



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on March 14, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Polen, Shoemaker, Hoffee, Baird, Vaughn and Hofstetter voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Hoffee and Baird voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2016-07 bills' \$64612.01; payroll \$79676.49; total \$144288.50. Seconded by Hoffee. Upon roll call, motion carried with Vaughn, Hoffee, Baird, Shoemaker, Hofstetter and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the DRB approved the façade changes to 94 Centre Alley. The Board of Zoning Appeals denied the variance submitted by DLC Capital Holdings at 660 South Washington Street for a 40 square foot variance for an off-premises sign.

Informed Council the Engineer is finalizing the plan submittal to ODNR for the Clay Street Park (NatureWorks) project. (Pavilion & Equipment).

Informed Council letters of support and petitions continue to come in for the Deer Run Pavilion (NatureWorks)/Deer Run Trail (Recreational Trails) project. We are compiling the application information for the upcoming deadlines. Troyer asked Council the size of the pavilion they would like to include. The 40' pavilion already priced is \$26235, while the 50' would run \$36,927. Council unanimously agreed on the 40' pavilion.

Informed Council plans were reviewed and sent back to the engineer for revision of the 2016 Street Resurfacing project. Once these are finalized, the project will be put out for bid. Streets will be planed and resurfaced.

Informed Council the Village is awaiting an estimated for the revised plans on the Police Department garage project. The grant application will then be finalized for submittal by the March 21 deadline.

Informed Council he received two tree removal requests. Tawnya Morrison has requested permission to remove 2 trees at 279 East Adams Street and replace them with 2 smaller trees. Joseph Mast has requested permission to remove the 2 trees at the parking lot across from True Value to reconfigure the parking lot as part of his larger project at the former First Knox Bank Building. He will replace the trees if approval is given. Motion made by Polen to approve the tree removal requests. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Informed Council February Septage Receiving was 187,860 gallons received for \$11,118.80. Kimble recycling for February was 9.43 tons bringing the yearly total to 98.42 tons. Last year for the same period totals were 7.87 tons/78.91tons.

Clerk-Treasurer Shaffer: Presented the February 2016 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council a notice was received from the Ohio Dept. of Liquor Control for name changes of partners (stock) for the liquor license of the Hartley Company (BP Station). Council has the option to request a hearing on the matter. Motion made by Baird to not request a hearing. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye.

LEGISLATION: Mayor Huebner read Resolution 2016-04 "A Resolution Authorizing The Village Of Millersburg To Prepare And Submit An Application To Participate In The Ohio Department Of Natural Resources Natureworks Grant Program For Improvements To Be Made To Deer Run Park" for the third time by title only. Motion made by Baird to pass and adopt Resolution 2016-04. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

Mayor Huebner read Resolution 2016-05 "A Resolution Authorizing The Village Of Millersburg To Prepare And Submit An Application To Participate In The Ohio Department Of Natural Resources Recreational Trails Program For Improvements To Be Made To Deer Run Park" for the third time by title only. Motion made by Hoffee to pass and adopt Resolution 2016-05. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Baird, Shoemaker, Vaughn and Polen voting aye.

Mayor Huebner read Resolution 2016-08 "A Resolution To Approve The Transfer Of The Balance In The Capital Improvement High Tank Reservoir Painting Project Fund To The General Fund" for the first time by title only. Motion made by Shoemaker to suspend the rules requiring the second and third reading of Resolution 2016-08. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn, and Baird voting aye. Motion made by Baird to pass and adopt Resolution 2016-08. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

Mayor Huebner read Resolution 2016-09 "A Supplemental Appropriation Resolution For The General Fund" for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Resolution 2016-09. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Shoemaker, Vaughn, and Baird voting aye. Motion made by Polen to pass and adopt Resolution 2016-09. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor