



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on February 22, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Arlie Rodhe asked Council to consider awarding the Tree City USA board \$2,000 of discretionary bed tax funds. The Tree City USA designation will be awarded to Millersburg at a ceremony held in Wooster on April 26. For 2015, donations by individuals were made to start the project of becoming a tree city. Motion made by Polen to award the \$2,000 to the Tree City board. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Hoffee, Shoemaker and Vaughn voting aye. In addition, Mike McDowell asked Council to consider adding a line item in the 2017 budget (and subsequent years) in an amount ranging from \$10,000 - \$15,000 for tree plantings/maintenance/removals. Council will consider the request when preparing the budget.

Attorney Jacob Evans representing Fresh Focus LLC (aka Baker's Cash Saver) asked Council to consider a Liquor License Trex for the business. The license requested is C1 (Carryout Beer) and C2 (Carryout Wine and Mixed Beverages) for Monday thru Saturday sales. The Village must approve the trex by signing a form before the application can be made to the Division of Liquor Control. Information was provided to show the economic development impact for the village. Councilman Hofstetter asked if the license would actually create 6 new jobs as noted on the transfer form. Mr. Evans stated that the positions could be made up of part-time employees and/or reclassifying current employees to other positions. Hofstetter raised concerns as to the affect another license could have on the already 15 licensed locations to purchase alcohol. Numerous existing locations are small businesses and this could cause sales to be taken away from them. Councilwoman Hoffee noted that while she is proponent of free trade, the Village is already at the maximum for licenses, and asked if there is a limit on to how many trex licenses there could be. Solicitor Hines and Mr. Evans both noted there are no limits on trexing. There will be no Sunday sales. A motion was made by Baird to approve the Liquor License Trex. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Shoemaker and Vaughn voting aye. Polen and Hofstetter voted nay. Mayor Huebner asked for reasons on the nay votes. Polen stated she did not feel another license was necessary and Hofstetter stated he was fearful that this could be harmful to the other local businesses.

MINUTES: Motion made by Shoemaker to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Baird, Vaughn, Hofstetter and Polen voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Baird, Hofstetter, Polen, Vaughn, Shoemaker and Hoffee voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2016-06 bills' \$65104.48; payroll \$39758.72; total \$104863.20. Seconded by Vaughn. Upon roll call, motion carried with Hoffee, Vaughn, Baird, Shoemaker, Hofstetter and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Board of Zoning Appeals will consider a variance submitted by DLC Capital Holdings at 660 South Washington Street for a 40 square foot variance for an off-premises sign. They will also discuss a proposal for a vacant lot on

Parkview Drive. The DRB will consider facade improvements to the building formerly occupied by "The Gypsy Folk Shop.

Informed Council letters of support and petitions for the Deer Run Pavilion (NatureWorks)/Deer Run Trail (Recreational Trails) projects are coming in. We have not received a price on the 50' pavilion as of the date of this report.

Informed Council Heritage Ohio was in town on Friday, February 12th for the annual HDM evaluation. Everything went well and we were once again accredited.

Informed Council recycling for January was 16.73 tons collected bringing our total to 88.99 tons. (13.63/71.04 last year)

Informed Council he and Chief Vaughn have been working on plans for the proposed garage that was appropriated. One unanticipated item that will be necessary is an ADA compliant restroom. With this in mind, several options and have been explored including the possibility of expanding the project to replace the existing Auxiliary Building and incorporate a meeting area, kitchenette, restrooms and storage area into the new building. The previous garage was proposed to be 28' x 48'. The new building would be 28' x 72'. We are currently working on pricing for the building. We are also looking into a new grant program through the Ohio Development Services Agency (Local Government Safety Capital Grant Program) that is earmarked for Public Safety equipment, vehicles, facilities, etc. This is a reimbursement grant with awards up to \$100,000 per political subdivision. W.E. Quicksall is looking into the grant application and whether or not we can put an application together by the March 21st deadline.

Informed Council Millersburg United Methodist Church has once again requested permission to hold their annual Easter Sunrise Service at the Oak Hill Cemetery on March 27th at 7:30 A.M. Motion made by Hofstetter to approve the request. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Hoffee and Baird voting aye.

LEGISLATION: Mayor Huebner read Resolution 2016-04 "A Resolution Authorizing The Village Of Millersburg To Prepare And Submit An Application To Participate In The Ohio Department Of Natural Resources Natureworks Grant Program For Improvements To Be Made To Deer Run Park" for the second time by title only.

Mayor Huebner read Resolution 2016-05 "A Resolution Authorizing The Village Of Millersburg To Prepare And Submit An Application To Participate In The Ohio Department Of Natural Resources Recreational Trails Program For Improvements To Be Made To Deer Run Park" for the second time by title only.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor