



# VILLAGE OF MILLERSBURG

6 North Washington Street  
Millersburg, Ohio 44654  
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**Jeff Huebner, Mayor**

**Nathan Troyer, Village Administrator**

**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**

**S. Thomas Vaughn, Police Chief**

Village Offices (330) 674-1886

Income Tax (330) 674-6891

Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on November 12, 2012 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Solicitor Bob Hines was also in attendance.

**MINUTES:** Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Beechy. Upon roll call, motion carried with Baird, Beechy, Polen, Uhl, Vaughn, and Hardesty voting aye. There were no additions or corrections. Motion made by Hardesty to accept the minutes as presented. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Baird, Vaughn, Uhl, and Polen voting aye.

**BILLS:** Motion made by Uhl to pay bill resolution 2012-42, bills' \$24388.04; payroll \$66232.29; total \$90620.33. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Polen, Vaughn, Beechy, and Baird voting aye.

## **REPORTS OF OFFICERS:**

**Administrator Troyer:** Informed Council the Design Review Board approved the Certificate of Appropriateness for signage at Critchfield, Critchfield & Johnston's new office space at 35 North Monroe Street.

Informed Council the Planning & Zoning Board granted final site plan approval for the new Bell Stores/Dairy Queen to be located at 1129 South Washington Street. The Board also recommended approval of the rezoning of 812 South Washington Street from the Special Use District to the B-2 Highway Commercial District. A public hearing for the rezoning needs to be scheduled. The Hearing was scheduled for December 17 at 6:50 pm.

Informed Council as part of the Tier II project the asbestos testing at the Hotel (annex) is estimated to be minimal with costs of approx. \$2,000. In addition, the final costs for the LED lighting project (Tier II) are forthcoming. We are currently working on the AEP GridSmart application for our LED lighting upgrade. We received written notice that the lighting was approved and are proceeding with the project at this time.

Informed Council Septage Receiving for October was 55,700 gallons received for a total of \$3,517.00

Informed Council the Kelly Miller Circus is requesting permission to use Old Airport Park on May 24, 2013. They will need provisions for water hookups, manure, and trash. We can incorporate all of this in a rental fee or individually if Council wishes to proceed with this request. Council agreed to offer a contract for all services to the circus. Troyer will contact them to work out details of they are interested and report back to Council.

Informed Council HDM's "Cash Mob" is scheduled for December 19 starting at Hotel Millersburg at 5:15 pm.

**Clerk-Treasurer Shaffer:** Presented the October 2012 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

**Mayor Huebner:** Thanked the community for supporting the income tax increase that was on the ballot. He also thanked the Committee of Arlie Rodhe, Mike Taylor, Wayne McDowell, Brent & Jennifer Hofstetter, Elmer Brown, and Kelly Hoffee for the time and effort they put into getting the tax increase passed.

Mayor Huebner also thanked our Veterans for their service and dedication and for the freedom we all enjoy.

Mayor Huebner asked Council to discuss the repeal of the recently enacted motor vehicle license tax. Council agreed they would stand by their word and repeal the vehicle tax since the income tax increase passed. Solicitor Hines was instructed to draft the necessary legislation to have the vehicle license tax repealed as of January 1, 2014.

**LEGISLATION:** Mayor Huebner read Resolution 2012-37 “A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund” for the third time by title only. Motion made by Vaughn to pass and adopt Resolution 2012-37. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Uhl, Hardesty, Beechy, and Baird voting aye.

Mayor Huebner read Resolution 2012-38 “A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund” for the third time by title only. Motion made by Uhl to pass and adopt Resolution 2012-38. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, Vaughn, and Polen voting aye.

Mayor Huebner read Ordinance 2012-113 “An Ordinance Vacating Part Of An Alley In The Village of Millersburg” for the first time by title only.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

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Date approved

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor