



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, CMC, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886

Income Tax (330) 674-6891

Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on October 8, 2012 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Motion made by Beechy to excuse Solicitor Bob Hines. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Polen, Uhl, Vaughn, and Hardesty voting aye.

MINUTES: Motion made by Hardesty to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Polen, Uhl, Vaughn, and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Baird, Vaughn, Beechy, Hardesty, Uhl, and Polen voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2012-36, bills' \$24,866.12; payroll \$37,845.76; total \$62,711.88. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Polen, Vaughn, Beechy, and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Design Review Board approved a Certificate of Appropriateness for signage at the Holmes County Historical Society.

Informed Council the Planning Commission considered an alley vacation between property owners Zack and Rachel Miller and Betty Patterson and is recommending approval of the vacation to Council. A public hearing on the matter is required. Council set the date of the hearing for November 12, 2012 at 6:50 PM.

Informed Council projects continue to progress through the Tier II process. Several bids should be awarded in the next few weeks.

Informed Council LED lighting work continues on the application stage for the GridSmart program. A second engineer from AEP is now questioning the validity of the original engineering approval. Troyer continues to work with AEP and will update Council on any new developments.

Reminded Council "2nd Saturdays in the 'Burg" final event for this year will be held on October 13th and the theme is the 90's with Groundhog Day being the movie for this month.

Informed Council September totals for septage receiving were 68,700 gallons for a total of \$4,546.00.

Asked Council to consider the meeting schedule for December as it relates to the Holidays. Council agreed to meet only once in December with the date being December 17, 2012 at 7:00 PM.

Clerk-Treasurer Shaffer: Presented the September 2012 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

LEGISLATION: Mayor Huebner read Resolution 2012-35 "A Resolution To Allow The Mayor To Sign A Contract With North Coast Film Commission On Behalf Of The Village" for the second time by title only.

Mayor Huebner read Resolution 2012-37 "A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund" for the first time by title only.

Mayor Huebner read Resolution 2012-38 "A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund" for the first time by title only.

COMMITTEE REPORTS: Jim Beechy, Chairman of the Public Works Committee gave a recommendation of the committee from the meeting held prior to the Council meeting. The committee recommends to Council that the SUO charges of \$239.72 to Rex Wheeler shall stand. Wheeler had requested that the charges be reviewed with him. Wheeler failed to appear at the meeting. Council agreed unanimously with the recommendation of the Public Works Committee. The SUO charge stands as is.

OLD BUSINESS: Hardesty noted the street light in Lakeview Addition is still not operating. Troyer noted the work order was placed with AEP and he will follow up with them.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor