



# VILLAGE OF MILLERSBURG

6 North Washington Street  
Millersburg, Ohio 44654  
FAX (330) 674-9044  
www.millersburgohio.com

---

**Jeff Huebner**, *Mayor*

**Nathan Troyer**, *Village Administrator*

**Karen Shaffer, CMC**, *Village Clerk-Treasurer, Tax Administrator*

**S. Thomas Vaughn**, *Police Chief*

Village Offices (330) 674-1886

Income Tax (330) 674-6891

Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on February 13, 2012 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Solicitor Hines was also in attendance.

**VISITORS:** Tom Wilke, HDM Manager, informed Council the annual evaluation took place on January 27. Millersburg was once again certified as a National Main Street Community scoring 97% out of 100%. Wilke noted the annual membership drive is ongoing with all prior members renewing and 3 new businesses and 6 individuals joining. Reminded Council "Girls Night Out" is February 18 from 4:00 p.m. to 9:00 p.m. Currently there are 26 merchants and service organizations participating. Wilke informed Council he has taken on a new role in the community. He will be the project coordinator and construction manager for the Holmes County Agricultural Societies fairground project. Ground breaking will begin soon on the first building, the William T. Baker Family Building.

**MINUTES:** Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Polen, Uhl, and Vaughn voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Uhl, Vaughn, and Hardesty voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2012-07, bills' \$56126.93; payroll \$34670.03; total \$90796.96. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Hardesty, Baird, Vaughn, and Polen voting aye.

## **REPORTS OF OFFICERS:**

**Chief Vaughn:** Noted his annual report was enclosed with their packets. Council had no questions on the report.

**Administrator Troyer:** Updated Council on the New Pointe Church/Fairgrounds Utility Extensions. To date the water line is complete with the exception of testing requirements which should happen this week. The sanitary sewer system has been installed with the exception of the portion across 39 to the church/fairgrounds site and the tie in to our existing system on the east side of the Killbuck Creek. The Village is providing inspection services for this project with the developer providing 100% of the infrastructure costs.

Updated Council on the Autumn Run Development. The water line extension is complete and the sanitary sewer main is nearing completion. Both systems will need to be tested as well as the onsite utility installations. Again, the Village will be providing inspection services for the project with the developer providing 100% of the infrastructure costs.

Informed Council the proposal for the sale of bulk water has been reviewed by the EPA and Ohio Drilling for the increase in production. The contract for the customer is being finalized and will be presented to Council in the near future.

Informed Council the January Septage Receiving total was 198,000 gallons for \$11,971.00.

Informed Council two (2) requests for credit were received on utility accounts. Dan DeHass, owner of property at 476 Koch Street had a water leak under a mobile home. Dick's Plumbing fixed the leak and verified the water did not go down the sewer system. There were 63,000 gallons of water used for the quarter. The three quarter average for this household is 14,000. A credit is requested of \$105.35 for 49,000 gallons for the sewer portion of the bill. Motion made by Uhl to approve the credit. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, Vaughn, and Polen voting aye.

Brym Investments owner of property at 710 South Washington Street had a leak under a mobile home. Dick's Plumbing fixed the leak and verified the water did not go down the sewer system. 277,000 gallons of water was used for the quarter. The three quarter average for the trailer park is 122,000. A credit is requested of \$333.25 for 155,000 gallons for the sewer portion of the bill. Motion made by Beechy to approve the credit. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, Vaughn, Hardesty, and Baird voting aye.

Informed Council the Street Department has demolished the old storage building at the garage and will continue grading/filling in the area as material is received.

Informed Council the P&Z Commission approved a motion to recommend rezoning of 788 East Jackson Street from R-2 to SU Special Use District. A public hearing on the matter will need to be held. The earliest meeting date is March 26, 2012 at 6:55 P.M. Council had no objections.

Informed Council AEP will start the process of replacing the street lights to 100W fixtures soon. Currently they have 50 of the 65 fixtures available. AEP will also be closing North Crawford Street from East Jackson Street to south of Clinton Street on Thursday, February 16th. The closure is to allow crews to set a new pole in this location and will probably last 2-3 hours. AEP will provide traffic control and detours for traffic during this time. AEP also notified the Village of a scheduled power outage. They will be replacing some equipment in the substation in town and will need to shut the power off during this time. The outage is scheduled for Thursday, February 16th beginning at 4:00 A.M. and lasting 2-3 hours.

Informed Council the ARC grant which Arnie Oliver applied for did not receive funding. This was for park benches and enhancements to the downtown. Originally \$1000 of discretionary bed tax was to be used as the match.

**Clerk-Treasurer Shaffer:** Presented the January 2012 Financial reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

**Mayor Huebner:** Informed Council he was scheduling a public input meeting for Tuesday, February 21 at 7:00 p.m. The meeting is for the public and will be a time for exchanging ideas on the proposed income tax increase on the March 6 ballot. Council is not required to be in attendance.

**LEGISLATION:** Mayor Huebner read Ordinance 2012-100 "An Ordinance Correcting A Procedural Error, Thus Amending Section 1355.04 Of The Millersburg Ordinances" for the first time by title only.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, and Baird voting aye.

---

Date approved

---

Karen Shaffer, Clerk-Treasurer

---

Jeff Huebner, Mayor