



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, CMC, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on March 28, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2016-10 bills' \$80772.75; payroll \$40214.74; total \$120987.49. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn, Baird and Shoemaker voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Board of Zoning Appeals will consider a variance from the side yard setback requirements submitted by Habitat for Humanity for a home at 622 Elm Drive on April 6th.

Informed Council the plans for the Clay Street Park (NatureWorks-ODNR Funding) were submitted to ODNR for review/approval. ODNR has 30 days to review/approve and then we will proceed.

Informed Council all the required application information for the Deer Run Pavilion (NatureWorks)/Deer Run Trail (Recreational Trails) was submitted to the engineer. The Recreational Trails application will be finalized and sent to ODNR by the April 1st deadline. The NatureWorks application is due June 1st.

Informed Council we are awaiting the revised plans from the engineer for the 2016 Street Resurfacing Program and then we will proceed.

Informed Council the information was compiled for the Police Department Garage and submitted the Local Government Safety Capital grant application by the deadline. We are applying for a \$75,776 reimbursement, with a \$33,000 local match for the estimated \$108,776 project. This will leave us an additional \$10,000 from what was previously appropriated for contingencies and/or unanticipated costs should the project proceed. Awards for the funding are expected in mid-May.

Informed Council there is legislation on the agenda authorizing the Mayor to sign an agreement to provide water to a property outside of the corporation limits of the Village. The property owners are building a home on the property and desired Village water. Part of this agreement is that should the property become contiguous to the Village corporation limits, they have one year to annex into the Village.

Informed Council information was sent to Holmes Pest Control to quote the mosquito spraying for this year. Once the quote is received, we will review with Council and proceed. Anticipated dates of spraying are every other week from May 3rd-October 18th. After brief discussion, Councilman Shoemaker asked that additional quotes be solicited from other vendors.

Informed Council Buckeye Sweeping will be in town March 29th to sweep streets. They will sweep SR 83 from north to south corporation limits; SR 39 from east to west corporation

limits; N. & S. Washington Street; Clinton and Adams Street from Grant to Crawford; Grant, Mad Anthony, Monroe, and Crawford from Clinton Street to Adams Street.

Informed Council the Tree Committee has requested the Village consider applying for Community Development Block Grant funds for a tree planting project. The target area identified was South Mad Anthony Street. Part of the project could also include sidewalk repairs/replacements, benches, etc. Income surveys will need to be completed prior to the application to ensure eligibility. Troyer asked if Council would like to proceed with this as a project. Council unanimously agreed to proceed with the project.

Mayor Huebner: Informed Council, as the Legislative Authority of the Village, they need to elect 2 (two) individuals to sit on the Volunteer Police Officers' Dependents Fund Board. Councilwoman Hoffee and Councilman Shoemaker volunteered. Motion made by Polen to elect Hoffee and Shoemaker to the Board. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

Informed Council members of a local Scout Troop are working on their rank of Eagle Scout. They are asking Council to approve/accept the donation of picnic tables for the new pavilion scheduled at Deer Run Park as part of their service in obtaining the high rank. Council had no objections and unanimously agreed to accept the donation.

LEGISLATION: Mayor Huebner read Resolution 2016-11 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Water Operating Fund And Declaring An Emergency" for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Resolution 2016-11. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Hoffee, Shoemaker and Vaughn voting aye. Motion made by Vaughn to pass and adopt Resolution 2016-11. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Shoemaker, Hoffee and Baird voting aye.

Mayor Huebner read Resolution 2016-12 "A Resolution To Approve The Water Service To Property Not Contiguous To The Village" for the first time by title only.

Mayor Huebner read Ordinance 2016-101 "An Ordinance Authorizing The Zoning Inspector To Remove Unlawful Signs" for the first time by title only.

Mayor Huebner read Ordinance 2016-102 "An Ordinance Establishing The Village Of Millersburg Volunteer Peace Officers' Dependents Fund Board And Declaring An Emergency" for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading of Ordinance 2016-102. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Baird, Shoemaker, Vaughn and Hofstetter voting aye. Motion made by Hofstetter to pass and adopt Ordinance 2016-102. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Hoffee and Baird voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor