



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, **CMC**, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on April 25, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker and Kelly Hoffee. Motion made by Hofstetter to excuse Councilwoman Ruby Baird and Solicitor Robert Hines. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker and Hoffee voting aye.

MINUTES: Motion made by Shoemaker to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Hofstetter, Vaughn and Polen voting aye. Motion made by Vaughn to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Shoemaker and Hoffee voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2016-15 bills' \$85,509.29; payroll \$39,884.68; total \$125,353.97. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn and Shoemaker voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Board of Zoning Appeals will review a variance request from Gateway Fellowship for a variance from the required front and rear yard setbacks for a proposed lot split at 462 Hebron Street. The Commission will also review a proposed change of zoning district for Lot 4 of Parkview Heights Subdivision from Crow Works for a proposed multiuse commercial building.

Informed Council we received the project manuals for the Clay Street (NatureWorks) project. We will now begin soliciting contractors for the pavilion and equipment installation.

Informed Council the Deer Run Pavilion (NatureWorks) and Deer Run Trail (Recreational Trails) projects are being considered. Currently project numbers are being reviewed and the feasibility of using donated material and/or labor for the proposed timber frame pavilion.

Informed Council the 2016 Street Resurfacing plans are finalized and the bid advertisement will run 4/23 & 4/30 with a bid opening at 10:00 A.M. on May 13th. We will have a recommendation for Council at the May 23rd meeting.

Informed Council dumpsters are scheduled for the Clean-Up Day. Advertising is also complete for the event to be held on May 14th from 8:00-12:00 at the Street Department Garage.

Informed Council Kimble Recycling total for March was 10.77 tons collected for a total of 109.19 tons for the year. (9.71/88.62)

Informed Council Eileen Mizer is requesting a credit for property at 309 Uhl St. #B. The apartment was vacant and 60,000 gallons of water was used due to pipe that broke. The utility department verified the water did not go down the sewer system. It is requested that 55,000

gallons in the amount of \$123.75 be credited for the sewer portion of the bill. Motion made by Polen to approve the credit. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Hoffee, Shoemaker and Vaughn voting aye.

Informed Council Antiques in the Alley is scheduled for May 7. They are requesting permission to close Court St. for the event. Motion made by Polen to approve the street closing. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Shoemaker, Vaughn and Hofstetter voting aye.

Informed Council that he along with Arlie Rodhe, Arnie Oliver and Kim Kellogg will be attending the award ceremony for Tree City USA in Wooster (tomorrow) April 26. The Village of Millersburg will receive its first year award in becoming a Tree City.

Mayor Huebner: Read a proclamation for the American Legion Auxiliary designating May 7th, 2016 as “Poppy Day” in the Village.

Read a proclamation designating April 29th, 2016 as Arbor Day in the Village.

Read a proclamation designating May as Motorcycle Awareness Month.

LEGISLATION: Mayor Huebner read Resolution 2016 – 12 “A Resolution To Approve The Water Service To Property Not Contiguous To The Village” for the third time by title only. Motion made by Vaughn to pass and adopt Resolution 2016-12. Seconded by Hofstetter. Upon roll call, motion carried with Vaughn, Hofstetter, Polen, Hoffee and Shoemaker voting aye.

Mayor Huebner read Ordinance 2016 – 101 “An Ordinance Authorizing The Zoning Inspector To Remove Unlawful Signs” for the third time by title only. Motion made by Shoemaker to pass and adopt Ordinance 2016-101. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter and Vaughn voting aye.

REPORTS OF COMMITTEES: Robert Shoemaker, Chairman of the Volunteer Police Officers’ Dependents Fund Board reported on their first (organizational) meeting. At large member Les Roach was elected as a member of the board. Jeff Lay volunteered as Board Secretary and Robert Shoemaker was elected as Chairman. The Board members are Robert Shoemaker, Kelly Hoffee, Brad Conn, Les Roach and Jeff Lay. Motion made by Polen to accept the minutes of the VPODF Board Meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor