



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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The Council of the Village of Millersburg met in regular session on June 13, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: HDM Director, Judy Lamp asked Council to consider using \$5,000 from the discretionary bed tax money for "Thunder Over Holmes County". This year's events will include a children's play area; DJ; bands; a Beer Garden; as well as the fireworks display on Saturday July 2. Motion made by Hofstetter to award \$5,000 of discretionary funds to HDM for the event. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn, Shoemaker and Baird voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Hoffee, Shoemaker and Vaughn voting aye.

BILLS: Polen asked why G. E. Baker was utilized for water line replacements/repairs. Troyer noted the utility department was shorthanded as one employee was off for nine (9) weeks. Motion made by Vaughn to pay bill resolution 2016-20 bills' \$224,861.03; payroll \$37,584.08; total \$262,445.11. Seconded by Shoemaker. Upon roll call, motion carried with Vaughn, Shoemaker, Polen, Hofstetter, Hoffee and Baird voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: Informed Council the on-site visit by the Government Task Force was held on May 24. The department was in full compliance and received the Ohio Collaborative Certification.

Administrator Troyer: Informed Council the project bids were opened June 2nd for the ODOT SR 241 project and Dennison Bridge Inc. was the apparent low bidder. ODOT notified us that the bid amount was slightly higher than the estimate so we are responsible for an additional \$1594.00. The completion date for this project is listed as October 15, 2016.

Informed Council he received 2 of 4 requested quotes for the pavilion work for the Clay Street (Nature Works) project. The playground equipment has been ordered. Once we prepare the pad for the equipment, we will notify Weaver Playsets for delivery and installation.

Informed Council the contract has been executed with Melway Paving for the paving project. There has been discussion on a schedule for completion, but nothing definite has been determined at this point.

Informed Council the village electric contract with Champion has been reviewed and finalized. Notification of this new contract will be sent to our current supplier by the 7/1 deadline to avoid automatic enrollment with them. The new rate will be effective September 1, 2016.

Informed Council there is a resolution on the agenda to approve the easements and authorize the Mayor to sign them for the ODOT Sand Run Bridge Rehab Project. Once this is completed, we will return the necessary documents to the consultant for finalizing with ODOT.

Informed Council HDM is requesting permission to close Monroe Street from Clinton Street to Adams Street as well as the Bags parking lot on July 1st and 2nd for "Thunder Over Holmes

County “. Motion made by Baird to approve the street/parking lot closing. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hoffee, Shoemaker, Vaughn and Hofstetter voting aye.

Informed Council Kimble Recycling totals for April were 10.48 tons collected for a total of 119.67 tons YTD. (12.93/99.68 last year) May numbers were not yet available.

Informed Council Septage Receiving totals for May were 49,930 gallons received for \$8849.40. Asked Council if they would like to move forward on the Columbarium that was appropriated for the Cemetery. (\$15,000). Council had no objections to proceeding.

Clerk-Treasurer Shaffer: Presented the May 2016 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council the Ohio Municipal Joint Self Insurance Pool has added Cyber Insurance to all pool members' insurance coverage at no cost.

Mayor Huebner: Asked Council to approve the re-appointment of Kent Miller to the Economic Development Advisory Board for a 3-yr term beginning July 1, 2016. Motion made by Polen to approve the appointment. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

LEGISLATION: Mayor Huebner read Emergency Resolution 2016 – 21 “A Resolution To Approve The Perpetual Standard Highway Easement And Temporary Easement To The Ohio Department Of Transportation For Rehabilitation Of The Existing Sand Run Bridge On U.S. 62 And Declaring An Emergency” for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading of Resolution 2016-21. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Vaughn, Polen and Hofstetter voting aye. Motion made by Polen to pass and adopt Resolution 2016-21. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

OLD BUSINESS: Shoemaker asked if any research had been done on cats running at large throughout the village. Solicitor Hines noted he would research other communities' legislation.

NEW BUSINESS: Mayor Huebner noted he was approached by a resident for the possibly of creating a dog park in the village. Two possible areas would be behind the trail (Deer Run) or north of the parking lot at Deer Run. A fenced in area could be created to allow dogs to run. Council was receptive to the idea, but had concerns on the liability. Shaffer will contact the insurance company for an opinion from them.

Councilwoman Hoffee noted that the mosquito population is still quite large even with the spraying. Council agreed to move the spraying to a weekly application for the next month or so to see if that may help.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer Jeff Huebner, Mayor