



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, **CMC**, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

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The Council of the Village of Millersburg met in regular session on October 26, 2015 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Junior Vaughn, Robert Shoemaker, Jim Beechy and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Vaughn to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Baird, Shoemaker, Hofstetter and Polen voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Baird. Upon roll call, motion carried with Hofstetter, Baird, Polen, Vaughn, Shoemaker and Beechy voting aye.

BILLS: Motion made by Vaughn to pay bill resolution 2015-32 bills' \$54,289.10; payroll \$39,939.82; total \$94,228.92. Seconded by Beechy. Upon roll call, motion carried with Vaughn, Beechy, Baird, Shoemaker, Hofstetter and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Design Review Board/P&Z Commission will meet November 4, 2015 at 6:00 and 6:30 pm respectively. The DRB is scheduled to review Certificate of Appropriateness applications from Antique Emporium annex for signage at 80 West Jackson, Holmes County Chamber for signage at 6 West Jackson, and a proposed mural at 25 North Clay Street. The P&Z Commission will review a variance request from the Chamber for their signage (exceeds square footage requirements).

Informed Council the contractor has completed the exterior painting, interior sandblasting and prep for the installation of the coating on the High Tank Project. The coating is scheduled to be applied either October 26th or 27th in the evening. This is due to the requirement that the material be installed during a period of descending temperature. After curing, they will finish installing the ladders, vent and railings. Once DN Tanks is finished with their portion of the work, we will be installing our telemetry equipment and then working on closing the project which is expected mid to late November.

Informed Council funding legislation is on the agenda tonight for the ODOT 241 Slide Repair project. According to the ODOT engineer, they are waiting on the boring reports to come back from the consultant so they can finalize design of the wall/repair work. At this point, it is likely that construction will happen next spring. Beechy asked what happen if the roadway slipped more extensively. Troyer indicated there would also be the option for emergency funds from OPWC if need be.

Informed Council leaf pickup is starting this week. The schedule has been released to the media and posted on the Village Facebook page as well. Any residents with questions or concerns about leaf pickup should contact the Village Offices.

Informed Council of one credit request. Faith Snyder of 142 Smith Street had a leak on her property. There is a pit meter at this residence and there was a leak on the customer's side at the pit meter. There was 74,000 gallons of water used. The utilities department verified the water did not go down the sewer system. The 3 quarter average for this residence is 17,000 gallons. The request is for a credit of 57,000 gallons in the amount of \$125.40 for the sewer portion of the bill. Motion made by Beechy to approve the credit request. Seconded by Shoemaker. Upon roll call, motion carried with Beechy, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

Clerk-Treasurer Shaffer: Informed Council the Village received notice of an application for a D1; D2; D3 Liquor License for McKelvey's Pub, LLC. Council may request a hearing on the license if

there is just cause for objecting to the license. Owner Matt McKelvey told Council he plans on doing major renovations and opening the business with more of a restaurant atmosphere. He also plans on doing wood-fired pizza. Motion made by Beechy to waive the right to a hearing. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

Informed Council as an additional option to the Ohio Checkbook.com website, another application entitled Open Gov.Com can be added which goes into more detail and would include revenue statistics, budgets, financial statements, etc. The cost for this added feature is estimated at \$4,000 annually if Council is interested. Council agreed there was not an interest at this time. Shaffer told Council if they wished she could add the monthly financial statements and budget to the Village website in the future.

Mayor Huebner: Announced Randy Jones recently donated funds to the Tree City USA program for Millersburg. Mayor Huebner thanked Jones for his donation and noted that to date, \$4400 has been donated to the program and 20 new trees have been planted throughout the village.

LEGISLATION: Mayor Huebner read Emergency Resolution No. 2015-33 “A Resolution Giving Consent To The ODOT Director Of Transportation To Complete A Slide Repair Project (Project ID # 101454) On State Route 241 (Hol-241-0.80) Within The Village Of Millersburg Hereinafter Referred To As The Local Public Agency (LPA)] And To Participate In The Associated Costs Of The Project And Declaring An Emergency” for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Resolution 2015-33. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Beechy and Baird voting aye. Motion made by Beechy to pass and adopt Resolution 2015-33. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Baird, Shoemaker, Hofstetter and Polen voting aye.

COMMENT: Clerk-Treasurer Karen Shaffer spoke on financial information that was inaccurately being relayed to Village residents via materials/articles/comments regarding the upcoming election of Council and Mayoral races. Shaffer read a statement as it related to the Village cash balance, employee medical insurance and the diverse funds held by the Village.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Beechy and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor