



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on June 23, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Judy Lamp of HDM requested \$5000 in discretionary bed tax funds. The money will be used for the July 5th celebration in Millersburg. Motion made by Beechy to approve the request. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Hofstetter, Vaughn and Shoemaker voting aye. There were no additions or corrections. Motion made by Hofstetter to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Baird, Beechy, Shoemaker and Polen voting aye.

BILLS: Motion made by Beechy to pay bill resolution 2014-12 Bills' \$51,762.59; Payroll \$37,897.03; total \$89,659.62. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Baird, Shoemaker, Hofstetter and Polen voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council we have a total of 545 enrolled accounts in the aggregation program. There were 289 additional accounts that were identified as ineligible with the bulk of these being incorrectly identified as ineligible. These accounts are being identified and set up on a supplemental list. There was a 4% initial opt out rate followed by 23% rescinding the offer from the utility mailing. This means that 73% of the eligible accounts are participating in the program and that number should increase as the supplemental accounts that were incorrectly identified are added to the total.

Informed Council the RCAP/GIS Project locations and mapping continues.

Informed Council the Equipment/Vehicle Auction was held June 14th. Our total from the sale was \$10,660.00. The breakdown is as follows: 2000 Dodge 1 Ton-\$4400, 2000 GMC ¾ Ton-\$1300, 2002 Crown Vic-\$550, 2004 Crown Vic-\$1100, Salt Box-\$2200, Broom-\$500, 1968 Leaf Loader-\$500, Brass-\$110.

Informed Council the 2014 Street Resurfacing Program bid opening was held June 12.

We received one bid for the project from Melway Paving. The bids were:

Activity 1-North Washington Street-\$98,052.50

Activity 2-South Washington Street-\$94,925.50

Activity 3-South School Street-\$23,942.50

Activity 4-East Adams Street-\$39,817.50

Activity 5-Port Washington Road-\$20,740.00

We have reviewed the bid documents and are recommending that Council award Melway Paving the contract to perform Activities 2, 3, and 5 for a total of \$139,608.00. The remaining activities will be put back on the schedule for future projects. Appropriations for street paving are \$125,000. Troyer noted the remaining funds will come from the crack sealing program. It is anticipated that some patching will be done on North Washington and Grant Street as well. Motion made by Beechy to accept the bid from Melway Paving and proceed with Activity 2, 3 & 5. Seconded by Shoemaker. Upon roll call, motion carried with Beechy, Shoemaker, Polen, Hofstetter, Vaughn, and Baird voting aye.

Informed Council he will be attending a scope meeting for the ODOT Safety Funds for the US 62-Glen Drive project on June 25.

Informed Council he would like to establish a vacant building registry to encourage property owners to keep buildings occupied. Fees would be applied to building owners where the property is not actively listed with a realtor. He has samples of legislation for the Solicitor to review. The registry would also be used as a marketing tool for potential buyers and would only include business properties. Council had no objections to the Administrator and the Solicitor completing research on the registry.

Clerk-Treasurer Shaffer: Reminded Council the 2015 Budget Hearing is scheduled for 6:55 p.m. prior to the next regular Council meeting of July 14.

Presented draft numbers for the 2015 Budget for Council to review and discuss. Shaffer indicated that items submitted by departments were all included with the exception of a new truck and radio readers for the Utility Department. Those two items totaled \$93,000. Those items Council agreed should not be included. Other items removed from the budget by Council were General Fund items of 1.) Garage for Police Dept. \$35,000; 2.) Administrator Vehicle \$27,000; and an Air Compressor for Street/Wat/Sewer for \$15,000. Shaffer will revise accordingly and final numbers will be presented at the July 14 meeting.

LEGISLATION: Mayor Huebner read Resolution 2014-13 "A Resolution Establishing A Reserve Balance Account" for the first time by title only. Motion made by Vaughn to suspend the second and third reading of Resolution 2014-13. Seconded by Baird. Upon roll call, motion carried with Vaughn, Baird, Polen, Hofstetter, Shoemaker and Beechy voting aye. Motion made by Beechy to pass and adopt Resolution 2014-13. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Baird, Shoemaker, Vaughn and Polen voting aye.

COMMITTEE REPORT: Devone Polen, Council Representative to the Red Cross Board noted the annual Red Cross Benefit Auction is this Saturday, June 28 at the Mt. Hope Auction Barn.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy, Shoemaker and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor