



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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The Council of the Village of Millersburg met in regular session on May 23, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker and Kelly Hoffee. Motion made by Polen to excuse Ruby Baird. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Shoemaker and Vaughn voting aye.

VISITORS: Brett Gallion from Commercial & Savings Bank asked Council to consider using \$5,000 from the discretionary bed tax money for parking lot improvements. CSB purchased the lot (formerly Mama Bears) on the west side of N. Clay. St. The bank has turned it into a parking lot for their employees, however they will open it to public after the bank is closed and for community events. They would like to install water and electric service to the lot so it may be used for the events. The cost for the installation is \$8,000. The bank will pay the monthly utility costs for the services. Shoemaker asked if the money could be used for that since it is on private property. Solicitor Hines noted that the utility services would be used for a public purpose so funds could be used for that if Council chose to. Motion made by Hoffee to award \$5,000 of discretionary funds to CSB for the utility installation. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye.

MINUTES: Motion made by Hofstetter to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Hofstetter, Shoemaker, Hoffee, Vaughn and Polen voting aye. Motion made by Vaughn to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Vaughn, Hofstetter, Polen, Shoemaker and Hoffee voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2016-19 bills' \$60521.00; payroll \$40838.61; total \$101,359.61. Seconded by Shoemaker. Upon roll call, motion carried with Hofstetter, Shoemaker, Hoffee, Vaughn and Polen voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: Informed Council the Government Task Force will do an on-site visit May 24 (tomorrow) on suggested standards of policies for the Police Department that he has in place. Two of the standards suggested, but not required, are Use of Deadly Force and Hiring Practices that will be published in March 2017. Vaughn noted that the Police Department previously joined Lexipol which provides recommended policies and procedures. To date, he has compiled 740 pages of policy for the department.

Administrator Troyer: Informed Council all paperwork was submitted for the ODOT 241 Slide Repair and was accepted by the State. The project is scheduled to sell June 2nd.

Informed Council the resolution and online order were submitted and accepted by ODOT for the road salt contract of 100 tons.

Informed Council several contractors were invited to submit quotes for Clay Street Park (NatureWorks) pavilion. The playground equipment will be ordered this week.

Informed Council W.E. Quicksall has prepared a budget for the Deer Run Pavilion (NatureWorks) project. If we proceed with the JCM Timberworks proposal (purchased material) they are estimating a total project cost of ~\$100,000 versus ~\$75,000 for the pre-fab pavilion. The amount of available grant funds is \$32,951 and is not guaranteed that Millersburg would

receive all or any of the funding. The application due date is June 1, 2016. After discussion by Council, it was unanimous not to proceed with funding and review again next year.

Informed Council we received one bid for the 2016 Street Resurfacing. The bid, received by Melway Paving was \$657,912. The engineers estimate for the project was \$679,337.00. Troyer, the engineer and Solicitor Hines have reviewed the bid and are recommending award of the contract to Melway Paving. One change order will be completed for the project as Diamond Alley was missed in the bid specs. Motion made by Polen to accept the bid of Melway Paving. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye. In addition, Shoemaker stated that since a large paving project is to be completed this year, he would like to see some sidewalk, gutters, and storm sewers done next year. Troyer noted, that he wants to see that accomplished as well, however there are still some large areas of paving that need be completed first.

Informed Council the current contract with IGS for the village electrical rates expires at the end of August. With this in mind, Troyer solicited quotes for a new term. This is for the Village owned accounts only-not the aggregation program which runs through March 2017. The rates submitted were from Champion; IGS; and AEP Energy. Champion had the best rate on a 36 month contract at \$.04787/kWh. The expiring contract is with IGS at \$.0624/kWh. Motion made by Shoemaker to enter into a contract with Champion for 36 months at a rate of \$.04787/kWh. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye.

Informed Council ODOT has scheduled the rehab of the Sand Run Bridge for the spring of 2017. To complete the project, ODOT needs 2 easements from us. One is a perpetual Standard Highway Easement and the other is a Temporary Construction Easement. No Village utilities will be affected by the construction/easements and ODOT has offered the Village \$2204 in consideration of the easements. Legislation is needed and the Village has ten (10) days to respond. Motion made by Hoffee to approve the easements. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye.

Informed Council the likelihood of receiving funding for the construction of a Police Dept. garage is slim. The link to the website does not show Millersburg as a recipient.

Informed Council Clean-Up Day was a success and well used despite the cold rainy weather. Of the four (4) dumpsters provided, 3 ½ were filled. Troyer thanked the staff and elected officials who helped out.

Clerk-Treasurer Shaffer: Informed Council that she will begin working on the 2017 budget with department heads and preliminary numbers will be provided in the near future.

Shaffer thanked the Police Department and Sheriff's Department for their service and the Police Memorial Service they provided for the community.

NEW BUSINESS: Shoemaker asked if anything could be done about the amount of cats running at-large throughout the village. Chief Vaughn noted there is no legislation currently on the books, therefore there is nothing that can be enforced.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee and voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor