



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on May 9, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker and Kelly Hoffee. Motion made by Shoemaker to excuse Ruby Baird and Solicitor Robert Hines. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye.

MINUTES: Motion made by Hofstetter to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker and Hoffee voting aye. Motion made by Vaughn to accept the minutes as presented. Seconded by Shoemaker. Upon roll call, motion carried with Vaughn, Shoemaker, Hoffee, Polen and Hofstetter voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2016-16 bills' \$118690.48; payroll \$37151.68; total \$155842.16. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Shoemaker, Vaughn and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Board of Zoning Appeals approved a variance request from Gateway Fellowship for a variance from the required front and rear yard setbacks for a proposed lot split at 462 Hebron Street. The Commission also approved the site plan for a Dollar Tree to be constructed on South Washington Street.

Informed Council the final resolution is on the agenda for the ODOT 241 Slide Repair. Once this is approved, a contract will be finalized with ODOT and we will submit our local share by May 16th. The project is scheduled to sell on June 2nd.

Informed Council a resolution authorizing the Village to participate in the annual road salt contract through ODOT Purchasing is also on the agenda. We had previously approved an ordinance authorizing annual participation; however, ODOT is requiring all entities pass a new resolution specifying the requested tonnage per year. The timeframe for submittal is May 9th-May 27th. Currently we have 200 ton in storage. We are specifying 100 ton on this contract.

Informed Council he met with the County and W.E. Quicksall to put together a project for South Mad Anthony Street sidewalks and trees using CDBG Funds Preliminary numbers look like there is enough funding to replace/install sidewalk on the majority of the east side of the street. A separate application will cover 2 tree removals and planting of several trees. Troyer noted he found out today that the County Commissioners denied the funding.

Informed Council the bid opening is May 13th at 10:00 A.M. in Council Chambers for the 2016 Street Resurfacing Project. We will review the bids and have a recommendation for Council to award the project at the May 23rd meeting.

Reminded Council Clean-Up Day is scheduled for Saturday (5/14) from 8 A.M.-12 P.M. at the Village Street Department.

Informed Council Septage Receiving for April was 172,090 gallons received for \$10,152.20.

Clerk-Treasurer Shaffer: Presented the April 2016 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Mayor Huebner: Read a Proclamation designating Police Memorial Day as May 15 and Police Memorial Week as the week in which May 15 falls.

LEGISLATION: Mayor Huebner read Emergency Resolution 2016-17 "A Resolution Authorizing Participation In The ODOT Winter Contract (018-17) For Road Salt And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2016-17. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye. Motion made by Polen to pass and adopt Resolution 2016-17. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Shoemaker, Vaughn and Hofstetter voting aye.

Mayor Huebner read Emergency Resolution No. 2016-18 "A Final Resolution Enacted By The Village Of Millersburg, Ohio, Hereinafter Referred To As The Legislative Authority/Local Public Agency Or "LPA", In The Matter Of The Stated Described Project And Declaring AnEmergency" for the first time by title only. Motion made by Vaughn to suspend the rules requiring the second and third reading of Resolution 2016-18. Seconded by Hoffee. Upon roll call, motion carried with Vaughn, Hoffee, Shoemaker, Hofstetter and Polen voting aye. Motion made by Polen to pass and adopt Resolution 2016-18. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor