



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on January 25, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Aaron Reining, County Commissioner Candidate, introduced himself. He expressed concerns over the Holmes Fire District #1 levy on the upcoming ballot and the economic burden that could impact residents. Mayor Huebner noted that the levy is strictly for 5 additional personnel so that the station would be manned 24-7. He noted Fire Chief Scott Balder was in attendance and could answer questions. The Village of Millersburg is not involved in decision making or financially involved with the fire department. Chief Balder explained the position of the fire department and the lack of staff to fully provide essential services to the community. Paramedics are leaving for full-time employment elsewhere, leaving the department to fill in with EMT's. Facts, services calls, and shift staffing were provided.

Bob Sigler of 307 E. Jackson St. addressed Council regarding potentially making S. Alexander St. one-way. Sigler was concerned that if it is made one-way, there would higher vehicle speeds going south on the street. He noted he did not see the need for the change. Mayor Huebner noted that letters were sent out to surrounding residents for feedback. To date, four residents have responded with a split opinion. Administrator Troyer noted he would relay information back to Council once he has received additional information from residents.

Cindy Miller addressed Council on parking issues for property located at 12 N. Crawford St. where she resides. She received three parking tickets within a short period of time. Her vehicle was parked for 8 days as it had a flat tire. She questioned what the actual parking limits were in certain areas such as in front of Critchfield Law Firm and in the public parking lot across from bags. Chief Vaughn, Mayor Huebner and Administrator provided information on parking hours and limits. Miller asked for copies of parking Ordinances and/or Resolutions. Clerk Shaffer will gather the documents and provide to her.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the Park Committee meeting held January 11 and the regular session of Council held January 11. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye. Motion made by Vaughn to accept the minutes of the Park Committee as presented. Seconded by Hofstetter. Upon roll call, motion carried with Vaughn, Hofstetter, Baird, Hoffee, Shoemaker and Polen voting aye. Motion made by Hoffee to accept the minutes of the regular session of Council. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2016-02 bills' \$78,523.25; payroll \$39,892.08; total \$118,415.33. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Shoemaker, Hoffee and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Design Review Board will meet on February 3rd to review a COA application from Clocks-N-More for signage at 44 West Jackson Street.

Updated Council on ODNR Funding: The Clay Street Park project (NatureWorks), awaiting drawings and submittal to ODNR. The engineer is compiling a project estimate for the Deer Run Pavilion project (NatureWorks); Informed Council ODNR extended the application deadline for the Recreational Trails Program from February 1 to April 1st this year. Troyer asked if Council would like to pursue funding for the Deer Run Trail Paving project this year or wait until next year. The project would be a 75% reimbursement as were the other projects. Council agreed to pursue funding this year. Both Deer Run projects will require public support and legislation authorizing the projects. In addition, covering the dugouts was briefly discussed. The youth baseball committee obtained an estimate last year which was \$1200.

Informed Council W.E. Quicksall is preparing a project estimate for the 2016 Street Resurfacing project. We will review the numbers and then proceed with the project once we see where we are at with cost/funding.

Informed Council Faith Snyder of 142 Smith Street is requesting a credit of the sewer portion of her bill. A credit was given in October; however the leak occurred over two billing cycles. There is a pit meter at this residence and there was a leak on the customer's side at the pit meter. There was 35,000 gallons of water used. The utilities department verified the water did not go down the sewer system. The reading on 9-16-15 was 754 when the water was shutoff for the leak repair. The request is for a credit for 20,000 gallons in the amount of \$44.00 for the sewer portion of the bill. Motion made by Polen to approve the \$44.00 credit. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hoffee, Shoemaker, Vaughn and Hofstetter voting aye.

Clerk-Treasurer Shaffer: Informed Council 2015 expenditures have been uploaded to Ohio Checkbook.Com.

Mayor Huebner: Requested Council approve his re-appointment of Brent Young & Bill Robinson to the DRB with the terms ending January of 2018. Motion made by Hofstetter to approve the re-appointments. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Hoffee, Shoemaker and Vaughn voting aye.

Requested Council approve his re-appointment Dave Shrock and Mike Uhl to the P & Z Commission with Shrock's term ending February 2022 and Uhl's term ending January 2019. Motion made by Baird to approve the re-appointment. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

LEGISLATION: Mayor Huebner read Resolution 2015-48 "A Resolution Annexing 16.108 Acres To The Village Of Millersburg" for the third time by title only. Motion made by Shoemaker to pass and adopt Resolution 2015-48. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Hofstetter, Vaughn, Hoffee and Baird voting aye.

Mayor Huebner read Ordinance 2015 - 108 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the third time by title only. Motion made by Hofstetter to pass and adopt Ordinance 2015-108. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Shoemaker, Vaughn and Polen voting aye.

Mayor Huebner read Ordinance 2016 - 100 "An Ordinance Amending Paragraph (B) (1) Of Section 925.06 Of Chapter 925 Of The Village Ordinances" for the second time by title only.

NEW BUSINESS: Councilman Shoemaker noted that Councilman Vaughn stated in his recent campaign statements, that he would like to see sidewalks completed on the south end of the Village and asked what could be done. Administrator Troyer said ODOT no longer has funding in place for that project. Another area to look at for sidewalks would be in front of the property located at 712 E Jackson St to Lakeview Drive. Troyer will look into possible CDBG funding.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor