



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on July 14, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. In the absence of Clerk Karen Shaffer, Mayor Huebner gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Beechy to excuse Shaffer. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

VISITORS: Betty Patterson asked if there is an ordinance on mowing within the Village. Troyer noted the ordinance provides that grass must be cut below 8". He sends notices to residents who are in violation.

Patterson also asked for an update on the swimming pool. Mayor Huebner and Troyer noted the Park District is in control of the pool. As far as they know engineers are still working on renovations and it is anticipated that the pool will reopen next summer.

Wade Miller told Council he didn't feel mosquito spraying was done often enough and that the service was not as effective as in years past. He asked if spraying from an airplane would be a possibility, as it was done years ago. There is also concern by residents and Council of the speed of which the sprayer goes through town.

Miller also asked if Killbuck Creek could be dredged to help with flooding issues. Troyer indicated the creek is a State body of water with the Army Corps of Engineers having control. Mayor Huebner asked Miller to contact Dave Hall, State Rep.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Shoemaker and Beechy voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Baird, Shoemaker, Hofstetter and Polen voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2014-14 Bills' \$75,044.19; Payroll \$35,604.26; total \$110,648.45. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Baird, Shoemaker, Hofstetter and Polen voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Updated Council on the RCAP/GIS Project. The data for the southeast quadrant of town has now been collected. We are now working on the northeast quadrant locates and will be reviewing the southeast quadrant data to confirm locations and resolve any discrepancies in the mapping. Through June, Village staff has contributed 142.25 hours for a total of \$4,538.69 of in kind service towards the project. (Project requirement is \$2,500 worth of in-kind match.)

Informed Council the Village Electrical Supply quotes were received. IGS Energy quoted .0629 – 12mo; .0624 – 24 mo; .0619 – 36 mo. Champion Energy (the current supplier) quoted .06444 – 12mo; .06416 – 24 mo; .06321 – 36 mo. Troyer recommended going with IGS Energy for a 24 month period. With the market ever changing he felt a 36 month contract was too long. Motion made by Beechy to approve IGS Energy for 24 months at .0624. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Informed Council he attended the scoping meeting for the ODOT safety fund improvements at Glen Drive on June 25th. At that meeting, he met with ODOT engineers as well as the firm that will be designing the project. This project is slated to be funded in 2017. The project cost estimate is \$176,000 and is 100% funded through ODOT safety funds. At our next meeting we will have consent legislation on the agenda to allow this project to proceed.

Informed Council he and Solicitor Hines are currently reviewing existing vacant building registry ordinances and they anticipate having a draft ordinance prepared in the next several weeks. Items we will be looking at including are which area of the downtown we wish to cover, annual registration fees, registration forms, and penalties. Once we have finalized a draft, Troyer recommended we notify all building owners within the designated area for their input and then proceed with the process.

Informed Council the Village has returned to the bi-weekly mosquito spraying schedule. The next application date is July 22nd. Troyer asked Council if they wished (due to complaints) spraying could be moved back to a weekly schedule. Council agreed to a weekly spraying.

Informed Council Tom Bird has requested we change the 1st parking space on the north side of W. Jackson Street east of N. Mad Anthony Street (just up from the Corner Bar) from a regular parking space to a Loading/Unloading Only space. Mr. Bird has a tenant moving into his building at that location that will have numerous shipping drop-off / pick-ups per week. They also understand that the space cannot be reserved for them exclusively if this request is approved. Motion made by Beechy to approve the loading/unloading space. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

Informed Council he was approached about programming the traffic signals on South Washington to change to flash operation overnight as opposed to presence based operation. After brief discussion by Council, a motion was made by Beechy to operate the three traffic light intersections on the south end of town to flash mode from 11:00 p.m. to 6:00 a.m. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Informed Council the Holmes County Agricultural Society (Acct #1211.00) has requested a credit. The fairgrounds had a major leak and water was spraying from the hydrant to the Killbuck Creek. It was verified the water did not go down the sewer. A total of 931,000 gallons of water was used. It is estimated 60,000 gallons of water would be the quarter average for this time frame. They only had one event at the Fairgrounds. A credit is requested for the sewer and SUO portion of the bill. The sewer portion of the bill is for \$1,916.20 and the SUO portion is for \$3,367.51 for a total of \$5,283.71. Motion made by Polen to approve the credit. Seconded by Beechy. Upon roll call, motion carried with Polen, Beechy, Baird, Shoemaker, Vaughn and Hofstetter voting aye.

Informed Council June Septage Receiving total was 143,200 gallons for \$9,321.00.

Clerk-Treasurer Shaffer: In the absence of Shaffer, Mayor Huebner presented the June 2014 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

LEGISLATION: Mayor Huebner asked for adoption of the 2015 Annual Tax Budget. Motion made by Vaughn to adopt the 2015 Tax Budget. Seconded by Hofstetter. Upon roll call, motion carried with Vaughn, Hofstetter, Polen, Shoemaker, Beechy and Baird voting aye.

Mayor Huebner read Resolution 2014-15 "A Resolution Authorizing The Transfer Of Sums From the General Fund To The Cemetery Operating Fund And Declaring An Emergency" for the first time by only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2014-15. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Beechy, Shoemaker, Vaughn and Hofstetter voting aye. Motion made by Beechy to pass and adopt Resolution 2014-15. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye.

NEW BUSINESS: Junior Vaughn thanked Sky view Ranch for all their help in assisting with the 4th of July activities. Judy Lamp and Brett Gallion also thanked Mayor Huebner and Admin. Troyer for all their assistance throughout the day as well.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Beechy, Shoemaker and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor