



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, CMC, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on February 8, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Hoffee and Baird voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2016-03 bills' \$27,692.35; payroll \$39,952.74; total \$67,645.09. Seconded by Hofstetter. Upon roll call, motion carried with Vaughn, Hofstetter, Polen, Shoemaker, Hoffee and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Design Review Board approved the COA application from Clocks-N-More for signage at 44 West Jackson Street.

Informed Council he received pricing on the pavilions that the Park Committee reviewed at their previous meeting. The pricing ranged from \$26,235 to \$38,702 for the engineered wood pavilions from David Williams & Associates. Council agreed they preferred the Louisville style. The 40' structure is \$26,235.00. Troyer estimated an additional \$20,000 for the construction, sidewalks, engineering and permits. Councilwoman Polen asked for a cost on a 50' structure. Troyer will provide that at the next meeting. Legislation is on the agenda for both Deer Run projects and we have begun soliciting public comment/support for the projects. Also, in reviewing the application we noted that the ODNR Recreational Trails program is an 80% reimbursement grant as opposed to 75% as NatureWorks grant is.

Informed Council the engineering services agreement with WE Quicksall is signed for the 2016 Street Resurfacing project. They will now prepare the plans and bid documents. We hope to go to bid mid-April.

Informed Council of the 10 property owners surveyed for making S. Alexander St. a one-way street, only 5 responded with 4 being in favor of the change and 1 opposed. In addition, of the 4 in favor, one specifically requested the street be one way for north bound traffic. Councilman Shoemaker noted that Thelma Gindlesberger was in favor; however she was concerned with the speed of traffic. Councilwoman Hoffee noted Mary Lou Snyder would be in favor only if the street were one-way north bound and that the speed of traffic mainly after school is a concern. Chief Vaughn noted making the street one-way could possibly push more traffic into the surrounding alleys. After some discussion, Council agreed to leave the street as it currently is.

Informed Council the annual HDM evaluation for Heritage Ohio will be Friday, February 12.

Informed Council Septage Receiving for January was 149,220 gallons received for \$8,636.60.

Clerk-Treasurer Shaffer: Presented the January 2016 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council a notice was received from the Ohio Dept. of Liquor Control for a transfer of a liquor license name change. The license would be transferred from Edgehard Inc (The Growler) to Millersburg Growth Co. (Tom & Cheryl Bird). Council has the right to request a hearing. Council unanimously agreed that no hearing was needed.

Mayor Huebner: Noted that "Love Finds You In Valentine" will air this Sunday at 7:00 p.m. This film was made partially in Millersburg this last spring.

LEGISLATION: Mayor Huebner read Ordinance 2016-100 "An Ordinance Amending Paragraph (B) (1) Of Section 925.06 Of Chapter 925 Of The Village Ordinances" for the third time by title only. Motion made by Shoemaker to pass and adopt Ordinance 2016-100. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Baird, Hoffee, Vaughn and Hofstetter voting aye.

Mayor Huebner read Resolution 2016-04 "A Resolution Authorizing The Village Of Millersburg To Prepare And Submit An Application To Participate In The Ohio Department Of Natural Resources Natureworks Grant Program For Improvements To Be Made To Deer Run Park" for the first time by title only.

Mayor Huebner read Resolution 2016-05 "A Resolution Authorizing The Village Of Millersburg To Prepare And Submit An Application To Participate In The Ohio Department Of Natural Resources Recreational Trails Program For Improvements To Be Made To Deer Run Park" for the first time by title only.

EXECUTIVE SESSION: Motion made by Hofstetter to adjourn into executive session to consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Hoffee and Baird voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor