



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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The Council of the Village of Millersburg met in regular session on April 14, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Beechy to excuse Councilman Junior Vaughn. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Shoemaker, Hofstetter and Baird voting aye.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Shoemaker, Hofstetter and Polen voting aye. There were no additions or corrections. Motion made by Polen to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy and Shoemaker voting aye.

BILLS: Motion made by Beechy to pay bill resolution 2014-07 Bills' \$52006.86; Payroll \$34781.00; total \$86787.86. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Shoemaker and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Reminded Council we are currently in the opt-out notice period for the Electric Aggregation and the deadline for response is April 24th. Once this deadline is past, account holders may still opt out during a 7 day window when AEP confirms enrollment or they may take advantage of the \$0 early termination fee at any time.

Informed Council he is still awaiting the revised traffic control plans on the BP/Arcadis monitoring well request.

Informed Council several members of our staff attended GIS/GPS training in Medina on April 9th. We have continued marking all our water, sanitary sewer, and storm sewer facilities and working with RCAP field staff on the data collection portion of this project. To date there have been 250 points collected. The project is anticipated be completed by the end of 2014.

Informed Council as was mentioned at the last meeting, we have been pricing new trucks for the Cemetery and Utility Departments as well as a leaf machine. We found a 2005 Giant Vac leaf machine in Kentucky and after checking it out we purchased it on April 4th for \$7,000. We had appropriated \$18,000 for a new machine that was much smaller than what we purchased. We will be ordering the trucks in the near future as well.

Informed Council an ad has been placed for the Cemetery Sexton position. We will be taking applications until April 24th and then we will begin the interview process.

Informed Council we received the survey plat and legal descriptions from Baker Surveying on the Crissey Memorial Pool. These were forwarded to Kendall Appraisals and Steimel Law for the next steps in the transferring of the Pool to the Holmes County Park District.

Informed Council Septage Receiving for March was 219,450 gallons received for \$13,597.00.

Informed Council two credit requests were received. Elizabeth Mendenhall of 234 South Washington Street had a water leak from a broken pipe that was under a crawl space and 27,000 gallons of water was used. The 3 quarter average for this residence is 5,000. A credit is requested for the sewer portion of the bill in the amount of \$48.40. The utilities department verified the water did not go down the sewer system. The second request was from John Honabarger of 244 North Clay Street. He had a water pipe break when they were out of town and 52,000 gallons of water was used and the water went on the dirt floor in the basement. The 3 quarter average for this residence is 10,000. A credit is requested for the sewer portion of the water bill in the amount of \$92.40. The utilities department verified the water did not go down the sewer system. Motion made by Beechy to approve both credit requests. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, Hofstetter and Shoemaker voting aye.

Informed Council Antiques in the Alley is scheduled for May 10. They have requested permission to close Court Street and Centre Alley for the event. Motion made by Polen to approve the request. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy and Shoemaker voting aye.

Informed Council he, Betty Patterson and Robert Shoemaker formed a Commercial Marketing Committee. They will be compiling marketing information on vacant buildings that are available, utilities offered, etc. and will place the information on websites for potential business opportunities.

Clerk-Treasurer Shaffer: Presented the March 2014 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council the Millersburg Lion's Club is requesting discretionary bed tax funds. They are asking for an amount of up to \$600 for American flags and \$2500 for hanging flower baskets, all to be placed along main street. Motion made by Beechy to approve both funding requests. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, Hofstetter and Shoemaker voting aye.

Mayor Huebner: Read a proclamation for the American Legion Auxiliary designating May 10 as "Poppy Day" in the Village.

LEGISLATION: Mayor Huebner read Ordinance 2014-101 "An Ordinance For Reimbursement Of Incurred Repair Charges Due To Village Owned Utility Blockage, Plug, and Freezing Etc." for the first time by title only.

OLD BUSINESS: Councilman Robert Shoemaker brought up for discussion the "Riverfest" scheduled for June 27 and 28, 2014. The proceeds of the event will now be donated to HDM to be used for activities of the Bicentennial Celebration next year. Solicitor Hines noted that Habrun Insurance (insurance agent for the Eagles) cannot meet all of the recommendations of the Village's insurance company. Solicitor Hines also prepared a contract to be entered into by sponsors of the event and the Village. Larry Habrun noted that while they can obtain coverage for special events, some of the limits are not available. He suggested that maybe the Village insurance or Park District insurance could cover these items. There was discussion on alcohol being available at the event. Mayor Huebner, Council Members Beechy, Polen and Hofstetter stated they have all received comments from community members opposed to alcohol being available. Mayor Huebner also noted that currently our park areas are posted "No Alcohol". The other item for consideration is that in approximately two weeks, a good portion of the area and the swimming pool will be transferred to the Holmes County Park District. Permission should be given by them to use any of the property they will own. Visitor Betty Patterson stated she felt the event was a great idea; however they should remove the

alcohol sales. Shoemaker asked if the "Beer Garden" were to be removed, would Council be willing to approve the event. Council agreed that they would be more willing to approve the event without alcohol, however they could not give final approval until the Park District is contacted for use their property. A contract for the event would still be required. Eric Smeby of the Eagles asked if he understood that there is to be no beer garden. Mayor Huebner said that is what Council is indicating.

Councilman Hofstetter noted that he had previously taken a tour of Village property (plants, wells, facilities, etc.) and that it was very helpful in understanding the workings of the Village when items were brought before Council. He spoke with Administrator Troyer and he is willing to schedule a Council tour again if anyone is interested. Beechy, Shoemaker and Baird indicated they would go.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy and Shoemaker voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor