



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on October 23, 2017 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also present.

VISITORS: Judy Lamp, Director of HDM, asked Council for permission to close the public parking lot adjacent to Critchfield Law for the Halloween parade on October 26. Motion made by Hofstetter to allow the closing. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Hoffee and Baird voting aye.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Vaughn, Hofstetter and Polen voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2017-25 bills' \$74,377.33; payroll \$43,617.72; total \$117,995.05. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Baird, Polen, Vaughn and Shoemaker voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the DRB will meet on November 1st to review a COA for signage at Wood With A Past, located at 96 West Jackson Street. P&Z will also meet on the 1st to review a variance application submitted by Shelar Properties for a proposed fence at 184 East Jackson Street. The request is for a 3-foot variance from the maximum height allowance for the installation of a 6-foot fence.

Informed Council the application was submitted and we are awaiting announcements of the OPWC Clean Ohio Fund. Last week, Arnie Oliver was to meet with the funding agency for an application interview (S. Clay/S. Washington lot).

Informed Council there has been discussion with Millersburg Electric on the Downtown/Glen Drive Lighting project to keep everyone on the same page. On that note, Millersburg Electric did get the pole installed behind the Courthouse that was damaged last year by a truck. Initially thoughts were that maybe the fixture lenses were restricting the light but the output of this new light is very close to the existing lights so we don't think the lenses are the issue which brings us back to looking at different lights.

Informed Council leaf collection begins this week, weather permitting. The schedule is as follows: Monday-Northwestern quadrant, Tuesday-Northeastern quadrant, Wednesday-Southeastern quadrant, Thursday-Southwestern, Friday-Bagged leaf collection throughout town and areas missed due to inclement weather.

Informed Council the 2017 Tree City plantings are complete. Between South Washington Street, Deer Run Park, and the Cemetery, a total of 60 trees were planted in the Village. Initially the remaining funds were to be used to trim existing trees along South Washington Street as that was the target area for this year. Since then, a tree was discovered on S. Crawford that needs to be taken down. The remaining funds will be used for that purpose. Additional discussion was held on amending our ordinance to keep the responsibility for maintaining and removing trees solely on the Village in tree lawn/right of way areas.

Informed Council the foundation is complete and the Columbarium is ordered for the Cemetery. Trees have been planted around the foundation. Troyer requested a Cemetery Committee Meeting to discuss details for the cost of selling niches/etc. The Committee is Vaughn, Baird, Hoffee and Hofstetter. They will meet prior to Council on Monday, November 13 at 6:00 pm.

Reminded Council of the Public Hearing scheduled for the zoning change request by Whiteacre Inc. The hearing is scheduled for November 13 at 6:50 pm.

Informed Council he received a credit request from S & R Fitness at 1680 S. Washington St. A contractor of the S. Washington St. bridge project hit the water line to Crossfit building. The reading for the quarter was 28,000 gallons used. The business averages the minimum usage of 5,000 gallons. The request is for \$105 on the sewer portion of the bill as it did not enter the sewer system. Motion made by Polen to approve the credit request. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

Clerk-Treasurer Shaffer: Informed Council she would attending the required annual State Auditor – Clerk-Treas. training in Twinsburg on October 24.

LEGISLATION: Mayor Huebner read Resolution 2017-26 “To Approve An Annexation Agreement That Will Ultimately Result In The Annexation Of 5.780 Acres Into The Village Of Millersburg” for the first time by title only.

NEW BUSINESS: Councilwoman Hoffee noted she was asked by a resident why Grasshopper was mowing at Deer Run Park recently. Admin. Troyer informed her that they were not mowing, they were there to plant trees as part of “Tree City”.

EXECUTIVE SESSION: Motion made by Hofstetter to adjourn into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to confer with the public body’s attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn, Shoemaker and Baird voting aye.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: None.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor