



# VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on September 29, 2014 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance.

**VISITORS:** Arlie Rodhe complimented Council and Village staff for keeping up areas of the Village. Rodhe did have some items to bring to Council's attention. State Route 241 has some areas where the road is in extremely poor condition. Admin. Troyer noted the Village did some patching and he is looking into repairs for other trouble areas. Another concern of Rodhe was the traffic congestion at Clay/Jackson Streets. He noted that light changes every 15 to 20 seconds, and asked if the timing could be extended. Chief Vaughn and Admin Troyer have concerns that if you extend the timing north/south then east/west would become congested and you would have a gridlock at the other two intersections. Rodhe suggested Council to look into options. Another suggestion Rodhe had was to look into the Village becoming a tree city. Trees are being removed from areas and not being replaced. Rodhe stated he would be willing to Chair a committee to get the process started. Another comment made by Rodhe was there are two locations along South Washington St. that need attention. On resident has had a recycling can lying at the bottom of the hill along the sidewalk for quite some time. The property also needs some attention to the hillside as it is grown up with a lot of brush. The other area needing attention was located at the parking lot across from the Post Office.

Judy Lamp, HDM Director, informed Council Holmes County was rated third in the world for the fall foliage. To help make Millersburg a destination instead of a pass-thru to other county areas, Lamp asked for funds for advertising. Discretionary bed tax funds in the amount of \$2000 were requested for advertising to piggyback on the media attention for the foliage. Tom Bird noted he supported this. Motion made by Beechy to award HDM the additional \$2000 for fall advertising. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

**MINUTES:** Motion made by Hofstetter to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Hofstetter, Beechy, Polen, Vaughn, Shoemaker and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Beechy, Shoemaker, Vaughn and Hofstetter voting aye.

**BILLS:** Motion made by Vaughn to pay bill resolution 2014-24 Bills' \$89,480.68; Payroll \$74,893.23; total \$164,373.91. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Polen, Hofstetter, Shoemaker and Baird voting aye.

## REPORTS OF OFFICERS

**Administrator Troyer:** Informed Council the Design Review Board will meet on Wednesday, October 1<sup>st</sup> to hear a Certificate of Appropriateness application request from Jake Miller for façade improvements at 144 and 146 West Jackson Street.

Informed Council marking and locating continues in the northeast quadrant of town for the RCAP/GIS Project.

Informed Council 39 letters were sent out on the proposed Vacant Building Registry. We have completed the feedback period for the proposed ordinance and are requesting direction on whether to proceed with the ordinance as proposed, amended or not to proceed at all. There were 4 individuals responding. Tom Bird commented that he was not in favor of the ordinance as proposed. Building owners should not be penalized where their buildings are rentable. He urged Council to look at other options and possibly establish a committee to revise the ordinance. After some discussion, a motion was made by Beechy to instruct the Administrator to form a committee. Seconded by Shoemaker. Motion carried with Beechy, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

Informed Council W.E. Quicksall is compiling the information and preparing the OPWC application for the High Tank Repair Project.

Informed Council the Village received notification that Cargill was awarded the salt bid contract for Holmes County for the 2014/15 winter at \$63.99/ton. This is a significant increase from our 2013/14 contract which was \$36.45/ton. We are required to purchase 90-110% of our 225 ton commitment.

Informed Council Melway is scheduled to be in town on Wednesday, October 1<sup>st</sup> to grind the project streets and Thursday, October 2<sup>nd</sup> to pave. The project will be done during the .daytime

Informed Council we have reached the end of mosquito spraying for this year. The last application was done on September 23<sup>rd</sup>.

Informed Council the County has contacted us requesting permission to close the alley between the Christian Church and the parking deck, the southbound lane of North Monroe Street by the parking deck and Clinton Street from Monroe to the alley for demolition work on the upper deck of the parking deck. The work isn't scheduled until December but they want to make sure everything is in order. After some discussion, Council requested the Administrator obtain more information for the County.

Informed Council he will be attending the preconstruction/coordination meeting on October 1<sup>st</sup> for the Fairgrounds Water Tank, Water and Sewer Projects.

**NEW BUSINESS:** Councilman Shoemaker asked for discussion on a village wide Trick-or-Treat night. Chief Vaughn indicated that for many years now neighborhoods have organized their own Trick-or-Treat nights and let the Police Department know the dates. Vaughn stated there are not enough officers to cover/patrol the entire village. HDM Director, Judy Lamp, noted she was in favor of the event to be organized by neighborhoods.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Beechy and Baird voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

\_\_\_\_\_  
Jeff Huebner, Mayor