



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on July 28, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Beechy to excuse Devone Polen. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

VISITORS: Caren Starr requested additional funding for advertising for Antiques in the Alley. The funds of \$700 are needed for paper and website advertising. Motion made by Beechy to approve \$700 in discretionary bed tax funds. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Hofstetter, Vaughn and Shoemaker voting aye.

Byron Deutsche of Color-Tek Painting volunteered to pressure wash and paint the front of the Village Offices at no cost with Council approval. Motion made by Beechy to approve his request. Seconded by Shoemaker. Upon roll call, motion carried with Beechy, Shoemaker, Baird, Vaughn and Hofstetter voting aye. Council thanked him for his generous donation.

Chris Hardesty of the Millersburg Lioness Club asked for Council permission to place a park bench along Glen Drive at Deer Run Park. It will be of poly-wood material and be inscribed with the Lioness Club name. Motion made by Beechy to approve the request. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Shoemaker, Vaughn and Hofstetter voting aye. Council thanked them for their contribution. Admin Troyer noted he would work with the group for the placement and the Village will assist them in anchoring the bench.

Chris Sieverdes addressed Council regarding the vacant building registry recently discussed. As an owner of a main street building (currently a vacant store front) he has tenants renting the upstairs apartment. His building has been for sale for two years. He asked Council to work with property owners to fill store fronts and resolve parking matters instead of adding additional fees to owners. Councilman Beechy noted their intent was to make the downtown more viable and pleasant.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hofstetter. Upon roll call, motion carried with Baird, Hofstetter, Beechy, Shoemaker and Vaughn voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Hofstetter, Shoemaker and Baird voting aye.

BILLS: Hofstetter asked why Cline Plumbing has billed the Village for tree trimming. It was noted this was a typo and the invoice was actually from Cline Bros Tree Service. Motion made by Hofstetter to pay bill resolution 2014-16 Bills' \$39,977.41; Payroll \$37,432.11; total \$77,409.52. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Baird, Shoemaker and Vaughn voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the RCAP/GIS Project continues on with locating utility points and data collection in the northeast quadrant.

Informed Council the IGS contract for electrical supply has been signed and returned to IGS for the 24 month term at \$.0624/kwh.

Informed Council legislation for ODOT Safety Funds/US 62-Glen Drive is on the agenda which gives our consent to ODOT to proceed with the project. This project is 100% funded by ODOT and is slated to be sold in 2017.

Informed Council he and Solicitor Hines have consulted with Jim Hartzler regarding a Vacant Building Registry. Hartzler feels the better option would be to go with a property maintenance code. Councilman Hofstetter noted he has some questions and concerns on the draft that was provided and he would like to see samples of other community's legislation. Admin Troyer and Solicitor Hines will gather additional information. Troyer noted he would like to see a public hearing scheduled with property owners notified and receive their feedback. Hines noted that only the downtown buildings would be affected.

Informed Council he has contacted Pathmaster to re-program the three South Washington St. traffic signals. Pathmaster will change the lights to flash mode from 11 P.M. to 6 A.M. per Council approval and are waiting on them at this point.

Informed Council legislation is on the agenda adopting the County's Natural Hazard Mitigation Plan that has recently been updated.

Informed Council he was approached by Taco Bell about the possibility of Council granting permission for them to place their freestanding sign in the right of way off of South Washington Street, adjacent to the existing Wendy's sign. Troyer indicated there is more than enough ROW (65') for the sign. Solicitor Hines suggested if Council approves the request, the easement should include language that if the ROW is ever needed for future roadway, the sign would need to be relocated. Motion made by Beechy to approve the request of Taco Bell. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Shoemaker, Vaughn and Hofstetter voting aye.

Clerk-Treasurer Shaffer: Informed Council CSB will initiate a new fee for reviewing warrants to make sure two signatures are presented. The fee is \$5.00 per month. If Council opts to waive that requirement by the bank, CSB will need a resolution stating the Village will monitor warrants in-house and new signature cards will also be required. Motion made by Beechy to pay the \$5.00 per month for CSB to monitor the warrants. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Baird, Vaughn and Shoemaker voting aye.

LEGISLATION: Mayor Huebner read Resolution 2014-17 "Resolution Granting Consent And Pledging Cooperation To The Ohio Department Of Transportation And The Director Of Transportation" for the first time by title only.

Mayor Huebner read Resolution 2014-18 "A Resolution Adopting The Holmes County All Natural Hazard Mitigation Plan" for the first time by title only.

ADJOURNMENT: Motion made by Hofstetter to adjourn the meeting. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Shoemaker, Beechy and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor