



# VILLAGE OF MILLERSBURG

6 North Washington Street  
Millersburg, Ohio 44654  
FAX (330) 674-9044  
www.millersburgohio.com

**Jeff Huebner, Mayor**

**Nathan Troyer, Village Administrator**

**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**

**S. Thomas Vaughn, Police Chief**

Village Offices (330) 674-1886  
Income Tax (330) 674-6891  
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on September 8, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance.

**MINUTES:** Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Beechy, Shoemaker, Baird, Vaughn, Hofstetter and Polen voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Hofstetter, Vaughn and Shoemaker voting aye.

**BILLS:** Motion made by Hofstetter to pay bill resolution 2014-22 Bills' \$25778.45; Payroll \$37636.93; total \$63415.38. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Baird, Beechy, Shoemaker and Polen voting aye.

## REPORTS OF OFFICERS

**Administrator Troyer:** Informed Council the Planning and Zoning Commission approved the variance request for the proposed freestanding sign at Taco Bell. Their sign cannot be installed until an approved easement has been filed with the Village.

Informed Council the RCAP/GIS project continues in the northeast quadrant of town.

Informed Council he continues to receive feedback on the proposed Vacant Building Registry ordinance. All comments will be compiled and provided to Council for discussion at the next Council meeting.

Informed Council information is being gathered on the High Tank Repair Project. The application for OPWC funding is due by October 31<sup>st</sup>.

Informed Council First Energy received the list of excluded addresses from AEP and is completing the supplementary mailing of notices to these accounts. There were 6 commercial and 247 residential accounts identified on this listing that will now get the proper notice to participate in the aggregation if they so desire.

Informed Council Septage Receiving for August totaled 122,800 gallons for a total of \$7,214.00.

Informed Council the Lions Club had Grasshopper Property Maintenance submit a quote to the Village for renovations to the grass area on the corner of W. Jackson/S Mad Anthony. They would clean up the area; remove brush, remove old planters; edge the sidewalk; finish with brick pavers; plant trees; and provide maintenance. The Village would be responsible for mowing. The estimate for the project is \$2475. Troyer indicated Village crews could do some of the renovations, reducing the cost. Troyer will get a revised estimate from Grasshopper and contact the Lions Club to see what funds they are going to provide.

**Clerk-Treasurer Shaffer:** Presented the August 2014 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary and Payroll. There were no questions or comments.

Informed Council the Holmes County Historical Society is requesting Discretionary Bed Tax funds in the amount of \$377.41. This amount would be combined with the balance of the bed tax grant money to pay for their advertising in the Chamber's map and directory for next year. Motion made by Beechy to approve the request. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Informed Council she would be on vacation the week of September 15. The Council packets would not be available for the September 22. She asked Council to change the meeting date to September 29. Motion made by Beechy to reschedule the meeting to September 29 at 7:00 p.m. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

**Mayor Huebner:** Informed Council two positions need filled on the Economic Development Advisory Board. The term of Brent Young and Lori Ramsey expired. They are both willing to serve

another 3-yr term. Motion made by Beechy to re-appoint Brent Young and Lori Ramsey to a three year term ending July 2017. Seconded by Hofstetter. Upon roll call, motion carried with Beechy, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye.

**LEGISLATION:** Mayor Huebner read Resolution 2014-23 "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor" for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Resolution 2014-23. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Beechy and Baird voting aye. Motion made by Beechy to pass and adopt Resolution 2012-23. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Baird, Shoemaker, Hofstetter and Polen voting aye.

**VISITOR:** Eric Smeby asked Council for guidance on installing a security camera system for the Eagles. They would like to install one of the cameras on a pole behind their building (directly behind Millersburg Computer). Smeby did not know if the pole was electric, telephone, cable, etc. Administrator Troyer noted that generally the Village does not approve of placing anything on utility poles in town. Troyer will look at the area and report back to Council.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Beechy and Baird voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

\_\_\_\_\_  
Jeff Huebner, Mayor