



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

Village Offices (330) 674-1886

Income Tax (330) 674-6891

Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on June 27, 2016 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Shoemaker to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Hofstetter, Vaughn, Hoffee and Baird voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2016-22 bills' \$61,862.74; payroll \$40,811.93; total \$102,674.67. Seconded by Hofstetter. Upon roll call, motion carried with Vaughn, Hofstetter, Polen, Shoemaker, Hoffee and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Planning Commission will consider a variance request on July 6th from Habitat for Humanity for side yard setbacks for a new home to be constructed at 634 Elm Street.

Informed Council he will be attending the project pre-construction meeting on Thursday, June 30 at the ODOT District Office for the SR 241 project. He anticipates receiving the project schedule at that time.

Informed Council A&S Construction (Shannon Smith) was selected from the quotes he received to perform the demolition and reconstruction of the Clay Street Park Pavilion (ODNR). The playset area will be prepared as soon as possible. Deadline for completion is August 31.

Informed Council Melway Paving notified us they are planning on being in town starting July 18th to being the 2016 resurfacing. They anticipate completing the project in 2 weeks. As we get closer to this date and further information is known, we will notify residents in the project areas. The downtown Village parking lots will be closed during resurfacing and striping. We will get them reopened as soon as possible after completion.

Reminded Council HDM's Thunder Over Holmes County event will begin Friday July 1st and conclude Saturday July 2nd.

Informed Council the Consumer Confidence Report is complete and available on our website www.millersburgohio.com. Anyone wishing to obtain a paper copy of the report should contact our office.

Clerk- Treasurer Shaffer: Informed Council she contacted the insurance company regarding their requirements for a dog park. They would like to see signage, fencing, vicious dog rules as well as a complete list of park rules. Council instructed the Clerk to obtain a quote for additional insurance and a letter as to their recommendations.

Presented a preliminary budget for 2017 for their review. The major items were provided as they were submitted by the departments. The finalized budget will presented at the July 11th meeting.

Solicitor Hines: Provided information that Councilman Shoemaker asked for regarding cats running at large. At this time, Millersburg has no ordinance in reference to cats. Doing research, he noted the Village of Dalton has a Community Control Program where cats are trapped, neutered and returned. Other options would be to hire an employee (or commit a

current employee) as an Animal Protection Officer or have Police Officers take control of feral cats and humanely dispose of them. Hines said he would be glad to meet with the residents having issues and discuss options. Shoemaker and Councilwoman Hoffee suggested contacting the Humane Society for any suggestions.

NEW BUSINESS: Councilman Shoemaker suggested the Village look into installing three (3) flag poles at the office for an American Flag; Ohio Flag; and a Village Flag. It was noted by others that there is already a flag pole with the American & Ohio flags in front of the building. The Village does not have a "Village Flag"

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor