.

Updated Council on the Autumn Run Development. No work has been performed on the utility extensions to date. Site work continues. Again, the Village will be providing inspection services for the project with the developer providing 100% of the infrastructure costs.

Informed Council the Village has met with a company interested in purchasing water from Wells 2 and possibly Well 4 and they are in the process of finalizing all the details of a potential contract with the company. After discussing our options with the company we are looking at increasing the amount of water we would sell; however, no final decisions have been made.

Informed Council he confirmed that we are not under any binding contract to purchase salt from our previous supplier and pending passage of the resolution tonight will pursue purchasing salt through the ODOT Cooperative Purchasing Program.

Informed Council the P&Z Commission approved Sunshine Villa's variance request and voted to table the change of zoning district request from Doctors Choice at the January 4 meeting. He anticipates the Doctors Choice matter will be re-submitted in February once the Commissions concerns are met.

Informed Council he and the Mayor met with our AEP rep on Friday Dec. 30th to discuss utilizing the Grid Smart program in conjunction with the Tier II grant and are working on this process currently. Through this meeting we were made aware of some options regarding our street lighting program as well as some great incentive programs for small businesses to participate in. The information is available to review for those interested.

Informed Council HDM's annual Heritage Ohio evaluation will take place on January 27th 2012.

Informed Council Septage Receiving totals for December were \$12,985.00 (214,500 gallons). The yearly total for 2011 was \$100,781.50 (1.8 million gallons). Troyer also reported on bulk water sales. During 2011 the Village sold 169,550 gallons of water for a total of \$705.50.

Informed Council of the 2011 Overtime Totals that amounted to 188.5 hours. For comparison, the total in 2010 and 2009 were 298 hours and 694.5 hours respectively. Troyer noted that Village employees have done an excellent job in reducing the overtime hours. Councilman Uhl expressed his gratitude to the employees.

Clerk-Treasurer Shaffer: Presented the December 2011 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. Also presented was the 2011 year end Financial Statement. There were no questions or comments.

Solicitor Hines: Reported he administered the Oath of Office to Councilman Junior Vaughn immediately before the meeting.

Mayor Huebner: Asked Council to establish the time and dates for regularly scheduled Council meetings for 2012. Council agreed to remain on the current schedule of the second and fourth Monday of each month at 7:00 p.m.

Instructed Council they needed to elect a Council President for 2012. With no nominations heard, Mike Uhl noted that he would be willing to serve as President. Motion made by Polen to elect Mike Uhl as Council President. Seconded by Hardesty. Upon roll call, motion carried with Polen, Hardesty, Baird, Uhl, and Vaughn voting aye.

LEGISLATION: Mayor Huebner read Resolution 2012-02 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Cemetery Operating Fund And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2012-02. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hardesty, Vaughn, and Uhl voting aye. Motion made by Hardesty to pass and adopt Resolution 2012-02. Seconded by Polen. Upon roll call, motion carried with Hardesty, Polen, Uhl, Vaughn, and Baird voting aye.

Mayor Huebner read Resolution 2012-03 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Cemetery Operating Fund And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2012-03. Seconded by Vaughn. Upon roll call, motion carried with Polen, Vaughn, Uhl, Hardesty, and Baird voting aye. Motion made by Uhl to pass and adopt Resolution 2012-03. Seconded by Baird. Upon roll call, motion carried with Uhl, Baird, Hardesty, Vaughn, and Polen voting aye.

ADDITIONAL INFORMATION: Administrator Troyer noted the Village was receiving questions as to why the swimming pool was not filled with water for the winter. Troyer indicated to Council the 9' area is filled, however the pool still has cracks, some 1 1/2" to 2" and will not hold water.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, and Baird voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor