



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on June 9, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Tracey Boss of the Holmes County Planning Commission addressed Council regarding Fair Housing. Since the Village receives CDBG monies through the county, the Village must have information available on Fair Housing to meet the requirements of formula grant money. Boss noted that the Fair Housing Commission assists individuals with tenant and landlord issues. Brochures will be left at Village Hall. She is the local contact for Fair Housing questions.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Baird, Shoemaker, Vaughn and Hofstetter voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2014-10 Bills' \$191991.58; Payroll \$35723.02; total \$227714.60. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Baird, Shoemaker, Hofstetter and Polen voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the Design Review Board approved Certificate of Appropriateness applications from Les Roach for All Things Retro at 127 West Jackson Street; Tom Bird for façade improvements at 214 West Jackson Street; and Mancan Staffing at 34 S. Clay St. for signage at their meeting June 4th.

Informed Council the RCAP/GIS Project continues.

Informed Council the bid opening for the 2014 Street Resurfacing Program is 6/12/14 at 10:00 AM.

Informed Council the Village received notification that ODOT has awarded safety funds for improvements to the Glen Drive/S. Washington Street intersection. Troyer will be attending a scope meeting on 6/25 at the District Office for more information. Safety improvements discussed so far have included straightening the right turn lane exit of Glen Drive to improve visibility issues and shortening the distance from the north bound stop bar to the north bound traffic signal to meet standards.

Informed Council Omaha Bob's Barbeque and Millersburg Brewing have asked permission to place a food trailer in a parking space in front of the Brewery from 6-9 PM on Thursday evenings starting June 12th and running through August. Alcohol will not be permitted outside of the brewery. Motion made by Beechy to approve the request. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Shoemaker, Vaughn and Baird voting aye.

Informed Council Septage Receiving for May was 90,000 gallons for \$5645.00

Informed Council May recycling was 9.82 tons for a total of 109.5 tons through 11 months.

Informed Council mosquito spraying will be done every week in June in an attempt to reduce the population.

Clerk-Treasurer Shaffer: Presented the May 2014 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Set the public hearing for the 2015 Tax Budget for July 14 at 6:55 p.m.

NEW BUSINESS: Councilman Shoemaker noted he has received favorable comments that the Village is auctioning off unused vehicles and equipment. Councilman Beechy also noted that he has received favorable comments on the E Jackson St paving repairs.

EXECUTIVE SESSION: Motion made by Beechy to adjourn into executive session to confer with the public body's attorney on matters of confidentiality. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy, Shoemaker and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor