



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on March 31, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Beechy to excuse Councilman Junior Vaughn. Seconded by Shoemaker. Upon roll call, motion carried with Beechy, Shoemaker, Polen, Hofstetter and Baird voting aye.

MINUTES: Motion made by Hofstetter to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Baird, Shoemaker and Polen voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Hofstetter and Shoemaker voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2014-06 Bills' \$48,700.83; Payroll \$78,499.61; total \$127,200.44 Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Polen, Shoemaker and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the opt-out notices for the Electric Aggregation will be mailed April 3rd to all eligible residential and commercial accounts in the Village. The deadline for response is April 24th. Again the term of the contract is 6.38¢/kwh and runs through March 2017.

Informed Council the traffic plans from BP/Arcadis for the monitoring well request have been received and reviewed by our office for the installation of the monitoring wells. Troyer noted he sent back our comments and they are revising the plans accordingly.

Informed Council staff met with RCAP representatives on the GIS Project to begin the project. Staff is currently marking all water, sanitary sewer, and storm sewer attributes in the southeast quadrant of the Village. RCAP staff will be back in town starting April 3rd to begin data collection in this quadrant.

Informed Council ODOT sent out two participation agreements for a summer fill up contract (not participating) and the 2014/2015 Winter Contract. The 2014/2015 Winter Contract participation agreement is due on April 8th (previously May 1st); is anticipated to be bid around May 28th, and will be effective November 1, 2014 thru May 31, 2015. In addition, they changed the minimum/maximum tonnage purchase requirements from 80%-120% to 90%-110%. We have completed the agreement and ordered 225 tons for the upcoming winter season.

Informed Council he met with W.E. Quicksall & Associates to prepare a bid package for the 2014 Resurfacing Program. They are currently working on preparing this information and we hope to go to bid as soon as possible. The streets we are looking at are North and South Washington, S. School Street, and portions of East Adams and Port Washington. Troyer noted the streets being considered will depend on the bids and the amount the Village has budgeted.

Informed Council he also met with Melway Paving to get estimates on temporarily repairing a portion of East Jackson Street until the ODOT contract for resurfacing the road is completed. Two options are to mill the surface or install a scratch course to get us through until July. We are awaiting an opinion from ODOT on the milling option as a short term fix. Estimated costs are \$5800 to mill and \$8750 to resurface.

Informed Council Reverend Tom Jones from the Millersburg United Methodist Church has requested permission to hold an Easter morning Sunrise Service at Oak Hill Cemetery. The service would start at MUMC at 7:30 where they will drive in procession to the cemetery for an approximately 30 minute service. This is an annual event and several other community churches participate. Motion made by Beechy to approve the request. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Shoemaker and Baird voting aye.

Informed Council staff is in the process of looking at leaf machines and vehicles for the cemetery and the utility departments.

Informed Council a draft policy is ready for their review for "Reimbursement of Incurred Repair Charges Due to Village Owned Utility Blockage, Plug, and Freezing Etc." If there are no objections, Solicitor Hines will prepare an Ordinance.

Mayor Huebner: Congratulated the West Holmes Lady Knights on their undefeated season and for winning the OHSAA Girls State Basket Championship. Huebner noted the last championship was 28 years ago.

COMMITTEE REPORTS: Public Works Chairwoman Devone Polen reported on the committee meeting held on March 17. The meeting was held to discuss a request of Ralph Sechriest. Mr. Sechriest incurred charges as a result of a frozen water line at 283 N. Clay. St. It was determined that the line was owned by the Village. After discussion, the Committee agreed to recommend to Council that Mr. Sechriest be reimbursed for the entire bill. They instructed the Administrator and the Solicitor to work on formal policy for all Villages owned utility reimbursements.

NEW BUSINESS: Councilman Bob Shoemaker brought up for discussion items for "Riverfest", initiated by members of the Millersburg Eagles. The event is to be held on June 27th and 28th. He contacted the Eagles insurance carrier (Habrun Ins) for liability limits and to have questions answered that Council and the Solicitor are concerned about. He reported that their insurance company will not cover canoe races, so they have removed that event from the list of activities. He told Council he could have Habrun Ins. attend the next meeting to answer questions if need be. Eric Smeby of the Eagles, asked when the Village would be signing the form to be sent to the Ohio Division of Liquor Control. Chief Vaughn noted the form is to be signed after they make the application to the State for a temporary license (for a beer garden). Several Council members, the Mayor, and the Solicitor expressed concerns about having alcohol on public property and at an event where there will be children. The Village has a duty to make sure event is safe.. Shoemaker noted that the fundraising event is for an indoor pool/sports complex that could be used by the schools and residents of not just Millersburg, but County wide. Visitor Betty Patterson expressed her concerns with having alcohol available and also asked Shoemaker who would be maintaining this new complex, to which he responded that he would like to see it county operated. She also asked why they felt a beer garden is needed at the event and he replied it was for entertainment. Jennifer Hofstetter suggested the Eagles hold the beer garden in the parking lot behind their building and use the vacant lot (beside the laundry mat) for events. Shoemaker noted the area would not be large enough as they expecting over 2000 people. Councilwoman Polen asked why they just don't help with the existing pool and he responded that the community is in need of a facility that could be used year round and used by the school for swim teams, etc. as well. Shoemaker said he needs to name a "Charity" and will do so by the end of the week. He has lined up a Hog Roast (sponsored by Sycamore Run and Scenic Pointe) and a Chicken BBQ (sponsored by the Lions

Club) for the event. Another concern of Council was what was going to happen to the funds raised. Smeby noted the Eagles could hold the funds temporarily but not for an extended period of time. It is the understanding of the Village that a 501(c)3 would need to be established to accept the proceeds, which takes time. Solicitor Hines told Council that part of their decision is to determine if it is important to them that a "Charity" should be established before the event. If it is not that important to them, then it doesn't matter when it is established. Solicitor Hines provided a list of recommendations made by the Villages insurance carrier and he suggested if they were going to move forward that a contract be entered into between the Eagles and the Village. Council agreed that the issue is tabled until the next meeting and some questions are answered.

Councilman Hofstetter asked if the Village would be sweeping streets this spring. Adm. Troyer noted a sweeper could be rented at Holmes Rental or Buckeye Sweeping could be hired again. Spring clean-up was briefly discussed. That has not been held since the Village wide contract with Kimble was negotiated, as Kimble picks up all items except hazardous materials. Those may be disposed of by contacting Ho. Co. Solid Waste.

EXECUTIVE SESSION: Motion made by Polen to adjourn into Executive Session to discuss personnel. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Beechy and Baird voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy and Shoemaker voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor